



Winnersh Parish Council

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MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 5th MARCH 2013 IN THE SINDLESHAM ROOM

PRESENT: Cllrs E Cooke (Chairman), D Green, I Shepherd-Dubey, J Southgate, R Tilbe.

In attendance: Clive Hudson (WPC Clerk), 3 members of the public.

1 APOLOGIES

1.1 Cllr F Breedlove.

2 CLERK'S REPORT

CLERK'S REPORT as at 5.3.13

Update on items since the meeting of 5.2.13

Play Area/Recreation Ground

The old play area is drying out. The Kompan Elements edge unit remains closed and fenced in. The order for replacement matting has been placed. At WRFC's request Nick Robins has checked the dimensions of the line markings for the adult football pitch. WRFC have queried the duplication and quality of line markings.

Pavilion

A detailed quotation is awaited for the completion of plumbing/ heating works to the Pavilion.

Pavilion House

Main Hall/Offices

The electricians are due to complete the repairs to the external security lighting system soon. A detailed quotation has been received and the Committee confirmed that this work could go ahead. A revised quotation is awaited for repairs to the high level internal and external lights at the Community Centre.

PAT testing is being arranged for the Community Centre electrical items.

The servicing of the Main Hall boilers is awaited. The Clerk will make a preliminary investigation into finding an alternative contractor.

Allotments

The paperwork for the Land Registry lease is nearly ready for completion.
The FAO is sending out the latest re-allocation letters.

3 MATTERS ARISING

3.1 none

4 PUBLIC SESSION

4.1 none

5 BEARWOOD RECREATION GROUND

5.1 The Committee welcomed Nick Robins. The Committee discussed current ground conditions and line marking. The discussion ranged across longer term options for weed control, drainage and the limitation of worm casts. A trial period of treating with a worm repellent was agreed.

(Mr Robins left the meeting)

6 R & A BUDGET

6.1 To discuss the current budgetary position

6.1.1 The Clerk presented a breakdown of Binfield Electrical's work and charges for the last 18 months.

6.1.2 The Committee noted the balance of the projects. The Committee asked for the formatting of the 'Available' line on the report to be improved. **ACTION: FAO**

6.1.3 The Clerk reported on the cost of removing waste from the allotments.

7 REFERRALS FROM COUNCIL AND OTHER COMMITTEES

7.1 none

8 ALLOTMENTS

8.1 The Committee confirmed the principle that plots would not be allocated to a person when another member of the household was already in possession of a plot.

8.2 Cllr Tilbe reported that the replacement of missing posts was ongoing.
ACTION: Cllr Tilbe

8.3 The Committee asked the Clerk to check the ongoing treatment of Japanese Knot Weed by WBC outside the entrance to the allotments. A small piece of Japanese Knot Weed is now spreading inside the allotments. The Clerk was asked to investigate options for treatment.
ACTION: Clerk

9 PAVILION HOUSE

- 9.1** The Clerk reported on the sequence of works proposed for the Pavilion House, as confirmed by the Executive Committee.

10 WINNERSH RANGERS FC

- 10.1** The Committee considered the comments made by WRFC in the correspondence items N5. The Committee asked the Clerk to reply. The Committee asked the Clerk to invite the WRFC Chairman, as a member of the public, to the next R&A Committee meeting. **ACTION: Clerk**
- 10.2** The Committee noted the postponement of matches over the winter. The Committee **RESOLVED** to extend the season by 2 weekends into May in order to help clear the backlog. The Clerk will inform WRFC and Nick Robins. **ACTION: Clerk**
- 10.3** The Committee considered the spring evening training requirements for WRFC. The Committee **RESOLVED** that, as in previous years, evening training would be made available to WRFC on Tuesdays, Thursdays and Fridays, on the condition that WRFC vacated the car park on Tuesdays and Thursdays by 7.00pm. **ACTION: Clerk**

