



## Winnersh Parish Council

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### MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 7<sup>th</sup> FEBRUARY 2012 IN THE JOHN GROBLER ROOM

**PRESENT:** Cllrs J Plant (Chairman), E Cooke, D Green, I Shepherd-Dubey, J Southgate.

In attendance: Clive Hudson (WPC Clerk), 2 members of the public.

#### **1 APOLOGIES**

**1.1** Cllr F Breedlove.

#### **2 CLERK'S REPORT**

**CLERK'S REPORT as at 07.02.12                      Update on items since the meeting of 3.1.12**

##### **Play Area/Recreation Ground**

Record RSS have made repairs to the BLF equipment. A quote for repairs to the roundabout is awaited.

The Clerk is progressing planning permission for the signs at the entrance to the car park. Confirmation of a date for the repair to the path outside the Community Centre is still awaited.

##### **Pavilion**

The annual service of the boilers in the Pavilion and Pavilion House has taken place.

##### **Main Hall/Offices**

Servicing of the boiler, cooker and fire alarms have taken place. Repairs to the central heating system have been found to be extensive and are ongoing. The Clerk gave further details of the work undertaken over the weekend prior to the meeting. The fire alarms were set off during a January booking (see agenda item 10).

Dates for the reconfiguring of the office computer system are being considered. The office will be closed on 21/22 February for the office reorganisation / archiving. PAT testing will also take place on 21 February.

Repairs to the first batch of chairs are due to be confirmed and will take place during March if possible. **ACTION: Clerk**

### **Allotments**

The water has been turned off for the winter. The plumber expects to start work on the tap replacements soon. The boundary fence near the garage was damaged during the January gales. WBC has been informed and repairs have been completed.

Reports have been received of an unauthorised vehicle at the allotments. A wheelbarrow has been reported as stolen. The information has been passed on to the police.

## **3 MATTERS ARISING**

**3.1** none

## **4 BEARWOOD RECREATION GROUND MAINTENANCE**

**4.1** Nick Robins, the Council's grounds maintenance contractor, reported on the work done to improve the drainage of the field. He reported that the extra spiking and overseeding had improved the quality of the field. In response to questions received regarding worm casts he has recently started a routine of dragmatting the field, which, it is hoped, will reduce the residual mud left on the field surface.

The Committee asked if there was anything further which could be done to improve the Recreation Ground. There is nothing further which needs doing at the moment.

**4.2** The Committee asked the Clerk to contact WRFC to confirm the procedure for making comments regarding the Recreation Ground. **ACTION: Clerk**

Mr Robins left the meeting.

## **5 R & A BUDGET**

**5.1 To discuss the current budgetary position**

The current situation was noted.

## **6 REFERRALS FROM COUNCIL AND OTHER COMMITTEES**

**6.1 Review of Standing Orders**

The Committee reviewed section 37 of Standing Orders, which is the section defining the R&A Committee's responsibility.

The Committee asked that a.1 and a.111 be changed to read:

a.1 Recreational aspects of the Community Centre; and to determine the hiring fees for the Community Centre facilities.

a.111 Maintenance of Pavilion House

**6.2** The Committee **RECOMMENDED** s37 of Standing Orders, with the changes specified in 6.1 above, to the F&GP Committee.

## **7 ALLOTMENTS**

**7.1** The Clerk reported on the current situation regarding re-allocation of plots.

**7.2** Cllr I Shepherd-Dubey reported on the current maintenance of the allotments. The Committee considered the necessity of further tidying of the allotments. The Clerk was asked to confirm with WBC the ownership of fences near the site entrance. **ACTION: Clerk**  
The Committee authorised a working party to be created to perform:

- 1) the pruning of the fruit trees in the orchard
- 2) repairs to the fence near the entrance

Cllrs Green and I Shepherd-Dubey were asked to prepare a set of plans for these works to be done by authorised volunteers, dates and times to be confirmed.

**ACTION: Cllrs Green & I Shepherd-Dubey**

**7.3** The Committee asked the Clerk to arrange for the removal of carpet and rubble near the site entrance. **ACTION: Clerk**

## **8 LITTER PICK 2012**

**8.1** The Clerk reported that the meeting place for the Litter Pick had been confirmed as Sainsbury's car park. Posters have been ordered from WBC. Additional tabards have been received. Cllr Green reported on the attendance of the local cubs and scouts groups.

Cllrs Cooke, Plant and Lainsbury will send details to the local schools.

