



Winnersh Parish Council

Winnersh Community Centre
New Road, Sindlesham, Wokingham
Berkshire RG41 5DU
Phone/Fax 0118 978 0244
e-mail recreation@winnersh.gov.uk
www.Winnersh.gov.uk

MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 7th SEPTEMBER 2010 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs J Plant (Chairman), F Breedlove, E Cooke, J Peffers, J Southgate,
J Wakefield.

In attendance: Clive Hudson (WPC Clerk)

1 APOLOGIES

1.1 none

2 CLERK'S REPORT

CLERK'S REPORT as at 7.9.10 **Update on items since the meeting of 06.07.10**

Play Area/Recreation Ground

WRFC are training in the evening at the moment. The Saturday matches are due to start on 11 September. A Wokingham football club has used a pitch without permission. The Clerk is following up contact information in order to charge them for the hire of the field.

The replacement of two bollards and repairs to the other bollards are complete. The Committee discussed the servicing of the bollards and **RECOMMENDED** that an annual service would be appropriate.

ACTION: FAO & Clerk

Park Leisure have been out to confirm the safety of the Gym equipment. ARD still queries one cap on the gym equipment. The Clerk will discuss this with Park Leisure.

Permission to remove the four damaged beech trees on the Recreation Ground has been received from WBC. The trees have been felled. There is still some tidying up of the area to be completed. The results of a tree survey necessary for the car park extension are still awaited. Concerns have been raised regarding internal damage to the large pine tree at the entrance to the car park. Nick Robins has been asked to make additional investigations in order to determine the best way to treat the problem.

Two new bins have been installed on the field. The bench in front of the main hall has been moved to its new position. The new CCTV sign has been put in place in the car park. The two main security lights in the car park have been repaired. Some of the security lights around the

bar and office are not working. These lights were repaired last year. The Clerk will discuss the causes of the problem and possible repairs with Binfield Electrical. **ACTION: Clerk**

Pavilion

The fire brigade have twice responded to alarms set off by the café cooking hot food. The Committee noted that ADT had been called out to reset the sensitivity of the alarms when the call centre system was first activated. A locksmith has been called out to repair a lock which had the wrong key used in it.

Two new boot scrapers have been received.

Main Hall/Offices

The two fire doors which had loose closing bars have been repaired.

ADT have been out to fix a problem with the hall fire alarm problem.

The decorating of the hall and offices has been completed. The hall curtains have been dry cleaned. The curtain runners in the hall were found to be faulty – new ones have been ordered. Four new tables have been received and a new chair trolley. New light bulbs have been installed in the kitchen foyer.

The hall floor has been sanded and sealed. Ten days after the final seal one section of the floor lifted and has had to be cut back into place, thereby breaking the seal in that area.

Scratches have been made on the floor. Alan Bell is booked to come out to make repairs to the lifted floor and scratches.

On very rainy days water is still leaking into the kitchen through a roof vent. There are no indications as to the source of the leak. Committee authorised the caretaker to use a sealant on the flat roof to try to solve the problem. **ACTION: Clerk & Caretaker**

Allotments

Allotment renewals are due this month. Les Moody has sent in the results of the allotment competition. The presentation will take place on 14 September. The winners have been notified.

3 MATTERS ARISING

- 3.1** The committee asked the Clerk about the use of the outside tap at the Community Centre. There have been no more reported cases of misuse of the tap. The Clerk will investigate getting a screw tap fitted to limit unauthorised use. **ACTION: Clerk**

4 R & A BUDGET

4.1 To discuss the current budgetary position

The Committee noted the current budgetary position and discussed the recent repairs to the Main Hall fire alarm system.

Additional expenditure has been incurred during the hall refurbishment to replace and fit the curtain rails. The Committee **RESOLVED** to vire £305 from the Path To Dropped Kerb budget to the Internal Decoration budget. The Committee

RESOLVED to authorise the curtain rail expenditure from the Internal Decoration budget.

5 REFERRALS FROM COUNCIL AND OTHER COMMITTEES

- 5.1** The Clerk reported on the F&GP Committee's discussions regarding Energy Efficiency. The F&GP Committee suggested taking further advice on 'reflector panels' behind external radiators before continuing with implementation. F&GP had also recommended in principle the installation of Energy Efficient Strip Lights. The FAO is making further investigations into strip lights. **ACTION: FAO**
The Committee noted that from an energy efficiency viewpoint, addition curtains in the John Grobler room were not necessary.