11 R&A PROJECTS 2012-13

- 11.1** Community Centre Signage:
All the signage is now confirmed and awaiting installation.
- 11.2** S106 projects for 2012-13
The Clerk has placed the order for the external table tennis table. He reported that a prolonged period of dry weather is necessary to permit the heavy delivery vehicles onto the site.
- 11.3** Kompan Elements matting repairs:
The order for the replacement matting has been placed. This requires dry weather before the work can go ahead. The contractors will do an investigatory dig next week to see whether the ground is dry enough for the work to begin.
- 11.5** Community Centre Drains clearance:
The Clerk reported that the drains at the entrance to the car park had been cleared of roots and mud.
The Clerk presented the quotations for the clearing of the three series' of drains to the play areas and field (item N2 of Correspondence). The Committee **RESOLVED** to accept the quote, with the priority for the work to be the children's play area drainage.

12 LITTER PICK 2013

- 12.1** Cllr Green will organise the litter pick from Sainsbury's car park. The Clerk will prepare paperwork, bags and grabbers.
Posters are being distributed and displayed.

13 EXTERNAL TOILET

13.1 The Committee reviewed the invoice and accompanying notes for the supplementary work to the External Toilet. The Committee **RECOMMENDED** the payment of £2550 for this work.

13.2 The Committee discussed the official opening of the External Toilet. This was agreed as Sunday 24 March 2013 at 1.30pm.

Cllr Plant will be invited to officiate at the opening.

ACTION: Cllr Cooke

Cllr Cooke will invite the press.

ACTION: Cllr Cooke

14 CORRESPONDENCE

14.1 Item 2; the Clerk summarised the information regarding football pitches.

Item 9; the Committee discussed this hirer's comments and **RESOLVED** to offer one half of a session free as a gesture of goodwill. **ACTION: FAO**

Item N3; The Clerk reported on this request for clarification of the closure of the play area.

Item N4 the Committee considered a request to site a petanque court at the Community Centre. The Committee considered that the Centre has neither a suitable space nor appropriate social facilities for the proposed venture and declined the offer. The Committee asked the Clerk to reply. **ACTION: Clerk**

15 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

15.1 none.

16 TIME AND DATE OF NEXT MEETING

16.1 The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 2 April 2013** at 7.45 p.m. in the Sindlesham Room.

(2 members of the public left the meeting)

PART 2

18 RELIEF CARETAKER

18.1 The Clerk reported on the difficulties faced in recruiting a suitable Relief Caretaker as an employee. He has interviewed a suitable candidate who wishes to be employed on a self-employed basis. The Committee confirmed that this would be acceptable in principle. The Committee confirmed that the Caretaker's regular day off could be changed if necessary. The Committee confirmed the principle that an Emergency Caretaker could be used, if an appropriate person could be found.

There being no further business the meeting closed at 10.43pm.

APPENDIX 1

Correspondence received prior to the issue of the agenda for the meeting of 5 March 2013

- 1 M Orchard; entrance mats supplies
- 2 Arborfield PC; football pitch maintenance
- 3 K O'Leary; thanks and response re table tennis tables
- 4 WBC; Love Parks Week, 27 July – 4 August
- 5 Bearwood Primary School; re Litter Pick, 24 March 2013
- 6 C&D Facilities and Grounds Maintenance; introductory letter
- 7 WBC; update on Litter Pick
- 8 Nick Robins; confirmation of attendance at R&A 5 March 2013
- 9 Karen Briscoe, hirer, re winter charges
- 10 Playdale; introductory catalogue & price list
- 11 Julie Gilbert; contact re Guides and Scouts

Correspondence received since the issue of the agenda for the meeting of 5 March 2013

- N1 Online Playgrounds; brochure
- N2 Drain & Able; quotes for remedial work to Recreation Ground drainage
- N3 Ms Metcalfe; query re closure of play area
- N4 Bob Young; request for site for petanque court
- N5 WRFC; re Recreation Ground and bookings
- N6 ARD; update on matting replacement