



## Winnersh Parish Council

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### MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 4<sup>th</sup> JANUARY 2011 IN THE JOHN GROBLER ROOM

**PRESENT:** Cllrs J Plant (Chairman), E Cooke, J Peffers, J Southgate, J Wakefield.

In attendance: Clive Hudson (WPC Clerk), Cllr D Green

#### **1 APOLOGIES**

1.1 none

#### **2 CLERK'S REPORT**

**CLERK'S REPORT as at 4.1.11**                      **Update on items since the meeting of 07.12.10**

##### **Play Area/Recreation Ground**

Nick Robins has repaired trip hazards in the play areas.

The Pine Tree has been felled. Sections of the trunk which show decay have been left near the car park for public viewing.

##### **Pavilion**

The Clerk has written to the Pavilion Café regarding the fridge, the fire alarms and the electric sockets. The Clerk is confirming with ADT revised procedures and contacts for reporting fire alarms to the fire brigade.

The boiler has been serviced and the pressure in the heating system restored.

##### **Main Hall/Offices**

The boiler in the Community Centre has been serviced. The loose radiator in the hall has been fixed back in place. Additional cupboard space has been created in the disabled toilet. Additional information is being obtained regarding the problems with the hall floor and options for a replacement floor. Dance group classes are not using the hall temporarily. Requests been received to move the shed and trim the hedge between the pavilion and the bar. The Committee asked the Clerk to proceed with these tasks during the spring.

**ACTION: Clerk**

In December 2010 a booking had to be cancelled because AVC was unable to man the bar. The Committee authorised the Clerk to refund the booking fee. A further complaint has been received from a hirer regarding the state of the hall floor. The FAO is inviting hirers with bookings from January to March to view the hall floor before going ahead with their bookings.

Sunday 2 January: all electric power to the Community Centre was lost. Southern Electric have been out and repaired a loose fuse at the main supply box in the boiler room.

There is water damage to a tile over the main entrance door to the hall. The Clerk will ask Yardleys builders to investigate the causes. **ACTION: Clerk**

### **Allotments**

The water supply has been turned off for the winter.

## **3 MATTERS ARISING**

**3.1** none

## **4 R & A BUDGET**

### **4.1 To discuss the current budgetary position**

There were no items raised for discussion.

## **5 REFERRALS FROM COUNCIL AND OTHER COMMITTEES**

**5.1** None.

## **6 CHRISTMAS LIGHTS EVENT 2010**

**6.1** The Clerk reported that the WBC Mayor has thanked the Council for the invitation and the collection for the Mayor's Charity.

**6.2** The Committee discussed the options for inviting the school choirs for the 2011 event. A possible date for this year's event would be Friday 9 December 2011. The Committee suggested that the schools would be asked to confirm their attendance once the date was agreed.

## **7 COMMUNITY HALL FLOOR**

**7.1** The Clerk reported on the problems faced by hirers. The Committee confirmed that a survey of the base of the floor and recommendations for repairs would be made as soon as possible.

**7.2** The Committee discussed the options for a replacement floor. The Committee confirmed that the preferred option at the moment is a wooden floor. The Committee asked for a replacement floor to be an agenda item for the next Full Council meeting in order to approve the necessary expenditure. **ACTION: Clerk**

## **8 BAR AREA**

- 8.1** The Committee discussed options for improving the income generated by the bar area. The Clerk reported that further space could be created by removing the pool table and taking out the spur of the benching adjacent to the pool table. The Committee asked for the pool table and jukebox to be removed, if possible. The Clerk will contact AVC regarding this. **ACTION: Clerk**

This would make the bar area easier to hire out as a separate room. The renaming of the bar area was considered but no decision on a new name was made.