6 ALLOTMENTS

- 6.1** The Clerk reported that he had written to WBC agreeing in principle with the proposals for the lease of the allotment land on Reading Road. We are now awaiting further information from WBC.
- 6.2** The Clerk reported on the result of the allotment competition:
1st prize - Mr Richards, plot 29
2nd prize – Mr Wigley, plot 74
3rd prize – Mr Davies, plot 10
The prizes will be presented prior to the Full Council meeting of 14 September 2010.
- 6.3** The Annual Inspection of the allotments was undertaken by Cllrs Cooke and Wakefield. There are 8 plots which have not been tended fully. Half plots will be suggested to these plot holders. The Clerk will write to the plot holders.
ACTION: Clerk
- 6.4** Accidental damage has been made to a pipe at one of the taps on the allotments. A temporary repair has been made. A permanent repair will require further investigations and the stopping of the water supply.

7 UPDATES ON VARIOUS PROJECTS

7.1 Car Park Extension

Discussions with WBC and a tree survey specialist suggest that further consideration may have to be made regarding the safety or removal of certain trees adjacent to the car park. The Clerk is awaiting the results of a tree survey in relation to the car park. The deterioration of the pine tree may also become an issue related to the car park. The Committee noted that it may have to review the practicalities of a car park extension once the survey is received.

8 CORRESPONDENCE

- 8.1** item 10; The Clerk reported on the discussions and correspondence regarding an enquiry for camping on the field. The camp did not go ahead.

Item N5; The Committee noted WBC's notification of weed killing on Arne Close.

Item N6; The Clerk presented safety concerns raised by the revised pitch sizes received from WRFC. The Clerk will present these concerns to WRFC and consult with ARD to get their independent opinion regarding the layout of the pitches.

ACTION: Clerk

Item N7; The Committee discussed the additional information received from WBC regarding the verge maintenance contract. The Committee **RECOMMENDED** that Winnersh Parish Council should not take over the verge maintenance contract from WBC.

9 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

9.1 Cllr Plant raised concerns about glasses and bottles being taken to the play area by casual hirers of the hall. The Clerk will discuss preventative and cleaning up measures with the Caretaker and AVC.

ACTION: Clerk

9.2 The Committee discussed some details of the Christmas Lights event. The main hall will be reserved in case it is needed because of adverse weather. The Clerk was asked to formally invite the Mayor of WBC to open the event.

ACTION: Clerk

9.3 Cllr Plant reported on a series of events which the Pavilion Café proprietors are proposing to hold to publicise the project.

10 TIME AND DATE OF NEXT MEETING

10.1 The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 12th October 2010** at 7.45 p.m. in the John Grobler Room.

The meeting finished at 9.30p.m.

APPENDIX 1

Correspondence

Correspondence received prior to the issue of the agenda for the meeting of 7 September 2010

- 1 SLCC Allotment course details
- 2 Record RSS; playground maintenance leaflet
- 3 Berkshire Pest Control; routine allotment baiting, August 2010
- 4 Aslett maintenance; quote for installing thermal panels behind radiators
- 5 Jones hirer; thank you for the hall
- 6 Nationwide Electrical; PAT testing introduction
- 7 Simon Holmes, re Car Park tree survey
- 8 Glasdon products brochure
- 9 Graham Smith, WBC; update on allotments
- 10 A/PS Richard Tarrant, TVP; re Winnersh School PTA request to camp on the Recreation Ground
- 11 Extract from Clerks & Councils Direct, July 2010, re allotments
- 12 Les Moody, results of allotment competition
- 13 Les Moody, confirmation of attendance at presentation, 14 September
- 14 SMP playgrounds, leaflet
- 15 ARD Playground report, July 2010
- 16 Park leisure; re safety of gym equipment
- 17 Invitation to opening of play area at Binfield, 26 August
- 18 Burnham Parish Council; request for information re gym equipment
- 19 South Bucks Council; request for reference for AVC
- 20 Glasdon; thanks for order, + leaflet
- 21 Landscape & Amenity magazine, August 2010

Correspondence received since the issue of the agenda for the meeting of 7 September 2010

- N1 WRFC; re goal stanchions
- N2 Allotment holder; re leak in pipes
- N3 ARD; August playground inspection report
- N4 Huck Play; playground maintenance introductory letter
- N5 WBC; verge maintenance plans
- N6 WRFC; revised football pitch sizes
- N7 WBC; weeds in Arne Close
- N8 Allotment holder; theft of produce
- N9 Nick Robins; re Pine Tree in car park