



Winnersh Parish Council

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MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 1st MAY 2012 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs J Plant (Chairman), E Cooke, D Green, L Lainsbury,
J Southgate.

In attendance: Clive Hudson (WPC Clerk), 1 member of the public.

1 APOLOGIES

1.1 Cllrs F Breedlove, I Shepherd-Dubey.

2 CLERK'S REPORT

CLERK'S REPORT as at 1.5.12 **Update on items since the meeting of 3.4.12**

Play Area/Recreation Ground

Record RSS have made repairs to the roundabout and gate. The spring on the gate needed replacing.

WRFC have decided to train on Tuesday, Thursday & Friday evenings from the beginning of April.

There were some serious parking problems experienced on Thursdays and Tuesday last week. The Committee considered this problem and asked hirers for more consideration when parking. **ACTION: Clerk**

Due to the recent flooding an extension of the football season has been agreed to 13 May. National Grid have requested to play 5 a side matches on the late afternoons of Tuesday, Wednesday, Thursday. The Clerk has discussed this with WRFC and Nick Robins and the matches should be practicable.

Pavilion

A small problem has been encountered with the water heater pilot light.

Main Hall/Offices

Dates for the reconfiguring of the office computer system are awaited. Repairs to 180 of the Hall chairs are complete. Problems have been encountered again with the office telephone/broadband line.

The CCTV monitor failed – a new one has been installed.

A leak on the flat roof has been found and a temporary repair made. The caretaker is investigating a long term solution.

Allotments

A plot-holder has reported some damage to a hosepipe.

3 MATTERS ARISING

3.1 none

4 R & A BUDGET

4.1 To discuss the current budgetary position

The Clerk reported that approximately £900 had been spent on repairs to the play area gate and roundabout. A further £260 had been spent on a replacement monitor for the CCTV system.

5 REFERRALS FROM COUNCIL AND OTHER COMMITTEES

5.1 The F&GP Committee had referred the advertising of the Community Centre packages to the R&A Committee, particularly with reference to advertising on the website and in Winnersh Matters.

Cllr Southgate will review the advertising on the Website. The Clerk was asked to distribute copies of Winnersh Matters to R&A members in preparation for the next meeting.

ACTION: Clerk

6 ALLOTMENTS

6.1 The Clerk reported that WBC is considering a 15 month notice period in the new lease, in the event of a re-claim of the allotments.

6.2 The Committee asked Cllr Green to investigate the plot number posts at the allotments with a view to replacing missing posts.

6.3 The Clerk reported on the follow up to the spring review of plots. Mr R Tilbe offered to help clear plot 68b. The Clerk will put him in touch with the plot-holder.

ACTION: Clerk

The Committee considered the lack of response from the plot-holders of 45a and 47a, both of which are untended, and **RESOLVED** to terminate these tenancies.

The Committee noted that a little work has been done to plot 56. The Clerk was asked to write again to the plot-holder and the Committee will continue to monitor its use.

ACTION: Clerk

7 COMMUNITY CENTRE LICENSING

- 7.1** The Clerk presented the revised Terms & Conditions of Hiring document. The Clerk was asked to investigate whether an emergency telephone should be supplied on site. **ACTION: Clerk**
- The Committee suggested a minor change to 22, for clarification. The Committee suggested clarification of the sentence relating to corkage rates in condition 4. The Committee **RESOLVED** to adopt the revised Terms & Conditions of Hiring document, with the changes outlined above.

8 R&A PROJECTS 2012-13

- 8.1** Cllr Plant and the Clerk reported on the Caretaker's suggestion for additional waste bins on the Recreation Ground. The Clerk reported that further investigations will be made into Energy Efficiency Control Systems during the summer. Drain Repairs will be considered when the weather improves.
- 8.2** Cllr Plant presented details and costs of a shelter to replace the teenage shelter on the Recreation Ground. The Clerk was asked to consult with WBC whether this equipment would be in accordance with the S106 usage definition. The Committee considered options for alternative pieces of teenage equipment. The Clerk was asked to distribute to members details of the HAGS Rox climbing walls. **ACTION: Clerk**
- Cllr Cooke was asked to contact James Newman regarding teenagers' suggestions for equipment on the Recreation Ground. **ACTION: Cllr Cooke**

9 CORRESPONDENCE

- 9.1** Item 3; The Committee considered that a reciprocal arrangement for publicity with the Hurst Horse Show was acceptable. **ACTION: Cllr Southgate**
- Item N2; The Committee considered the request for an asphalt loop track. This was considered to be far beyond the scope of the Parish Council. The Clerk was asked to refer Mr O'Leary to Wokingham Borough Council. **ACTION: Clerk**
- Item N12; The Clerk presented further examples of teenage equipment.

10 BAR HIRINGS

- 10.1** The Clerk reported AVC's question and concerns regarding the response to the hirers. Cllr Lainsbury, as one of the hirers, declared an interest and left the room. The Committee clarified that it would appreciate a small gesture from AVC and asked the Clerk to pass on its suggestions. **ACTION: Clerk**
- Cllr Lainsbury rejoined the meeting.

11 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

11.1 The Committee considered the siting of the flagpole; confirming its position as the far end of the Community Centre, and asked the Caretaker to put it up in time for the Jubilee celebrations. **ACTION: Caretaker**

11.2 The Committee discussed the wear and tear on the field near the emergency access gate. The Clerk will ask Nick Robins for his advice regarding this problem. **ACTION: Clerk**

12 TIME AND DATE OF NEXT MEETING

12.1 The next meeting of the Recreation and Amenities Committee will be held on **Thursday 31st May 2012** at 7.45 p.m. in the John Grobler Room.

PART 2

13 TO SELECT CONTRACTORS FOR COMMUNITY CENTRE PROJECTS

13.1 The Committee considered whether to exclude members of the public from this part of the meeting. The Committee **RESOLVED** to invite Mr R Tilbe, as a candidate for co-opton to the Council, to remain to observe the meeting.

13.2 The Committee considered the quotations received for the External Decoration of the Community Centre and Pavilion and **RESOLVED** to accept the quotation received from QCR Painters & Decorators.

13.3 The Clerk reported on the estimates and quotations received for the External Toilet. The Committee **RESOLVED** that Cllrs Plant, Cooke and I Shepherd-Dubey should meet with H Marley and a representative of Construction Options in order to prepare a final specification for quotations and to report back to the next R&A committee meeting. **ACTION: Cllrs Plant, Cooke, I Shepherd-Dubey**

The meeting finished at 10.38 p.m.

APPENDIX 1

Correspondence

Correspondence received prior to the issue of the agenda for the meeting of 1 May 2012

- 1 SSP; playgrounds leaflet
- 2 St John's Ambulance; training booklet
- 3 Hurst Horse Show; request permission to display a banner
- 4 General M; quote for external decoration work

Correspondence received since the issue of the agenda for the meeting of 1 May 2012

- N1 Playground Facilities Ltd; teenage equipment details
- N2 Mr K O'Leary; request for asphalt loop track in Winnersh
- N3 Hags; climbing wall details
- N4 Landscape & Amenity magazine, April 2012
- N5 Sun Path Solar Power; introductory letter
- N6 MC Construction; quote for external decoration work
- N7 QCR; quote for external decoration work
- N8 H Marley; quote for external toilet work
- N9 Construction Options; quote for external toilet work
- N10 Morris & Blunt; quote for external toilet work
- N11 Safe & Sound Playgrounds; teenage equipment
- N12 SMP; teenage equipment
- N13 Property Creations; quote for external decoration