



Winnersh Parish Council

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MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 1st FEBRUARY 2011 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs J Plant (Chairman), E Cooke, J Peffers, J Wakefield.

In attendance: Clive Hudson (WPC Clerk), Cllr D Green
One member of the public

1 APOLOGIES

1.1 Cllrs F Breedlove, J Southgate.

2 CLERK'S REPORT

CLERK'S REPORT as at 1.2.11 **Update on items since the meeting of 04.1.11**

Play Area/Recreation Ground

New picnic benches and seats have been ordered. Nick Robins has planted the four trees replacing the beech trees.

Pavilion

The Clerk has confirmed with ADT and the Pavilion Café the revised procedures and contacts for reporting fire alarms to the fire brigade.

Graffiti was daubed on the entrance and windows to the Pavilion. This has been cleaned off and the incident reported to the police.

A small amount of damage to door fittings occurred during WRFC's booking last weekend.

Main Hall/Offices

The boiler in the Community Centre has been serviced.

Portable Appliance Testing has taken place last week. The electricians have also checked the main supply box to the Community Centre, which was queried when power was lost earlier this month. The Clerk is awaiting a report.

The pool table and juke box have been removed from the Bar area.

The Community Centre/Pavilion drains were blocked last week. Contractors were called in to effect emergency repairs. The Relief Caretaker has the expertise to clear any future small blockages if he has the right equipment. The Committee **RESOLVED** to authorise £50 from the Miscellaneous budget to buy a set of drain clearance rods. **ACTION: Clerk**

The cistern lid was broken in the disabled toilet during a booking. An air-block has been removed from the cold water pipes. The cause of the problem is not yet known

New short term bookings are not being taken, pending re-laying of the hall floor.

The Committee discussed the proposed hiring of the hall and part of the field by Reading Rangers FC. The Committee confirmed the use of the Council facilities along with the bar and a burger van, provided that all these facilities are restricted to RRFC members and the members are encouraged to use the bar facilities. **ACTION: Clerk**

Allotments

An assortment of rubbish has been tipped, along with the horse manure. Some plot holders have separated out the rubbish from the manure. The Clerk has had the rubbish removed.

3 MATTERS ARISING

3.1 none

4 R & A BUDGET

4.1 To discuss the current budgetary position

The Committee noted that £150 has already been allocated towards the cost of painting the teenage shelter. The Clerk will get confirmation of the paints required from the Relief Caretaker. **ACTION: Clerk**

5 REFERRALS FROM COUNCIL AND OTHER COMMITTEES

5.1 None.

6 COMMUNITY HALL FLOOR

6.1 Mr M Wright joined the meeting and gave the councillors information about the practical issues of replacing the floor base and information regarding the options for the new floor surface.

Mr Wright then left the meeting.

6.2 The Committee discussed at length the options for the floor base and the type of floor surface required and any maintenance requirements. The Committee looked at the options and quotations from contractors listed in Correspondence F1-F6.

6.3 The Committee **RESOLVED** to accept the quotation of Hayden Flooring Services, including the options to remove and relay the base of the floor and to lay a Panaget Allegro oak floor as the new surface.

7 PAVILION

7.1 The Clerk reported that PAT tests had been completed and that an inventory had been received.

7.2 Cllr Cooke reported on discussions held with the café proprietors. As part of the process of improving the ventilation of the kitchen the proprietors had suggested installing an extractor hood in the kitchen. The Committee agreed that this was a reasonable suggestion and asked Cllr Cooke to liaise with the café to progress this option.

ACTION: Cllr Cooke

8 S106 CONTRIBUTIONS

8.1 The Clerk reported that an order has been placed for the benches and tables. The Committee asked the Clerk to put discussion of future uses of S106 money as an agenda item for the next Committee meeting.

ACTION: Clerk

9 LITTER PICK 2011

9.1 The Committee discussed the options for the WBC Litter Pick 2011. The Committee **RESOLVED** that Winnersh Parish Council should take part in this year's litter pick on the morning of Sunday 3 April 2011.

The Clerk will liaise with Wokingham Borough Council and contact local voluntary organisations.

ACTION: Clerk

Cllr Plant will liaise with Sainsbury's regarding the use of their car park as a base.

ACTION: Cllr Plant

10 MARKETING OF THE BAR AREA

10.1 A preliminary discussion took place regarding the marketing of the bar area. Topics included the pricing for the room and re-naming the room. The Clerk was asked to include this topic as an agenda item at the next Committee meeting.

ACTION: Clerk

11 REFURBISHMENT OF THE TEENAGE SHELTER

11.1 Cllr Plant explained her ideas for a new shelter on the site of the old Terry Hopkins Memorial Hall.

11.2 The Clerk explained that there is S106 money available for teenage equipment for use within the next few years.

12 CORRESPONDENCE

12.1 Item 6; The Committee **RESOLVED** to confirm the attendance of Jimmy Noyce's funfair on the Recreation Ground between Monday 8 August and Monday 15 August 2011. Hiring fees to remain unchanged.

ACTION: CLERK

12.2 Item 10; The Committee confirmed that WRFC could play evening matches on Tuesdays, Thursdays and Fridays, subject to the same parking restrictions as last year.

ACTION: CLERK

12.3 Item N3; The Clerk summarised the invitation to nominate fields as Queen Elizabeth II Fields.

12.4 Item N7; The Clerk reported on recent discussions re the practicalities of the Allotment Gardens scheme.

13 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

13.1 The Committee was notified that the Caretaker is taking leave later this month and the Relief Caretaker will cover for her.

14 TIME AND DATE OF NEXT MEETING

14.1 The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 1st March 2011** at 7.45 p.m. in the John Grobler Room.

The meeting finished at 10.20p.m.

APPENDIX 1

Correspondence

Correspondence received prior to the issue of the agenda for the meeting of 1 February 2010

- 1 Pavilion Café; response to letters of 8 November 2010
- 2 ROSPA; playgrounds inspections leaflet
- 3 Extracts from Wokingham Times
- 4 Community Wardens; re WBC Litter Pick
- 5 Pavilion Café PAT test results
- 6 Jimmy Noyce; dates for funfair visit, August 2011
- 7 Jamie McGlynn, Reading 107FM; introduction
- 8 ARD; January 2011 playground inspection report
- 9 Binfield Electrical; quotes for improvements/repairs
- 10 WRFC; request to play matches in the spring evenings
- 11 Holger Schade; creation of allotment holders google group
- 12 Helen Gates, WBC; unallocated S106 funds
- 13 Beverlie Warman; WBC Litter Pick; 26/27 March to 2/3 April 2011

Correspondence received since the issue of the agenda for the meeting of 1 February 2010

- N1 Fair Play For Children; request to sign petition
- N2 Beverlie Warman, WBC; requirements for WBC Litter Pick; 26/27 March to 2/3 April 2011
- N3 Field In Trust; invitation to nominate fields as Queen Elizabeth 11 Fields
- N4 David Ogilvie; confirmation of order of seats and benches
- N5 Winnersh Country Gardens; Grow Your Own month, talks about allotments
- N6 Miles Contractors Ltd; leaflet
- N7 SLCC discussion re Allotment Gardens
- N8 Beverlie Warman, WBC; request for venues for Community Payback scheme
- N9 Pavilion Café; inventory
- N10 Fitzpatrick Woolmer; signs leaflet

Hall Floor quotations

- F1 Alexander Carpets
- F2 Alpha Flooring
- F3 Floorcraft Reading
- F4 Hayden Flooring Services
- F5 Key Floors
- F6 Meadee Flooring