



Winnersh Parish Council

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MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 3rd JULY 2012 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs J Plant (Chairman), F Breedlove, E Cooke,
L Lainsbury, I Shepherd-Dubey.

In attendance: Clive Hudson (WPC Clerk), 2 members of the public.

1 APOLOGIES

1.1 Cllrs D Green, J Southgate.

The Clerk summarised the changes to declarations of interest brought in with the Localism Act 2011.

2 CLERK'S REPORT

CLERK'S REPORT as at 3.7.12

Update on items since the meeting of 31.5.12

Play Area/Recreation Ground

Repairs to the Kompan slide and other equipment are complete.

The Adult Gym equipment has been serviced. The bicycle equipment is worn out and needs replacing. The Clerk is seeking quotes for replacement grassmat and base around the Kompan Edge Unit.

Pavilion

Upgrade of the boiler surround and extractor vent area are awaited.

Pavilion House

Further advice has been received from WBC. A structural engineer has visited and a report is awaited.

Main Hall/Offices

Dates for the reconfiguring of the office computer system are awaited.

The Committee asked for the Union Jack to be flown during the Olympics. **ACTION: Clerk**

3 MATTERS ARISING

3.1 none

4 PUBLIC SESSION

4.1 Mr Peter Francis, the new owner of All Variety Catering, introduced himself and his wife. He explained his background and the position of AVC within his company. He confirmed his intention to take over the DPS licence for the Community Centre. Discussions followed regarding the facilities and some options for expanding AVC's service.

Cllr Plant thanked Mr Francis for introducing himself to the Committee.

2 members of the public left the meeting.

5 R & A BUDGET

5.1 To discuss the current budgetary position

5.2 The Committee considered the potential costs for the resurfacing at the Elements Edge unit and asked the Clerk to enquire whether other surfaces might be appropriate.

ACTION: Clerk

6 REFERRALS FROM COUNCIL AND OTHER COMMITTEES

6.1 none

7 ALLOTMENTS

7.1 Cllr I Shepherd-Dubey presented a summary of her observations regarding the allotments. She and the Clerk presented their concerns regarding the maintenance of some plots. The Clerk was asked to write to the holders of plot numbers 4, 28b, 44b, 45a.

ACTION: Clerk

7.1.1 Plot 44b is still being neglected and the Committee **RESOLVED** that this plot should now be reclaimed.

ACTION: Clerk

7.1.2 Plot 47a; payment of deposit is still awaited. The Clerk was asked to write requiring this payment by the end of July.

7.1.3 The Committee discussed the circumstances of the resignation of plot 60b. The Committee **RESOLVED** to return half of the deposit as a gesture of goodwill.

ACTION: Clerk

7.1.4 The Committee considered plot 56. Reclaim of the plot is to stand. The Committee **RESOLVED** that the plot-holder may be placed on the waiting list for a plot.

ACTION: Clerk

7.1.5 The Committee suggested that a request to all plot-holders should be included with the September renewals, that plot-holders should notify the Council if they are unable to tend their plots in the short term. **ACTION: Clerk**

7.2 The Clerk presented the contract for the allotment lease for 2013-2022. The Committee noted that this is in accordance with the draft document previously agreed in principle. The lease requires the signature of two members of the Council.

The Committee **RECOMMENDED** that the allotment lease for 2013-2022 be approved.

7.3 The Committee discussed the costs incurred on the allotment and noted the increase in the rental charges. The Committee **RESOLVED** to charge £28 and £16 per year for a Full-plot and Half-plot respectively, with effect for 2012-13. **ACTION: Clerk**

[Clerk's note; see also item 9.1]

7.4 The Committee asked the Clerk to arrange for Nick Robins to replace missing marker posts at the allotments. **ACTION: Clerk**

8 PAVILION HOUSE

8.1 The Clerk gave an outline to the Committee of the problems with Pavilion House. A structural engineer has visited the building and his report and recommendations are awaited.

9 WRFC 2012-13

9.1 Review of the WRFC charges for 2012-13.
Cllr Lainsbury declared an interest.
A discussion took place regarding the details of councillors' declarations of interest. Cllr I Shepherd-Dubey apologised to the meeting for forgetting to declare an interest at 7.3 above.
Cllr Lainsbury left for the remainder of the meeting.

