



## Winnersh Parish Council

Winnersh Community Centre  
New Road, Sindlesham, Wokingham  
Berkshire RG41 5DU  
Phone/Fax 0118 978 0244  
e-mail [recreation@winnersh.gov.uk](mailto:recreation@winnersh.gov.uk)  
[www.Winnersh.gov.uk](http://www.Winnersh.gov.uk)

### MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 1<sup>st</sup> NOVEMBER 2011 IN THE JOHN GROBLER ROOM

**PRESENT:** Cllrs J Plant (Chairman), E Cooke, D Green, I Shepherd-Dubey, J Southgate.

In attendance: Clive Hudson (WPC Clerk), 1 member of the public.

#### 1 APOLOGIES

1.1 Cllrs F Breedlove, L Lainsbury.

#### 2 ALLOTMENT UPDATE

2.1 Cllr Plant invited the member of the public to speak.  
A discussion took place regarding the tidying of the allotments, particularly near the entrance. The Clerk confirmed that tidying work done by volunteers is at their own risk. The Clerk reported that all unallocated plots have been offered to people on the waiting list.

The member of the public left the meeting.

The Committee confirmed that plot 2 can be re-allocated immediately and plot 1 can be re-allocated as soon as clearance is complete.

Cllr I Shepherd-Dubey reported on the tidiness of some plots.

The Committee discussed plot 24. The annual renewal payment has not been received, despite a follow up letter and phone call. The Committee **RESOLVED** to terminate the tenancy of this plot.

**ACTION: Clerk**

The Committee discussed the use of carpets on the allotments (see also Correspondence N4). The Committee decided that, although the use of carpets is not to be encouraged, it is not appropriate to ban the use of carpets at the moment.

### **3 CLERK'S REPORT**

**CLERK'S REPORT as at 1.11.11**

**Update on items since the meeting of 04.10.11**

#### **Play Area/Recreation Ground**

The roundabout in the BLF playground has stiffened and is proving difficult to turn. The Clerk has reported this to Record RSS. They will look at this when they visit to investigate repairs to the other equipment. The caretaker has fitted new locks to the bollards at the car park entrance. A few drugs packets have been found on the Recreation Ground. The caretaker has handed them across to the police.

#### **Pavilion**

See Drains CCTV below

#### **Main Hall/Offices**

The CCTV scan of the drains has taken place. The details of the results have just been received. The report suggests that the drains were partially blocked by tree roots at a man-hole between the car park and the road. This blockage has been partially cleared. There is also a constriction in the pipes from the pavilion urinals. The final clearing of these blockages will require jet-spraying. The Committee **RESOLVED** to authorise £325 for the jet-spraying of the drains. **ACTION: Clerk**

Office broadband: Opal have supplied a dongle which permits internet access to the FAO and the temporary receipt of incoming emails. BT have very recently re-established the telephone line for the office broadband, although we cannot receive emails. It is recommended that the broadband and email provision for the office be rationalised and simplified. As the first stage of this process the Clerk is initiating the takeover over of the service by Plusnet.

The Community Centre/Pavilion security lights have been repaired. Specialist engineers have been booked for the repair of a CCTV camera.

#### **Allotments**

The leaking tap at plot 3 has been repaired. The Clerk is investigating the replacement of all the taps over the winter. A small repair is required to the fence to the left of the entrance.

### **4 MATTERS ARISING**

**4.1** none

### **5 R & A BUDGET**

#### **5.1 To discuss the current budgetary position**

**5.1.1** The Clerk presented quotations for the installation of a path between the Main Hall and front path. The Committee decided not to continue with this section of pathway. The Committee members were asked to look at the pathway in front of the Main Hall to consider whether repairs are appropriate. **ACTION: R&A members**

5.1.2 The Clerk explained that an invoice for £9000 is expected soon from WBC for the Winnersh Meadows project. This will be presented to the Full Council for authorisation.

