



Winnersh Parish Council

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MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON WEDNESDAY 2nd JANUARY 2013 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs F Breedlove (Chairman), I Shepherd-Dubey, J Southgate, R Tilbe.

In attendance: Clive Hudson (WPC Clerk).

Following the resignation of Cllr Plant (Chairman of R&A) and in the absence of Cllr Cooke (Vice-Chairman of R&A), the Committee **RESOLVED** that Cllr Breedlove should chair the meeting.

1 APOLOGIES

1.1 Cllr E Cooke.

2 CLERK'S REPORT

CLERK'S REPORT as at 2.1.13

Update on items since the meeting of 4.12.12

Play Area/Recreation Ground

The old play area has been flooded for several weeks. The Kompan Elements edge unit has been closed and fenced in. Assessment of repairs has not been possible whilst the area was flooded. The corner of the small 11 a side pitch has also been flooded for several weeks. Rhododendrons overhanging New Road have been cut back.

There have been signs of further drug use at the top of the field. Thieves were disturbed whilst trying to remove a wooden gate from the Community Centre. The Clerk will report these incidents to the police.

ACTION: Clerk

A vehicle reversed into the fence to the caretaker's garden and has damaged a post and panel.

Pavilion

We are awaiting details of the shower head/thermostat replacement. The gas meter to the Pavilion has been replaced.

Pavilion House

Main Hall/Offices

The electricians have completed repairs to the external lighting systems, but are being called in again for 2 lights.

The new photocopier has been installed.

A re-seal of the hall floor was made over Christmas. The lino floors in the corridor and toilet will be re-sealed this weekend.

3 MATTERS ARISING

3.1 The Council is still awaiting WRFC's response to its suggestion of moving the goalposts.

4 PUBLIC SESSION

4.1 none

5 R & A BUDGET

5.1 To discuss the current budgetary position

The Clerk reported that he is still awaiting a quote for shower and radiator parts for the Pavilion.

The investigation into the cost of re-marking the parking bays in the car park is ongoing.

ACTION: Clerk

6 REFERRALS FROM COUNCIL AND OTHER COMMITTEES

6.1 none

7 ALLOTMENTS

7.1 The Committee noted that the unauthorised sale of Christmas Trees outside the allotments had ceased before Christmas.

7.2 A volunteer has helped tidy plots 41 and 65. A working party will be set up to help clear plots 43b and 45a.

ACTION: Cllr Tilbe

The Clerk will arrange for the removal of rubbish after the working party.

ACTION: Clerk

7.3 Cllr Tilbe reported on the costs of replacing missing or damaged marker posts. The Committee **RESOLVED** to increase the amount to do these repairs to £250. Cllr Tilbe will continue with the project.

ACTION: Cllr Tilbe

A working party will be organised to install the posts.

ACTION: Cllr Tilbe

7.4 The Clerk was asked to contact the Railway authorities to request the trimming of the trees. This is ongoing. He will also ask about repairs to the fence bordering the railway.

ACTION: Clerk

8 PAVILION HOUSE

- 8.1 The Clerk has had further discussions regarding the repairs necessary to Pavilion House. A specification has been sent out to 3 builders. Their response is awaited.

9 R&A PROJECTS 2012-13

9.1 Community Centre Signage:

The Clerk presented information about the signs for the car park entrance, field entrance, toilets and play areas. The Committee **RESOLVED** to authorise £525 towards the provision of these signs.

The Clerk confirmed that WRFC will pay for a sign at the entrance to the car park. The Committee **RESOLVED** that this sign should be ordered.

The Clerk will order all of the signs.

ACTION: Clerk

9.2 S106 projects for 2012-13

The Clerk has contacted WBC regarding the suitability of the external table tennis table for S106 funding. A reply is awaited.

- 9.3 The Clerk reported that the final features are being completed with the external toilet and that work may be finished next week.

- 9.4 Kompan Elements matting repairs: The Clerk reported that he has liaised with the WBC Parks & Leisure officer who has been joined by an independent expert. They have lifted the existing matting to investigate the sub-base to the matting. A report and quotation for repairs will be sent in to WPC. The equipment is out of order and fenced off until permanent repairs can be made.

10 BUDGETARY REQUIREMENTS 2013-14

- 10.1 The Committee discussed items for inclusion in the budget for 2013-14. These include:

- Fire and intruder alarm system upgrade
This project was deemed to be a priority. The Clerk reported on initial indications of the costs. He will make further investigations of costs to report to the January F&GP meeting. **ACTION: Clerk**
- Basketball nets and boards renewal - £800
- Goalpost renewal - £3000
- Car Park fence repairs - £2000
The Clerk was asked to investigate the costs of replacing the whole fence and using concrete bases. **ACTION: Clerk**
- Christmas Lights event - £500
- Replacement water heater in hall
The Clerk was asked to make further investigations into the necessity and costs of replacing the hall boiler and water heater, to be reported to the January F&GP meeting. **ACTION: Clerk**
- Play Area repairs - £3000
- Remarketing Car Park tbc **ACTION: Clerk/FAO**

11 CORRESPONDENCE

11.1 Item 3; This item was considered under 7.2 above.

Item 4; This item was considered under 9.1 above.

12 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

12.1 The Clerk reported that the Relief Caretaker had tendered her resignation. The Caretaker is taking over her duties in the short term.

13 TIME AND DATE OF NEXT MEETING

13.1 The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 5 February 2013** at 7.45 p.m. in the John Grobler Room.

There being no further business the meeting closed at 9.50pm.

APPENDIX 1

Correspondence

Correspondence received prior to the issue of the agenda for the meeting of 2 January 2013

- 1 School Signs.co.uk; leaflet
- 2 Landscape & Amenity magazine; November/December 2012
- 3 M Roythorne; re plot 43b
- 4 WRFC; confirmation of sign

Correspondence received since the issue of the agenda for the meeting of 2 January 2013

- 1 ARD; Playground inspection report, December 2012