



Winnersh Parish Council

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MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 5th APRIL 2011 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs J Plant (Chairman), E Cooke, D Green, J Southgate,
J Wakefield.

In attendance: Clive Hudson (WPC Clerk).

1 APOLOGIES

1.1 Cllrs F Breedlove, J Peffers.

2 CLERK'S REPORT

CLERK'S REPORT as at 5.4.11 Update on items since the meeting of 01.3.11 Play Area/Recreation Ground

Park Leisure have made repairs to the screws and welding on the gym equipment. The Clerk is discussing repairs to the matting on the Kompan Elements Edge Unit.

The new picnic benches and seats have been installed.

WRFC started evening training last week. The Clerk will contact them to remind them of the restriction on parking, particularly on Thursdays. **ACTION: Clerk**

Pavilion

The shed has been taken down, re-assembled and given a coat of preservative. The shrubs at the corner of the pavilion fence have been cut and the roots removed. The new power cleaner has been used several times on the path leading to the pavilion and main hall. The Pavilion Café have installed a cooker hood in the pavilion kitchen.

Main Hall/Offices

The re-opening of the main hall is complete. The new floor cleaner has been purchased and is in use on the floors of the Hall and Sindlesham Room.

The Clerk is awaiting repairs to the main electricity supply to the Community Centre.

Allotments

A leaking tap at the allotments has been repaired.

3 MATTERS ARISING

3.1 none

4 R & A BUDGET

4.1 To discuss the current budgetary position

The Clerk presented the budget summaries for 2010-11 and 2011-12. The Committee noted that the 2010-11 budget had balanced. There were no further questions.

5 REFERRALS FROM COUNCIL AND OTHER COMMITTEES

5.1 none

6 ALLOTMENTS

6.1 Cllrs Cooke & Plant presented a summary of their recent inspection of the allotments. The Clerk was asked to write to those ploholders whose plots are not being tended adequately. **ACTION: Clerk**

The Committee discussed options for increased involvement in the management of the allotments by the plot holders. Cllr Green presented the background of the interest of some ploholders in the running of the allotments. The Clerk presented a document summarising the legal requirements for allotments and a copy of the current tenancy agreement.

6.2 The Committee confirmed that Mr Les Moody FNVS will adjudicate the allotment competition again in 2011. His expenses remain unchanged from last year. The dates for judging the allotments are 22 June and 27 July 2011.

6.3 The Clerk reported Pest UK's comments regarding signage for baiting, and the Committee noted the confirmation that the current level of signage was sufficient. The Committee discussed Pest UK's recommendation for additional baiting. The Committee also noted that ploholders were reporting an increase in mouse activity. The Committee **RESOLVED** to increase the number of Pest UK baitings to 8 per year, for one year, to help contain this problem. **ACTION: Clerk**

7 PAVILION

7.1 Cllr Cooke reported that the café is running smoothly.

The Clerk presented a summary of the electrical loadings of equipment used by the café. The Committee noted the potential to overload the circuit in the kitchen area of the pavilion. The Committee discussed the options to minimise the risk of overloading the circuits. The Committee **RESOLVED** to install an additional electrical circuit in the kitchen, as per Binfield Electrical's quote of 19 January 2011. **ACTION: Clerk**

7.2 Cllr Southgate reported on discussions which have taken place regarding the contract with the Pavilion Café. The revision of the contract is to be an item on the next F&GP Committee agenda. **ACTION: Clerk**

7.3 The Clerk reported on the Café's proposal to open on Sundays during the spring and summer and to open in the early evening whilst WRFC are training. The Clerk will speak to the caretaking staff regarding the checking of outside doors in the evening. **ACTION: Clerk**

8 LITTER PICK 2011

8.1 Cllr Plant expressed her thanks to the Winnersh cubs and brownies and to those councillors and members of the public who attended. She expressed disappointment that the number of attendees and consequently the number of bags collected was down compared with previous years, particularly considering the amount of press, radio and poster advertising given to the event.

9 COMMUNITY HALL FACILITIES

9.1 The Committee discussed the use of the PA system at the recent public meeting. The Committee **RESOLVED** to purchase from Cllr Grimson the hand-held microphones he had bought for use that evening. **ACTION: Clerk**

9.2 The Committee **RESOLVED** to increase the damage deposit charged to hirers to £200.

9.3 The Committee **RESOLVED** to charge £25 for the hire of the PA system. An additional deposit of £200 will be taken for the use of this equipment and hirers will be liable for the full cost of replacement in the event of loss or breakage.

9.4 The Committee discussed the problems of access to the hall faced by AVC. The Committee considered that AVC should book access to the hall in advance.

9.5 The Committee discussed the question of public access to toilets. The Committee suggested that for a trial period, the public should have access to the disabled toilet only during times when the Community Centre is open to private hirers.

10 CORRESPONDENCE

Item 1; The Clerk confirmed that he had already replied that there was no capacity for an additional football team to play regularly at the recreation ground.

Items 4&5; see 6.3 above.

Item 11; The Committee discussed WBC's 'Adopt a Street' campaign. The Committee will not be following this up at the moment.

Item 13; The Committee considered the practicalities of re-painting the pavilion and agreed that the re-painting of the WRFC storeroom was not necessary this summer.

ACTION: Clerk

Cllr Cooke will speak to the Café regarding the timing of the paint works.

ACTION: Cllr Cooke

Item 14; see 6.2 above.

Item N3; The Committee **RESOLVED** to renew the ARD contract for playground inspections for 2011-12.

ACTION: Clerk

11 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

11.1 The Clerk confirmed that he has spoken to Nick Robins regarding options for repairing the undulating grassmat in the play area. He will also contact Kompan.

ACTION: Clerk

11.2 The Clerk will ask the caretakers to pay extra attention to the problem of litter around the Community Hall after large parties.

ACTION: Clerk

12 TIME AND DATE OF NEXT MEETING

12.1 The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 3rd May 2011** at 7.45 p.m. in the John Grobler Room.

The meeting finished at 9.26p.m.

APPENDIX 1

Correspondence received prior to the issue of the agenda for the meeting of 5 April 2011

- 1 Reading Girls FC; request for regular use of football pitches
- 2 Landscape & Amenity magazine, February 2011
- 3 ROSPA; introduction to inspect play areas
- 4 Pest UK; re allotment baiting charges, 2011-12
- 5 Pest UK; re regulations re notification of baiting and Wiels disease
- 6 Glasdon; bin catalogue
- 7 TVP; request for information about allotments
- 8 Apple Electrics; safety certificate for main hall kitchen gas cooker
- 9 West Berks & Wokingham Trading Standards; Responsible Retailer Scheme training
- 10 WBC; Gas Safety inspections
- 11 WBC; Adopt A Street initiative
- 12 WBC; Campaign Against Waste meeting agenda, 11 April 2011
- 13 WRFC; re movement of equipment during pavilion painting
- 14 Les Moody; suggested dates for Allotment Competition judging
- 15 Landscape & Amenity magazine, March 2011

Correspondence received since the issue of the agenda for the meeting of 5 April 2011

- N1 Streetprojects Ltd; products brochure
- N2 Lumalite Ltd; products brochure
- N3 ARD; prices for 2011-12