



Winnersh Parish Council

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MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 6th NOVEMBER 2012 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs J Plant (Chairman), E Cooke, D Green, J Southgate, R Tilbe.

In attendance: Clive Hudson (WPC Clerk).

1 APOLOGIES

1.1 Cllrs F Breedlove, I Shepherd-Dubey.

2 CLERK'S REPORT

CLERK'S REPORT as at 6.11.12 **Update on items since the meeting of 2.10.12**

Play Area/Recreation Ground

Nick Robins has started further repairs to the ground adjacent to Bearwood Road following the fair. The laying of bark on membrane at the gate to the field is awaited.

Nick Robins was called out to re-mark the pitches on Saturday 20 October. WRFC played an extra match on Sunday 21 October. The Clerk will write to WRFC to explain the agreements regarding cancellation of matches due to unfit ground and the advanced booking of matches.

ACTION: Clerk

Binfield Electrical are investigating repairs to the external lighting.

S106 payment for the climbing wall and teenage shelter has been received from WBC.

Pavilion

Work to replace the boiler and water heater started this week.

Pavilion House

Detailed instructions for the builders have now been received from the structural engineer.

The water tanks serving Pavilion House and the Pavilion have been removed and a new boiler installed in Pavilion House.

Main Hall/Offices

The new laptop is now installed in the office. The making of security copies of the computer systems has been confirmed and upgraded.

The electricians are investigating repairs to the external lighting systems. They are investigating some internal work as well.

Intermittent faults on the hall alarm system have ceased without remedial action.

The Clerk, FAO and Caretaker are booked in for 1st Aid and Fire Marshal training.

AVC have requested to open the bar on Saturday mornings.

Allotments

Renewal letters have been sent out and most plot-holders have renewed. Twelve half plots are currently being re-allocated.

Baiting of the allotments has taken place and an update is awaited. Clearance of the bushes alongside the first part of the fence is complete. Some damage to sheds has been reported, around the 11th October.

3 MATTERS ARISING

3.1 none

4 PUBLIC SESSION

4.1 none

5 R & A BUDGET

5.1 To discuss the current budgetary position

A part payment for the External Toilets has been made.

6 REFERRALS FROM COUNCIL AND OTHER COMMITTEES

6.1 none

7 ALLOTMENTS

7.1 The replacement of marker posts is ongoing. **ACTION: Cllrs Green & Tilbe**

7.2 The Committee agreed that, without precedent, rubbish from a recently reallocated plot would be removed from the site.

8 PAVILION HOUSE

8.1 The Clerk reported that the works to the boiler and water serving the Pavilion House were complete. Works to the Pavilion are in progress. The water tank serving the Pavilion has already been removed. There has been some initial settling in Pavilion House.

9 R&A PROJECTS 2012-13

9.1 Community Centre Signage:

9.1.1 A decision on the request for planning permission is expected soon.

9.1.2 The production of permanent signs prohibiting dogs in the play areas is ongoing.

ACTION: Clerk

9.2 S106 projects for 2012-13

The Clerk confirmed that there will still be some S106 money remaining from the current project.

The Committee discussed the state of WBC's play area in Allnatt Avenue.

9.3 Cllr Plant reported on the progress of the External Toilet.

The Committee expressed concern about the provision of a urinal within the external toilet facility. The Clerk was asked to request to see a copy of the regulations confirming the necessity for a urinal.

ACTION: Clerk

9.4 The Clerk presented options and quotations for replacement matting to the Kompan Elements Edge unit.

The Committee **RESOLVED** that in principle it would select the Eco-Surface proposal.

The Clerk was asked to liaise with WBC about the suitability of the product before an order is placed. Final confirmation of the detail of the quotation is required from Eco-Surface.

ACTION: Clerk

10 CHRISTMAS LIGHTS EVENT 2012

10.1 Cllr Plant presented a schedule for the evening's event. She reported on the progress of refreshments, publicity and fireworks.

The Clerk will confirm the schedule with the WBC Mayor.

ACTION: Clerk

11 PHOTOCOPIER LEASE

11.1 The Clerk presented details of quotations and options for the photocopier.

The Committee discussed the option of Colour or Mono copying and decided that Mono capability was sufficient for the office.

11.2 The Committee **RESOLVED** to accept the quotation from Easycopiers for a 5 year Mono lease.

ACTION: Clerk

12 BOROUGH LITTER PICK 2013

12.1 The Committee discussed the options for the Litter Pick within Winnersh. Sunday 24 March 2013 from 10.30am to 12.30pm was selected for the event.

Cllr Plant will contact Sainsbury's regarding use of the car park as the base for the litter pick.

ACTION: Cllr Plant

12.2 The Clerk will confirm the provisional arrangements with WBC. **ACTION: Clerk**

13 BUDGETARY REQUIREMENTS 2013-14

13.1 The Committee discussed possible items for inclusion in the budget for 2013-14.

These include:

- Fire and intruder alarm system upgrade
- Scheduled hall decoration
- Basketball nets and boards renewal
- Goalpost renewal
- Car Park fence repairs

14 CORRESPONDENCE

14.1 Item 5; The Clerk confirmed the S106 money still available to the Council.

Item 7; The Clerk confirmed the details of this booking.

Item 10; The Clerk confirmed that this is an introductory letter.

Item 14; The Committee discussed the formation of this Community Group. The Committee **RESOLVED** to permit the group free use of the John Grobler room up to 3 times before the end of the year. The Committee invited Mr Ward to attend the January 2013 R&A Committee meeting to discuss the group's progress. The Committee asked the Clerk to put Mr Ward in touch with James Newman at the Rainbow Centre. **ACTION: Clerk**

Item N1; The Committee discussed AVC's request to use the bar facilities on selected Saturdays. The Council considered the request to be impractical, but would consider hiring the Sindlesham Room to AVC if it so wished. The Clerk was asked to discuss with AVC options for packages for the facilities as an alternative. **ACTION: Clerk**

Item N2; The Clerk confirmed the renewal of the Premises License for the Community Centre.

15 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

15.1 none

16 TIME AND DATE OF NEXT MEETING

16.1 The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 4th December 2012** at 7.45 p.m. in the John Grobler Room.

APPENDIX 1

Correspondence

Correspondence received prior to the issue of the agenda for the meeting of 6 November 2012

- 1 Nigel Jeffries; grounds maintenance letter
- 2 ARD; September play area report
- 3 Landscape & Amenity magazine; September/October 2012
- 4 Fawns Playtime; products booklet
- 5 WBC; remaining S106 monies
- 6 ADT; confirmation of routine inspection of security system
- 7 Sacred Harp; thanks to caretaker and staff
- 8 WBC; reply re S106 provision in Winnersh
- 9 St John's Ambulance; course joining instructions
- 10 Sunpath Solar Power; introductory letter
- 11 Biffa; waste transport note renewal
- 12 WBC; Litter Pick forms
- 13 Eco Surface Ltd; quote for replacing Kompan Elements matting
- 14 Simon Ward; request to use JG Room for voluntary Community Group
- 15 ARD; October play area report

Correspondence received since the issue of the agenda for the meeting of 6 November 2012

- N1 SBC/AVC; proposal for bar opening on Saturdays
N2 WBC; hall license fees
N3 Hags/SMP; amalgamation of companies