The Committee asked for the Marketing of the Bar Area to be an item on the next R&A agenda. **ACTION: Clerk**

## **9 PAVILION**

- 9.1** The Clerk reported on the changes the Berkshire Fire Service has requested to the reporting of fire alarms – which also affect the Main Hall alarm system. The Clerk has confirmed with the Pavilion Café the principle that they should be the first call from ADT in the event of the pavilion fire alarm being set off during café opening hours. The new contact details for the Pavilion and Hall will be confirmed with ADT now that the Christmas break is complete. **ACTION: Clerk**

- 9.2** The Clerk reported the café's email regarding his follow up letters on the matters of the setting off of the fire alarms and the electrical loading of equipment in the café.

- 9.3** Cllr Cooke reported that he has not yet had the opportunity to consult with the café.

## **10 S106 CONTRIBUTIONS**

- 10.1** Confirmation of the expenditure on picnic tables and benches has been received at the December Full Council meeting.

Cllr Plant reported on the details and costs of the equipment which she and the FAO had proposed. The Committee **RESOLVED** to spend the money available on the equipment listed subject to the confirmation of the Chair and Vice-Chair of R&A and the Clerk. **ACTION: Cllrs Plant & Cooke, Clerk**

## **11 BUDGETARY REQUIREMENTS FOR 2011-12**

- 11.1** The Committee discussed options for the 2011-12 budget:

New chairman's board in the hall;

The Clerk reported that the new board is being produced now to get a close match with the old one being completed.

The Committee **RECOMMENDED** that £500 be vired from the Car Park Extension budget to the Miscellaneous Budget to pay for this board in this financial year. The new chairman's board will consequently not be a budgetary requirement for 2011-12.

The Committee reviewed its suggestions for 2011-12 to include:

- 1) new notice boards/signage £2,000
- 2) car park extension  
The Committee discussed the necessity of additional car parking space. Cllr Plant **PROPOSED** and Cllr Peffers **SECONDED** and the Committee **RESOLVED** to keep the car park extension in the budget for use to create an overflow car park. £20,000
- 3) bar & pavilion scheduled maintenance - £7,000
- 4) upgrade the pavilion electrics and meter  
The Clerk will try to get further information **ACTION: Clerk**
- 5) pavilion/main hall heater system controls  
The Clerk is awaiting a budget estimate **ACTION: Clerk**
- 6) tarmac path to link a main hall fire exit to the path to the car park  
£1,600
- 7) floor cleaning appliance £2,000
- 8) Winnersh Meadows (RESERVED) £9,000
- 9) Miscellaneous £2,000

## **12 CORRESPONDENCE**

- 12.1** Item 4; The Committee reviewed the request to put an advertising banner up on the Recreation Ground. The Committee approved the display of a banner for 2 weeks.  
**ACTION: FAO**

## **13 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT**

- 13.1** The Committee discussed putting on a children's event at Easter. No proposals were forthcoming.
- 13.2** The Committee discussed refurbishment of the teenage shelter. The Clerk will get further information regarding costs. **ACTION: Clerk**  
The Clerk was asked to make this an agenda item for the next R&A Committee meeting. **ACTION: Clerk**  
The Committee discussed the use of S106 money for upgrading the teenage equipment. The Clerk was asked to make this an agenda item for the next R&A Committee meeting. **ACTION: Clerk**

## **14 TIME AND DATE OF NEXT MEETING**

- 14.1** The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 1<sup>st</sup> February 2011** at 7.45 p.m. in the John Grobler Room.

The meeting finished at 9.55p.m.

## **APPENDIX 1**

### **Correspondence received prior to the issue of the agenda for the meeting of 4 January 2010**

- 1 HAGS; play equipment leaflet
- 2 Pavilion Café; acknowledgement of letters of 10 December 2010
- 3 Hayden Flooring Services; options and prices for replacement floor
- 4 Wahida Finlay; request to place banner on Recreation Ground to advertise Zumba classes
- 5 WBC; receipt for Premises Licence 2010-11

### **Correspondence received since the issue of the agenda for the meeting of 4 January 2010**

- N1 ARD Monthly playground inspection, December 2010
- N2 Record RSS; products brochure
- N3 WBC Mike Clough; information re replacement floor options