**ACTION: Cllrs Cooke, Plant & Lainsbury**

**8.2** A discussion took place regarding the continued problem of litter on Robinhood Lane. Cllr Green will speak with the head of Forest School. **ACTION: Cllr Green**  
The Committee noted that the footbridge on the railway bridge had been cleaned.

1 member of the public left the meeting.

## **9 EXTERNAL TOILETS**

**9.1** Cllr Plant reported on the options for the external toilets. The Committee asked that the councillors prepare a formal specification for the toilets ready for submission for tender. The Committee asked that the councillors review the requirements for planning permission. **ACTION: Cllrs Plant, Cooke, I Shepherd-Dubey**

## **10 COMMUNITY CENTRE HIRING**

**10.1** The Clerk reported on the events, circumstances and follow up relating to the hiring of the Community Centre on 20 January 2012. The Committee asked the Clerk to make further investigations into the responsibilities of the Council and AVC and to report to the next R&A meeting. **ACTION: Clerk**

- 10.2 The Committee **RESOLVED** that a supplementary invoice should be raised for the hirer. **ACTION: Clerk**

## 11 COMMUNITY CENTRE SECURITY SYSTEMS

- 11.1 The Clerk reported on the information received during recent investigations into the Community Hall security systems.  
The Committee confirmed that, in principle, it will look at replacing the Fire and Intruder Alarm systems in 2013-14.

## 12 R&A PROJECTS 2012-13

- 12.1 The Committee discussed the options for the use of the S106 money available in 2012-13. The Clerk will consult WBC for the exact timescales for the use of this money. **ACTION: Clerk**

Topics under consideration include:

- 1) Upgrade of the basketball courts
- 2) Upgrade of the teenage shelter and facilities

The Clerk was asked to get examples and estimates for these upgrades.

**ACTION: Clerk**

The Committee members were asked to bring further suggestions to the next R&A Committee meeting.

**ACTION: Committee**

## 13 CORRESPONDENCE

Item 5; the Clerk was asked to retain this document.

**ACTION: Clerk**

Item 7; The Committee **RESOLVED** to authorise J Noyce to run a funfair on the Bearwood Recreation Ground in August 2012.

**ACTION: Clerk**

Item N5; The Committee decided that it was not practical to run a bandstand event to mark the Jubilee and Olympics.

The Committee noted that the Fete and Winnersh Meadows Event both had a celebratory theme.

## 14 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

- 14.1 The Committee discussed a public notice posted in the Reading Times regarding a GVOL application on Grovelands Estate.

The Committee asked the Clerk to write to the Traffic Commissioner expressing its concern regarding the unsuitability of the roads and the proximity of local schools.

**ACTION: Clerk**

[Clerk's note; this application has been reported as withdrawn, 8.2.12]

## 15 TIME AND DATE OF NEXT MEETING

- 15.1 The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 6<sup>th</sup> March 2012** at 7.45 p.m. in the John Grobler Room.

The meeting finished at 10.20 p.m.

**Correspondence received prior to the issue of the agenda for the meeting of 7 February 2012**

- 1 Glasdon; products booklet
- 2 Big Tidy Up; confirmation of Litter Pick requirements
- 3 ROSPA; playground safety leaflet
- 4 Collier Turf Care Ltd; product leaflet
- 5 Playground Facilities; product leaflet
- 6 Garden Machinery Services; introductory letter
- 7 J Noyce Amusements; request to run a fair in August 2012
- 8 WBC; acknowledgement of fence repairs at allotments
- 9 Nick Robins Ltd; information re worm casts on Recreation Ground
- 10 WRFC; comments re worm casts on Recreation Ground
- 11 Mr M Nelms; comments re allotments
- 12 Festive Lighting Ltd; leaflet
- 13 Safe & Sound Playgrounds Ltd; newsletter
- 14 H Marley; report on Community Centre central heating repairs
- 15 Binfield Electrical; quote for PAT testing

**Correspondence received since the issue of the agenda for the meeting of 7 February 2012**

- N1 Nick Robins; confirmation of dragging pitches
- N2 ARD; Playground Inspection report, January 2012
- N3 Countrywide Grounds maintenance; introductory brochure
- N4 Landscape & Amenity magazine, January 2012
- N5 WBC; Bandstand Marathon, introductory letter
- N6 WBC; poster details for Litter Pick
- N7 Mr P Wheat; email re garden sharing