



## Winnersh Parish Council

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### MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 3<sup>rd</sup> JANUARY 2012 IN THE JOHN GROBLER ROOM

**PRESENT:** Cllrs E Cooke (Chairman), F Breedlove, D Green, I Shepherd-Dubey, J Southgate.

In attendance: Clive Hudson (WPC Clerk).

#### 1 APOLOGIES

1.1 Cllr J Plant.

#### 2 CLERK'S REPORT

**CLERK'S REPORT as at 03.01.12                      Update on items since the meeting of 6.12.11**

##### **Play Area/Recreation Ground**

The Clerk has instructed Record RSS to arrange repairs to the BLF play equipment. The Clerk has now received further information regarding planning permission for the signs at the entrance to the car park.

##### **Pavilion**

The Full Council has asked the R&A Committee to reconsider the siting of slabs on the field outside the pavilion.

##### **Main Hall/Offices**

The Office and John Grobler room carpets have been cleaned, although difficulties were experienced with the new carpet cleaning equipment.  
Office broadband: the handover of the domain to Plusnet is complete, although problems are currently being experienced with the broadband connection. It is expected that the reconfiguring of the office computer system will begin in January.  
The repairs to the Main Hall lights are complete.  
A small leak was discovered today in the Main Hall corridor.

## **Allotments**

The water has been turned off for the winter. The replacement of the taps will take place over the winter. Signs to this effect have been put up at the allotments.

### **3 MATTERS ARISING**

3.1 none

### **4 R & A BUDGET**

#### **4.1 To discuss the current budgetary position**

There has been no significant change to the budgetary position since the December meeting.

### **5 REFERRALS FROM COUNCIL AND OTHER COMMITTEES**

#### **5.1 Adopt-A-Street**

The Committee reviewed its discussions of April 2011 regarding the adopt a street scheme and discussed ways of encouraging and facilitating local groups to become involved.

The Committee decided to notify potential participants of the scheme. Information will be included in the Litter Pick documentation and Winnersh Matters.

#### **5.2 Hard Core Area for boot cleaning**

The Committee discussed the merits of setting up a hard core area / paving slabs adjacent to the pathway near the pavilion. The Committee considered the quotation from Nick Robins for the work. The Committee asked the Clerk to discuss with WRFC the practicalities of using this area for boot cleaning. The Committee **RESOLVED** that, subject to a positive response from WRFC, the creation of a hard core / paving slabs area should go ahead. **ACTION: Clerk**

### **6 ALLOTMENT**

6.1 The Clerk confirmed that plot 24 had been reclaimed and that all available plots were under offer to people on the waiting list.

6.2 The tidying up of the allotments by volunteers is now complete. The Committee asked the Clerk to arrange for the pile of rubble and carpets to be removed. **ACTION: Clerk**

6.3 The Committee discussed the procedure for the tidying up of areas of the allotments. Areas and tasks would be approved by the Committee and a working party set up to undertake the work.

Plotolders who had historically maintained the pathways would be allowed to continue.

## 7 CHRISTMAS LIGHTS

7.1 Cllr Cooke reported on some of the difficulties faced by the choir. He also reiterated that the Christmas Lights event had been a team effort and thanked all involved.

The Committee noted the good press coverage of the event.

## 8 LITTER PICK 2012

8.1 The Litter Pick is confirmed for the morning of Sunday 25 March 2012. Cllr Green has contact Sainsburys regarding the use of their car park and is awaiting a reply. The exact details of the Litter Pick will be published as soon as possible.

## 9 EXTERNAL TOILETS

9.1 Cllr Cooke reported that the three councillors have been unable to meet over the Christmas holidays. The project is ongoing.

**ACTION: Cllrs Plant, Cooke, I Shepherd-Dubey**

## 10 R&A PROJECTS 2011-12

### 10.1 Car Park Signage:

The Clerk summarised the report from WBC confirming that planning permission is required for the proposed signs. The Committee authorised the Clerk to proceed with the planning application.

**ACTION: Clerk**

### 10.2 Main Hall Chair refurbishment:

The Clerk confirmed that the refurbishment of the chairs could begin from February onwards if required. The Committee **RESOLVED** that two batches of 25 chairs could be refurbished in the current financial year. The Committee **RECOMMENDED** that £1000 be vired from the Energy Efficiency budget towards this project.

## 11 R&A PROJECTS 2012-13

11.1 The Committee discussed the proposed projects for 2012-13.

The revised list of projects is:

- External toilets (£8000)
- External decorations (£4000)
- Refurbish Main Hall chairs (£5300)
- Drain Repairs (£550)
- Repair to the Play Area grassmat (£7000)
- Energy Efficiency Control Systems (£1000)
- Miscellaneous (£2000)

The Committee discussed the probable repairs to the CCTV cabling. The Committee **RECOMMENDED** an increase in the Contingency budget for unscheduled maintenance.

The Clerk was asked to enquire of the possible costs of replacement CCTV cabling.

**ACTION: Clerk**

The Committee also noted that the intruder alarm system in the Main Hall was ageing and may need replacing in the next few years.

- 11.2** The Committee noted the S106 monies allocated to the Council.  
This will be an agenda item for the next R&A meeting. **ACTION: Clerk**

## **12 CORRESPONDENCE**

Item 1; the suggestions made in this correspondence had been considered under section 6 above.

Item 2; The Clerk confirmed that the requirements for information of the PRS had changed. It is not clear yet what effect this will have on charges.

Item 3; The Clerk reported on a query from Winnersh Ballroom regarding the slipperiness of the hall floor seal. The correspondence confirms that there is no practical alternative to the current seal in use.

Item 4; was noted

Item 5; The Clerk was asked to go back to Kompan to query why the grassmat is lifting after only a few years of use. **ACTION: Clerk**

Item N1; has been reported under section 10.1 above.

## **13 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT**

- 13.1** none

## **14 TIME AND DATE OF NEXT MEETING**

- 14.1** The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 7<sup>th</sup> February 2012** at 7.45 p.m. in the John Grobler Room.

The meeting finished at 9.31 p.m.

## **APPENDIX 1**

### **Correspondence**

#### **Correspondence received prior to the issue of the agenda for the meeting of 3 January 2012**

- 1) Tony Howells; emails re allotments
- 2) PRS; revised Licence Review Documentation
- 3) Floors of Distinction; information regarding floor seal
- 4) Nigel Jeffries; request to be considered for grounds maintenance tenders
- 5) ARD; playground report, December 2011

#### **Correspondence received since the issue of the agenda for the meeting of 3 January 2012**

- N1 WBC; planning permission requirements for car park signs