## 6 REFERRALS FROM COUNCIL AND OTHER COMMITTEES

6.1 none

## 7 CHRISTMAS LIGHTS 2011

7.1 Cllr Plant reported on the progress of the preparations for the event. Eight market stalls have been booked, which will be open to the public from 4.30pm, with Bearwood Primary School choir singing from 6.00pm, and lights and fireworks from 6.30pm.

A raffle will be held, with prizes donated by the stallholders and proceeds to the WBC Mayor's Charity. Cllr Plant has contacted Sainsbury's requesting a donation and is awaiting a reply.

James Newman has agreed to help with the lights.

## 8 R&A PROJECTS

8.1 Cllr Plant summarised provisional information regarding the signs at the car park entrance. The Committee discussed the details and confirmed the wording, logo, typefaces and colour of the signs. Cllr Plant will contact the signwriter with the revised specification. **ACTION: Cllr Plant**

Cllr Plant reported that WBC have confirmed that it will not be possible to have signage at the Winnersh crossroads.

8.2 The Committee discussed the quotation and practicalities of moving the gate giving access from the car park onto the field. The Committee **RESOLVED** to authorise £488 for this project, to be taken from the R&A Miscellaneous budget. The Clerk will confirm this work and clarify the security measures necessary. **ACTION: Clerk**  
The Clerk will investigate the provision of a 'No Parking' sign to go on the gate. **ACTION: Clerk**

8.3 The Committee discussed the External Toilets project. Cllrs Plant, Cooke and I Shepherd-Dubey will meet on 14 November to discuss specifications. **ACTION: Cllrs Plant, Cooke, I Shepherd-Dubey**

## 9 R&A PROJECTS 2012-13

9.1 Topics raised at previous meetings included:

- External Toilet
- Refurbish Main Hall chairs
- Car Park extension

The Clerk reported that he is getting further quotations for the refurbishment of the Main Hall chairs.

**10 CORRESPONDENCE**

**10.1** item 8; The Clerk reported on the information regarding Youth & Community projects.

**10.2** items 7a & N8; 1 4; The Committee discussed possible involvement in the 2012 WBC Litter Pick. This item will be brought to the Full Council meeting of 8 November 2011 for consideration. **ACTION: Clerk**

**11 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT**

**11.1** none

**12 TIME AND DATE OF NEXT MEETING**

**12.1** The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 6<sup>th</sup> December 2011** at 7.45 p.m. in the John Grobler Room.

The meeting finished at 10.31 p.m.

## **APPENDIX 1**

### **Correspondence received prior to the issue of the agenda for the meeting of 1 November 2011**

- 1 Landscape & Amenity magazine, September 2011
- 2 Fawns Playtime; introductory letter and booklet
- 3 ARD; October playground report
- 4 Yardley Builders; quote for pathway extension to Main Hall
- 5 ADT; quotation for new intruder alarm system
- 6 The Watermill on Tour; introductory letter
- 7 WBC; Campaign Against Waste meeting; 29 November
  - a. Litter Pick date 24 & 25 March 2012
- 8 WBC; Youth & Community Payback projects
- 9 Masons Funfair; not available for Christmas Lights event
- 10 ADT; confirmation of keyholders
- 11 Binfield Electrical; recommend call out of security engineers for CCTV
- 12 Biffa; annual waste transfer note request

### **Correspondence received since the issue of the agenda for the meeting of 1 November 2011**

- N1 Wicksteed Playscapes; leaflet
- N2 Landscape & Amenity magazine, October 2011
- N3 Sherwood Bros; quote for pathway extension to Main Hall
- N4 Tony Howells; request to ban carpets at allotments
- N5 J Toms Ltd; leaflet
- N6 St John's Ambulance; expiry of 1<sup>st</sup> aid certificate, Clerk & FAO
- N7 ADT; to book service to intruder alarm system
- N8 WBC; contact for Litter Pick, 24,25 March 2012
- N9 Nick Robins; quote to move gate access onto field
- N10 Throrer Signs; quote for 2 signs at entrance to car park
- N11 Drain & Able; drains report and CCTV