



Winnersh Parish Council

Winnersh Community Centre
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MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 5th OCTOBER 2010 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs J Plant (Chairman), E Cooke, J Peffers, J Southgate,
J Wakefield.

In attendance: Clive Hudson (WPC Clerk)

1 APOLOGIES

1.1 none

2 CLERK'S REPORT

CLERK'S REPORT as at 5.10.10 **Update on items since the meeting of 07.09.10**

Play Area/Recreation Ground

The Clerk has checked the recommendations for the distance of clear field adjacent to a football pitch. The distance between the corner of the junior football pitch and the play area is just on the limit of the minimum recommended. A sign notifying the need for football teams to hire the field has been placed on the garage wall in the car park.

Monitoring of the adult gym equipment continues. The Clerk and Cllr Plant will arrange to meet with the ARD representative at a mutually convenient occasion. **ACTION: Clerk**

The four beech trees in the copse along Bearwood Road have been removed.

A tomograph test of the Pine Tree has taken place today. We await the formal report.

Pavilion

Binfield Electrical will look at the extractor fan in the Pavilion kitchen when they are next on site.

The Fire Brigade has been called out again in response to a fire alarm set off by the Pavilion café.

The Committee discussed the level of sensitivity of the current fire sensors, as previously reviewed and recommended by ADT. The Committee recognised the problems faced by the café and agreed in principle to reduce the sensitivity of the fire alarms in the Pavilion. The Clerk was asked to contact the local Fire Safety Officer to arrange a visit and to talk to ADT

and the insurance company to discuss the options and practicalities of alternative sensors.

ACTION: Clerk

Main Hall/Offices

There have been some instances of scrape marks on the hall floor. Alan Bell has been out to sand and repair these scrapes. The FAO has written to all the regular hirers asking them to be extra careful when moving tables, chairs and equipment. The rubber feet on the red chairs have all been checked and replaced as necessary. Some old tables have been removed from the hall because of the damage they do to the floor. Consequently the hall is again short of its full complement of tables.

The new curtain runners in the hall have been installed and the cleaned curtains re-hung. The frame of one double-glazed window in the hall is twisting. Cllr Plant will review this window and report back.

ACTION: Cllr Plant

Five sets of toilet seats have been replaced in the Community Centre toilets.

The Clerk will get sealant for the caretaker to use on the hall flat roof. **ACTION: Clerk**

Binfield Electrical have been in and repaired some of the security lights around the Council offices. One of the new bulbs will be a low-energy bulb, placed there for us to evaluate the efficiency of these bulbs. They need to come in again to complete the repair. They have also replaced the bulb in the security light at the Pavilion entrance. Discussions have taken place regarding the need for additional security lights on the outside of the hall on the New Road side. The Clerk will discuss additional security lights with the Fire Safety Officer during his visit.

ACTION: Clerk

The broken computer in the offices has been repaired. Full email service was re-established yesterday.

Allotments

Allotment renewals have been sent out. Most of the renewals have been received.

A pipe feeding one of the taps on the allotment has been cut. A temporary repair has been made. The stop tap does not appear to be in the place where it was marked, near the allotment entrance. The Clerk will follow up other options of finding this stop tap. **ACTION: Clerk**

3 MATTERS ARISING

3.1 none

4 R & A BUDGET

4.1 To discuss the current budgetary position

The Clerk explained the current budgetary position and the minor works and purchases included in the Internal Decoration, Hall Floor Reseal and Miscellaneous budgets.

4.2 The Committee discussed storage in the main hall. The Clerk was asked to get a quotation for making a cupboard under the sink in the disabled toilet. He will also get a quote for partitioning a store-room in the main hall. **ACTION: Clerk**

4.3 The Committee **RESOLVED** to purchase 4 more folding tables for the hall at £83 per table; to be taken from the Miscellaneous budget.

4.4 The Committee **RESOLVED** to authorise £150 for the hire of a skip to be used for the removal of old tables and chairs; to be taken from the Miscellaneous budget.

5 **REFERRALS FROM COUNCIL AND OTHER COMMITTEES**

5.1 none

6 **ALLOTMENTS**

6.1 The Clerk reported that the allotment renewal letters had been sent out and all but about a dozen replies had been received. He reported on the replies regarding the allotment holders who had been offered half-plots. The Clerk will reply to those holders who had queried their allocation. **ACTION: Clerk**

6.2 The Clerk reported that we are still awaiting a formal response from WBC regarding the possibility of acquiring further land for use as allotments.

