



## Winnersh Parish Council

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### MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 3<sup>rd</sup> APRIL 2012 IN THE JOHN GROBLER ROOM

**PRESENT:** Cllrs J Plant (Chairman), E Cooke, L Lainsbury, I Shepherd-Dubey,  
J Southgate.

In attendance: Clive Hudson (WPC Clerk)

#### 1 APOLOGIES

1.1 Cllr F Breedlove, D Green.

#### 2 CLERK'S REPORT

**CLERK'S REPORT as at 3.4.12  
06.03.12**

**Update on items since the meeting of**

#### **Play Area/Recreation Ground**

We have requested Record RSS to make repairs to the roundabout and gate. A date is awaited. Repairs to the stoppers on the Kompan Elements unit are complete. The Clerk has sent off the planning application for the signs at the entrance to the car park. Confirmation of fees has been received. Further information has been requested by WBC.

Repairs to the path outside the Community Centre are complete.

The oak tree has been felled and a replacement tree planted.

WRFC have requested to train on Monday, Tuesday and Thursday evenings from the beginning of April.

National Grid have requested to play 5 a side matches on the late afternoons of Tuesday, Wednesday, Thursday. The Clerk will liaise with both WRFC and Nat Grid to make sure that there is no overlap of field and car park usage.

**ACTION: Clerk**

#### **Pavilion**

Two gas leaks have been discovered near the meter for the Pavilion. Emergency repairs have been carried out.

## **Main Hall/Offices**

Dates for the reconfiguring of the office computer system are awaited. Repairs to 150 of the Hall chairs have been completed so far. The Karcher carpet cleaning attachment has been returned. The FAO still holds the cheque raised for its payment. An alternative carpet cleaner has been purchased.

## **Allotments**

The plumber has completed the installation of the replacement taps. New tap keys have arrived and are being distributed to all ploholders. Thames Water has announced a hosepipe ban from 5 April 2012.

## **3 MATTERS ARISING**

3.1 none

## **4 R & A BUDGET**

### **4.1 To discuss the current budgetary position**

4.1.1 The Clerk presented the final figures for 2011-12.

The Clerk presented the initial budgetary figures for the 2012-13 projects.

4.1.2 The Clerk reported that the refurbishment of 180 of the hall chairs was nearly complete. There were found to be an additional 19 chairs. Refurbishment of these chairs had not been budgeted for and Committee **RESOLVED** NOT to refurbish these 19 chairs.

## **5 REFERRALS FROM COUNCIL AND OTHER COMMITTEES**

5.1 none.

## **6 ALLOTMENTS**

6.1 The Clerk presented WBC's initial suggestions for the new allotment lease. The Committee discussed the proposals. The Committee asked the Clerk to reply that the proposals were acceptable, although greater notice of any mid-term termination of the lease would be appreciated. **ACTION: Clerk**

6.2 The Clerk reported on the Spring review of allotment plots carried out by Cllr Cooke and himself. Committee confirmed that letters expressing concern over the maintenance of their plot should be sent to the holders of plots 12, 28a, 34, 45a, 46b, 47a and 56. **ACTION: Clerk**

6.3 Cllr I Shepherd-Dubey reported that a working party had trimmed the trees in the orchard (plot 65) over the weekend. She requested the clearer marking of the plots, particularly half-plots. She expressed concern that rubbish was being deposited at the railway end of the plots and along the fence at the front.

## **7 LITTER PICK 2012**

- 7.1** Cllr Plant reported that over 50 bags of rubbish had been collected and thanked the Winnersh cubs and brownies for their help.

## **8 EXTERNAL TOILET FACILITY**

- 8.1** Cllr Plant reported that since the last R&A meeting a suggestion had been made that the external toilet could be situated within the garage area of the Pavilion. The Committee discussed this option and confirmed that the garage would be the preferred site, with access to be from the field side of the building. The Clerk reported on his discussion with a WBC building regulations officer. The Committee asked the Clerk to proceed with getting in quotations for the work. **ACTION: Clerk**  
The Clerk asked the Committee to note that this option would further reduce the storage space available at the Community Centre.

## **9 COMMUNITY CENTRE LICENSING**

- 9.1** The Committee discussed the contents of the Clerks discussion document regarding the Licensing of the Community Centre.
- 9.1.1** The Committee discussed the option and implications of authorising the caretaker to use his SIA frontline doorman qualification on site. The Committee considered that this was not consistent with his caretaking role and **RESOLVED** not to authorise the use of this qualification.
- 9.1.2** The Committee discussed at length the practicalities and principles of limiting or permitting children's and teenage parties at the Community Centre. The Committee **RESOLVED** that the Council's hiring policy for parties for teenagers (13-19 years old) would be that these parties would be taken at the discretion of the office staff, subject to a minimum of 20% of guests being over 21 years of age.
- 9.2** The Committee discussed the draft amendments to the Conditions of Hire for the Winnersh Community Centre. The Committee suggested the amalgamation of points 4,10,11,12,20,25 and 26, with point 20 to include 'underage drinking will not be tolerated'.  
The Clerk was asked to present the revised document to the next R&A Committee meeting.

## **10 R&A PROJECTS 2012-13**

- 10.1** This item was carried over to the next R&A Committee meeting. **ACTION: Clerk**

## **11 CORRESPONDENCE**

- 11.1** item 1; The Committee noted the concerns of the police and WRFC's response regarding on street parking.

11.2 item 5; The Committee **RESOLVED** to permit Jimmy Noyce Funfair to hold a fair at the revised date of 2-9 July 2012. **ACTION: Clerk**

11.3 item 8; the Committee noted the WBC Planning response regarding display of a flag.

## 12 **BAR HIRINGS**

12.1 The Clerk presented an update on the hiring of 17 January 2012. A supplementary invoice for this hiring had been made and a partial payment received. The Committee **RECOMMENDED** that the Council accepts this payment and that the residual amount of the invoice be written off.

12.2 The Clerk presented 2 complaints about the bar provision for recent parties. Cllr Lainsbury, as one of the hirers, spoke briefly about the problems encountered and left the meeting for the duration of the discussion on this item. The Committee discussed at length the details of these two complaints and the peculiar circumstances pertaining to the bar provision for these events. The Committee considered that the complaints were very specific to the bar service provided by AVC and **RESOLVED** that the Clerk should contact AVC and invite them to make a small gesture of goodwill towards the two hirers. **ACTION: Clerk**

## 13 **ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT**

13.1 none

## 14 **TIME AND DATE OF NEXT MEETING**

14.1 The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 1<sup>st</sup> May 2012** at 7.45 p.m. in the John Grobler Room.

The meeting finished at 11.34 p.m.

## **APPENDIX 1**

### **Correspondence**

#### **Correspondence received prior to the issue of the agenda for the meeting of 3 April 2012**

- 1 WRFC; comments re parking, training nights
- 2 ARD; March playground inspection
- 3 ARD; quote for 2012-13 playground inspections
- 4 Karen Briscoe (hirer); thanks to Caretaker
- 5 Jimmy Noyce funfair, request change of date to 2-9 July 2012
- 6 WBC Community Wardens; re Litter Pick 2012
- 7 Nirvana Spa; request to use field for community event
- 8 WBC; re flag pole
- 9 WBC; re allotment lease
- 10 Pest UK; quote for allotment pest control, 2012-13

#### **Correspondence received since the issue of the agenda for the meeting of 3 April 2012**

- N1 Safe & Sound Playgrounds; re ballcourts
- N2 Nick Robins; report on damage to football post stanchion
- N3 Landscape & Amenity magazine, March 2012