



## Winnersh Parish Council

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### MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 5<sup>th</sup> JULY 2011 IN THE JOHN GROBLER ROOM

**PRESENT:** Cllrs J Plant (Chairman), F Breedlove, E Cooke, D Green, L Lainsbury,  
I Shepherd-Dubey, J Southgate.

In attendance: Clive Hudson (WPC Clerk).

#### **1 APOLOGIES**

**1.1** none

#### **2 CLERK'S REPORT**

##### **2.1 CLERK'S REPORT as at 5.7.11 Update on items since the meeting of 07.6.11**

##### **Play Area/Recreation Ground**

The cover has been replaced on the Adult Gym ski walker.

There has been a claim regarding damage to a tyre whilst the 3rd bollard was down, and damage to a car has been reported for a car driven into the bollard whilst it was up. A new bollard (previously ordered) has arrived and has been installed.

##### **Pavilion**

The coating with preservative of the wooden fence around the pavilion is complete. Further removal of shrubs and turfing of the borders alongside the fence is complete. The Internal Decoration of the Pavilion will take place wc 18 July and wc 25 July 2011.

##### **Main Hall/Offices**

Six new tables for the main hall have been received. The chairs in the hall are beginning to show signs of severe wear and tear.

The drains have been blocked again once and have been cleared by the caretaking staff.

The pane of glass which was broken in a French Window in the Community Hall has been repaired.

The Internal Decoration of the Sindlesham Room will take place wc 1 August 2011.

## **Allotments**

The first round of judging of the Allotment Competition has taken place. There have been reports of increased rat activity at the allotments. The Clerk has requested that the next baiting be made as soon as possible.

### **3 MATTERS ARISING**

3.1 none

### **4 R & A BUDGET**

#### **4.1 To discuss the current budgetary position**

The Clerk confirmed that he will start getting quotes for the path extension over the summer. **ACTION: Clerk**

The Council awaits a formal request from the NAG before the Council can consider releasing funds for the Winnersh Meadows project.

### **5 REFERRALS FROM COUNCIL AND OTHER COMMITTEES**

5.1 none

### **6 ALLOTMENTS**

6.1 Councillors discussed the recent inspection of the Allotments.

**Plot 56;** this plot appears to be undersize. Plots 56 and 57 are to be re-measured.

The Committee **RESOLVED** that Cllrs Cooke, I Shepherd-Dubey and Green should measure these plots and decide on any action necessary.

**ACTION; Cllrs Cooke, I Shepherd-Dubey & Green**

The re-allocation of plot 56 will be suspended until a decision on the future of the plot is made.

**ACTION: FAO & Clerk**

**Plot 28** is being voluntarily given up. Cllrs Cooke, I Shepherd-Dubey and Green will measure plot 28 in preparation for that plot being allocated as two half-plots.

**ACTION; Cllrs Cooke, I Shepherd-Dubey & Green**

**Plots 8a, 22b and 68b** have not been tended. The Committee **RESOLVED** to terminate the tenancies of these plots. **ACTION: FAO & Clerk**

**Plots 6 and 11;** These are not being fully tended. The Clerk will write to the tenants suggesting they down-size to a half-plot. **ACTION: Clerk**

**Plot 60b** is in the process of being re-allocated.

**Plots 1, 2 and 65;** these plots are not currently being tended. The Committee **RESOLVED** to offer the tenant the use of plot 1a; the tenancy of the remaining plots will be terminated. **ACTION: Clerk & FAO**

The Committee discussed the use of plot 65, the orchard, and **RESOLVED** to retain it for the communal use of the allotment tenants.

6.2 The Committee discussed the principle of tenants from outside the parish having multiple allotments. The Committee noted the lengthy waiting list of people living

within the parish. The Committee noted items 4 & 7 of the tenancy agreement regarding residency and the reclaiming of allotments.

The Committee **RESOLVED** that tenants living outside of the parish and having more than one allotment plot will be required to reduce their tenancy to one plot by 1 April 2012.

The tenants are to be given a winter season's notice in order to move crops from one plot to another. The Clerk and FAO will notify the tenants affected by this decision.

**ACTION: Clerk & FAO**

- 6.3** The Committee discussed possible changes to the Tenancy Agreement. The Committee **RESOLVED** that the tenancy renewal invitation letter to be sent out in September 2011 should include the following addition to the Tenancy Agreement: "There is to be no unsupervised watering, including sprinklers. Watering devices shall be held in the hand whilst watering". The Committee **RESOLVED** that that the following clarification should be included in the letter. "It is the Council's practice to tolerate dogs provided they are supervised and not causing a problem to other tenants".
- 6.4** The Committee discussed the question of communication between the Council and tenants. The Committee **RESOLVED** that Cllr I Shepherd-Dubey, who is a plot-holder herself, should act as a liaison between tenants and the Council.
- 6.5** The Committee noted that concerns are being raised regarding the water supply and several taps at the allotments. The Committee will discuss the allotment water supply at a future meeting.