7 **CHRISTMAS LIGHTS EVENT 2010**

7.1 The Committee discussed the schedule for the evening. The provisional schedule was agreed as:

Friday 10 December 2010

6.00pm	choirs arrive
6.15pm	choirs sing
6.30pm	Mayor arrives
6.45pm	switch on lights – followed by choirs
7.00pm	finish

The Pavilion café will move its benches away from the Pavilion entrance. It will serve the mulled wine and soft drinks supplied free of charge. Hot drinks will be chargeable.

The Committee agreed to issue an open invitation to the evening to the residents of Lord Harris Court. **ACTION: Cllr Plant, Clerk**

A poster competition is being organised for the two Primary schools. Adjudication will be undertaken by members of the R&A Committee. Cllr Cooke volunteered to provide the prizes.

8 **UPDATES ON VARIOUS PROJECTS**

8.1 **Car Park Extension:**

The Committee discussed the independent tree survey produced as a preliminary to placing a planning application for a car park extension. The Committee discussed the costs and practicalities of the current project and decided to put the project in its current format on hold.

The Committee asked the Clerk to arrange for the tidying of the trees and shrubs bordering the car park and field. **ACTION: Clerk**

8.2 Energy Saving Projects:

The Committee considered the information received regarding the installation of energy efficient strip lighting in the Community Centre. The Clerk was asked to get further information regarding the fitting and life expectancy of the low-energy bulbs.

ACTION: Clerk

The Committee considered this project to be beneficial to the Council.

The Committee **RECOMMENDED** that Winnersh Parish Council should instal energy efficient lighting in the Community Centre.

8.3 Community Centre Signage:

The Clerk reported that WBC will send us the relevant forms on which we can request signage to be erected on the highways in the village. The exact wording will need to be considered by the Council.

The Committee discussed the replacement of the existing signs at the entrance to the car park. The Clerk will enquire whether planning permission is necessary for replacement signs.

ACTION: Clerk

9 CORRESPONDENCE

9.1 item 5; The Committee discussed the request by the probation service to use the Council's toilet facilities. The Committee agreed that supervised entry to the hall toilets may be possible at times when the hall is not in use and the booking is made in advance. The Committee considered that there might be work for the probation service groups to litter pick the Bearwood Recreation Ground area.

The Clerk will contact the Probation Service with this information. **ACTION: Clerk**

Item 6; The Committee considered WBC's request to designate the Winnersh Community Centre as part of the Safer Places project. The Committee decided that the Council premises are not suitable for this project. The Committee asked the Clerk to write declining this invitation. **ACTION: Clerk**

Item 10; Cllr Cooke has taken a copy of this correspondence for further consideration.

10 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

10.1 The Clerk confirmed that the football pitches are re-marked weekly throughout the football season.

10.2 Cllr Plant presented a copy of the current Winnersh Matters distribution list. Cllrs Southgate and Armstrong have spreadsheets of the distribution of copies throughout the village.

11 TIME AND DATE OF NEXT MEETING

11.1 The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 2th November 2010** at 7.45 p.m. in the John Grobler Room.

The meeting finished at 9.50p.m.

APPENDIX 1

Correspondence

Correspondence received prior to the issue of the agenda for the meeting of 5 October 2010

- 1 Festive Lighting; leaflet
- 2 Clever Curves; skateboard range leaflet
- 3 St John Ambulance; training courses booklet
- 4 S&C Slatter Ltd; Sport, Play & Learning; leaflet
- 5 WBC; request for use of toilets by Probation Service
- 6 WBC; Safer Places Team; request for WPC buildings to be part of the project
- 7 Mr Box; re his allotment plot
- 8 Nick Robins; re tests on pine tree in car park
- 9 Energys; quote for energy efficient lights in the main hall
- 10 Energys; re boiler management system

Correspondence received since the issue of the agenda for the meeting of 5 October 2010

- N1 Tree Surveys; tree survey for car park extension
- N2 Mrs Tyndale; re renewal of plot 46
- N3 ARD; September 2010 Playground Inspection Report
- N4 Landscape & Amenity magazine, September/October 2010