



Winnersh Parish Council

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MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 4th DECEMBER 2012 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs J Plant (Chairman), F Breedlove, E Cooke, D Green, I Shepherd-Dubey.

In attendance: Clive Hudson (WPC Clerk).

1 APOLOGIES

1.1 Cllrs J Southgate, R Tilbe.

2 CLERK'S REPORT

CLERK'S REPORT as at 4.12.12 **Update on items since the meeting of 6.11.12**

Play Area/Recreation Ground

Nick Robins has started further repairs to the ground adjacent to Bearwood Road following the fair. The laying of bark on membrane at the gate to the field is completed. The field was waterlogged over the weekend of 24/25 November – football was cancelled.

2 birch trees were cut down and some timber removed from the Recreation Ground over the weekend of 24/25 November. The police have been informed.

The Play Areas have been flooded. The Kompan Elements Edge unit is recommended to be closed pending further investigations of the base.

Pavilion

There have been small adjustments made to the water temperature from the new boiler. The Caretaker is making a shield for the exposed piping and is doing other small repairs.

Pavilion House

The mains water supply to the house and pavilion has been split before entry into the house. The electricity meter for the Pavilion has been replaced.

Main Hall/Offices

The electricians have completed repairs to the external lighting systems.

The Clerk, FAO and Caretaker have completed their 1st Aid and Fire Marshal training.

AVC have requested to open the bar for Wargames on Wednesday.
The gas meter for the hall is scheduled to be replaced later this month.

Allotments

Twelve half plots are currently being re-allocated.

3 MATTERS ARISING

- 3.1** Cllr I Shepherd-Dubey reported that all data has been removed from the Clerk's old laptop.

4 PUBLIC SESSION

- 4.1** none

5 R & A BUDGET

5.1 To discuss the current budgetary position

The Clerk reported that he is still awaiting a quote for shower and radiator parts for the Pavilion.

6 REFERRALS FROM COUNCIL AND OTHER COMMITTEES

- 6.1** The Committee discussed the increased demands on the car park in relation to the increased use of the Community Centre facilities.
The Committee noted the use of the car park for Bearwood Primary School's Park N Stride scheme.
The Committee asked the Clerk to investigate the cost of re-marking the parking bays in the car park. **ACTION: Clerk**

7 ALLOTMENTS

- 7.1** Provisional costs per post for the replacement of marker posts have been received.
The work is ongoing. **ACTION: Cllrs Green & Tilbe**
- 7.2** The Committee asked the Clerk to arrange for the removal of the pile of rubbish inside the gate. **ACTION: Clerk**
- 7.3** The rat infestation appears to have died down.
- 7.4** The Committee discussed the potential problem of trees on the railway embankment overhanging the allotments. The Clerk was asked to contact the Railway authorities to request the trimming of the trees. **ACTION: Clerk**

8 PAVILION HOUSE

- 8.1** The Clerk reported that the main works to the boiler and water in the Pavilion are complete. Settling of Pavilion House appears to have stabilised following the removal

of the water tanks. The Clerk is now in a position to contact builders regarding the repair work to Pavilion House. **ACTION: Clerk**

9 R&A PROJECTS 2012-13

9.1 Community Centre Signage:

Planning permission for the signs has been received.

The Clerk will action the production of the entrance signs and some smaller signs.

ACTION: Clerk

9.2 S106 projects for 2012-13

The Clerk confirmed the balance of S106 funds available.

The Committee discussed the options for the use of the remaining funds.

The Committee **RECOMMENDED** that an external table tennis table should be purchased. Before an order is placed the Clerk will confirm with WBC the suitability of this equipment and discuss with the supplier the possibility of an early spring 2013 installation.

ACTION: Clerk

9.3 Cllr Plant reported on the progress of the External Toilet.

Final details are being completed. The electricity supply is due to be connected next week. Cllr Plant confirmed that it is not necessary to include a separate urinal as part of the project.

ACTION: Clerk

9.4 The Clerk reported that he has liaised with the WBC Parks & Leisure officer and discussed the options for the replacement matting.

The WBC officer recommends further investigations into the condition of the base below the matting before replacement matting can be chosen. The Play Area and matting are currently waterlogged. It is recommended that the Kompan Elements Edge unit is closed to the public whilst further investigation and repairs can take place.

ACTION: Clerk

10 CHRISTMAS LIGHTS EVENT 2012

10.1 Cllr Plant gave an overview of the preparations for the event.

11 WINNERSH RANGES FC

11.1 The Committee discussed the correspondence from WRFC.

The Committee asked the Clerk to forward to WRFC its decisions on the following points:

- There should be 7 days' written notice to the Council office for requests to play any matches outside the WRFC Saturday time-slot.
- It is not possible to move the small 11-a-side pitch in its entirety. The cost of shortening the pitch at one end is £250. The Committee asks that WRFC should make a donation of half of the cost of this work.
- The Grounds Contractor will endeavour to inform WRFC regarding the state of the pitches by Friday lunchtime. However, this timescale cannot be guaranteed.

12 BUDGETARY REQUIREMENTS 2013-14

12.1 The Committee discussed possible items for inclusion in the budget for 2013-14. These include:

- Fire and intruder alarm system upgrade
- Scheduled hall decoration
- Basketball nets and boards renewal
- Goalpost renewal
- Car Park fence repairs
- Christmas Lights budget
- Replacement water heater in hall

13 CORRESPONDENCE

13.1 Item 10; This item was discussed. The Clerk will check the New Road hedges and get them trimmed if necessary. **ACTION: Clerk**

Item 12; The Clerk gave details of the additional HAGS documentation.

Item 14; This item was considered under agenda item 7.4 above.

Item N1; The Committee discussed the implications of the current PRS charging system.

Item N3; This item was considered as part of agenda item 6.1 above.

14 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

14.1 none

15 TIME AND DATE OF NEXT MEETING

15.1 The next meeting of the Recreation and Amenities Committee will be held on **Wednesday 2nd January 2013** at 7.45 p.m. in the John Grobler Room.

APPENDIX 1

Correspondence

Correspondence received prior to the issue of the agenda for the meeting of 4 December 2012

- 1 Mant Leisure; quotes for outdoor table tennis table(s)
- 2 Go Shelters Ltd; introductory email
- 3 PestUK; allotment baiting report
- 4 Landscape & Amenity magazine; October/November 2012
- 5 ARD; November 2012 playground report
- 6 WRFC; Bearwood Rec, 20-21 October 2012
- 7 WBC Mayor's office; questionnaire re Christmas Lights event
- 8 St John's Ambulance; certificates for staff Fire Marshal and 1st Aid training
- 9 Electrical Safety Register; introduction
- 10 WBC/Bearwood Primary School; request to trim branches on Mole Road
- 11 WBC; receipt of Licensing Fees
- 12 HAGS; EU play equipment details
- 13 Glasdon; product leaflets
- 14 Tony Howell; suggestions regarding allotment trees
- 15 WRFC; request for pitch changes etc
- 16 WRFC; clarification of men's pitch requirement
- 17 Playground Facilities Ltd; leaflet

Correspondence received since the issue of the agenda for the meeting of 4 December 2012

- N1 PRS; tariff review for 2012
- N2 Nick Robins; ash tree in car park
- N3 Mr K O'Leary; flooding on path near car park