**ACTION: Clerk**

The Clerk reported concerns regarding trees overhanging plots from the motorway. The Clerk was asked to contact the Highways Agency regarding the trimming of the branches.

**ACTION: Clerk**

- 6.6** The Committee discussed the allotment fees. The Committee noted the increased baiting costs and heavy use of metered water at the allotments. Cllrs Green and I Shepherd-Dubey, as plot-holders, declared an interest and withdrew from the decision making process. The Committee **RESOLVED** to increase the fees for 2011-12 by £5 and £2.50 respectively to £25 for a full plot and £14.50 for a half-plot.

**ACTION: Clerk & FAO**

The Committee noted that increasing costs could necessitate similar rises over the next three years.

## **7 WINNERSH RANGERS FC**

- 7.1** The Committee discussed the hiring charges for WRFC for the season 2011-12. The Committee **RESOLVED** to increase the WRFC pavilion and pitch hiring by 2% for the forthcoming season.

WRFC will be asked to supply details of their fixtures as soon as possible so that the exact figures for their hiring can be calculated and averaged out over the season.

**ACTION: Clerk & FAO**

## **8 CHRISTMAS LIGHTS 2011**

- 8.1** The Committee discussed the options for alternatives to previous years' events. Cllrs Plant and Lainsbury were asked to 'lead' on investigations into alternatives for the event and the costings involved and to report back to the September R&A meeting. A Christmas Market and lights in Christmas Trees were raised as options for consideration. **ACTION: Cllrs Plant & Lainsbury**  
The Clerk will get information regarding the purchase of Christmas Trees and the putting up of lights from Nick Robins. **ACTION: Clerk**  
Cllr Southgate will contact Fete stallholders regarding interest in the Christmas Market. **ACTION: Cllr Southgate**  
Cllr Cooke will investigate the provision of fireworks. **ACTION: Cllr Cooke**

## **9 WINNERSH FETE 2011**

- 9.1** A debrief of this event will take place at 7.00pm on Tuesday 12 July 2011, before the Full Council meeting.

## **10 R&A PROJECTS**

- 10.1** The Clerk distributed a document regarding signage for the roads and Community Centre. This will be an agenda item for the next R&A meeting. **ACTION: Clerk**
- 10.2** The Committee **RESOLVED** to authorise the Clerk to spend up to £225 on a CCTV survey of the Community Centre drains.

## **11 CORRESPONDENCE**

Item 9; The WBC Mayor's attendance at the Christmas Lights event was noted.

Item 10; The Committee discussed the alleged damage to a visitor's tyre during the fete. The Committee **RESOLVED** that the cost of a new tyre should be reimbursed to the driver upon production of a receipt as proof of purchase **ACTION: Clerk**

Item N4; The Committee discussed the possibility of inviting the funfair onto the Bearwood Recreation Ground next summer. The Clerk will discuss this with the Funfair proprietors. **ACTION: Clerk**

## **12 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT**

- 12.1** Cllr Plant reported that she has further information from local parishes regarding external toilets.  
Cllr Lainsbury informed the meeting that a petition for external toilets by local mothers is being held in the Pavilion.

## **13 TIME AND DATE OF NEXT MEETING**

- 13.1** The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 6<sup>th</sup> September 2011** at 7.45 p.m. in the John Grobler Room.

The meeting finished at 10.22p.m.

### **Correspondence**

#### **Correspondence received prior to the issue of the agenda for the meeting of 5 July 2011**

- 1 L Witchalls; re overhanging trees at the allotments
- 2 Hags; play products leaflet
- 3 Allder Glass; quote for replacement pane of glass in main hall
- 4 Sovereign; play equipment brochure
- 5 Tony Howells; thanks for update on plot allotment allocation
- 6 Playground Facilities Ltd; introductory email
- 7 ARD; June playground inspection report
- 8 Emma Bacca; litter pick of field undertaken
- 9 WBC; Mayor available for Christmas Lights event
- 10 G Dalston; claim for damage to tyre
- 11 Tony Howells; comments re allotments, sprinklers etc
- 12 R Daniow; thanks for fete
- 13 Drain & Able; quotation for CCTV survey of Community Centre drains

#### **Correspondence received since the issue of the agenda for the meeting of 5 July 2011**

- N1 Festive Lighting; brochure
- N2 Landscape & Amenity magazine, June 2011
- N3 WRFC; Committee meeting dates, 2011-12
- N4 Masons Funfair; request to run fair on Bearwood Recreation Ground