The Clerk presented a summary of WRFC charges for previous years.

9.1.1 The Committee **RESOLVED** to increase the charges for the 2012-13 season by 2%, in line with the increase to other hirers for this financial year.

The Committee asked the Clerk to request confirmation of pitch usage for 2012-13, so that actual monthly charges could be calculated and agreed. **ACTION: Clerk**

10 R&A PROJECTS 2012-13

10.1 Community Centre Signage:
A temporary sign has been put up at the car park entrance.

The Clerk is making further investigations into Planning permission. Cllr Plant is available to help if necessary.

10.2 S106 projects for 2012-13

The Clerk confirmed that authorisation had been approved from WBC for the S106 expenditure and that orders had been placed for the teenage shelter and climbing wall.

10.2.1 The Committee **RESOLVED** to authorise the purchase of 2 waste bins, similar to the ones already situated on the Recreation Ground.

10.1 The Clerk reported on quotations to replace the bicycle in the adult gym equipment.

The Committee noted that the costs were outside the Committee's budget.

The Committee **RECOMMENDED** that a refurbished bicycle should be installed at a cost of £1450.

10.4 The Committee **RESOLVED** to authorise £65 for the updating of the Chairmen's board in the Community Centre hall.

10.5 The Committee discussed the costs for grassmatting the field at the entrance to the car park. The Committee asked the Clerk to investigate some cheaper options.

ACTION: Clerk

10.6 External Toilet:

The Clerk reported that he had written to the contractor confirming the revised details and the acceptance of the quotation. A reply confirming the proposed dates for installation is awaited.

The Committee spoke briefly about the suggested opening hours of the toilet and agreed in principle that the toilet could be closed in the early evening in the summer.

11 **CORRESPONDENCE**

11.1 Item 3; The Committee noted the opening of the Sol Joel play area opening.

Item 6; The Committee noted Winnersh Ballroom Society's long term bookings.

Item 12; The Committee considered that there is not sufficient need for a further funfair to visit the Recreation Ground. The Committee asked the Clerk to reply.

ACTION: Clerk

12 **CHRISTMAS LIGHTS 2012**

12.1 The Committee considered dates for a Christmas Lights event and **RESOLVED** that this year's event should be held on Friday 7 December.

Cllr Cooke will notify James Newman and the Bearwood Primary School.

ACTION: Cllr Cooke

Cllr Plant will notify Winnersh Primary School.

ACTION: Cllr Plant

Cllr Plant will consider the options and theme for the evening. **ACTION: Cllr Plant**

13 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

13.1 none

14 TIME AND DATE OF NEXT MEETING

14.1 The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 4th September 2012** at 7.45 p.m. in the John Grobler Room.

APPENDIX 1

Correspondence

Correspondence received prior to the issue of the agenda for the meeting of 3 July 2012

- 1 Landscape & Amenity magazine, Mat 2012
- 2 Peter Francis, AVC; acceptance of invitation to meet R&A Committee
- 3 Sol Joel Park; invitation to opening, 8 June 2012
- 4 ARD; playground report, May 2012
- 5 Linda Hubert; re retention of plot 54
- 6 Winnersh Ballroom; hall bookings for 2012-13
- 7 Lorraine Ferre; re allotment upkeep
- 8 Miracle Design & Play; introductory letter
- 9 WBC; acknowledgement of suggestion re allotment lease
- 10 WBC; copy of allotment lease for 2013-23
- 11 WBC; invoice for legal fees for lease renewal
- 12 Roses Pleasure Parks; request to run a funfair on Bearwood Rec.
- 13 ARD; playground report, June 2012
- 14 WBC; confirmation of S106 for climbing wall
- 15 Nick Robins; quote for grassmatting entrance to field
- 16 H Hester; re plot 60b
- 17 Les Moody; allotment judging dates, 29 June and 26 July
- 18 Thrower Signs; quote for updated Chairmen's board in Hall
- 19 Broxap; confirmation of order for teenage shelter

Correspondence received since the issue of the agenda for the meeting of 3 July 2012

- N1 Park Leisure; quote for adult gym cycle repairs
- N2 Hags; confirmation of Rox Funnel Wall order