



## Winnersh Parish Council

Winnersh Community Centre  
New Road, Sindlesham, Wokingham  
Berkshire RG41 5DU  
Phone/Fax 0118 978 0244  
e-mail [recreation@winnersh.gov.uk](mailto:recreation@winnersh.gov.uk)  
[www.Winnersh.gov.uk](http://www.Winnersh.gov.uk)

### MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 7<sup>th</sup> MAY 2013 IN THE SINDLESHAM ROOM

**PRESENT:** Cllrs F Breedlove (Chairman), D Green, I Shepherd-Dubey, J Southgate, R Tilbe.

In attendance: Clive Hudson (WPC Clerk), Cllr R Holdstock, 2 members of the public.

#### 1 APOLOGIES

1.1 Cllr C Taylor.

#### 2 PUBLIC SESSION

2.1 Two managers of Winnersh Rangers FC addressed the meeting. An update took place regarding topics raised at the last meeting. WRFC are not yet certain of their pitch requirement for next season.

(Two members of the public left the meeting.)

#### 3 CLERK'S REPORT

**CLERK'S REPORT as at 7.5.13**

**Update on items since the meeting of 2.4.13**

##### **Play Area/Recreation Ground**

Repairs to the Kompan Elements edge unit have been completed. The contractors had some equipment stolen from the site overnight, 29 April. The police have been informed. Nick Robins has blocked off the point of access onto the field used by the thieves. Nick Robins has laid turf on some areas of the field which required additional work. WRFC are training Mondays, Thursdays and Fridays. Additional matches are being fitted in to complete the fixtures for the season.

##### **Pavilion**

The Pavilion Café have left the Pavilion and returned it to its pre-café condition. Confirmation of the satisfactory conclusion of their contract has been sent. ADT have conducted a 6 monthly test of the fire alarm system.

## **Pavilion House**

Building work started on 2 May 2013.

### **Main Hall/Offices**

Transfer of the bar licence is complete. The electricians are to be called to view the security light systems and hall ceiling lights.

The Committee asked the Clerk to check whether the hall street light was included in the block of street lights maintained by Southern Electric. **ACTION: Clerk**

### **Allotments**

The registration of the allotments with the Land Registry is complete. A copy of the documents has been sent to WBC. All vacant allotment plots are allocated or under offer.

## **4 MATTERS ARISING**

**4.1** The Clerk confirmed that he is investigating specialist companies to quote for the hall boiler replacement.

## **5 R & A BUDGET**

### **5.1 To discuss the current budgetary position**

**5.1.1** The Clerk presented a breakdown of the initial 2013-14 projects and budget figures. The Committee asked the Clerk to send out to each member a breakdown of the estimates for repair work to the play areas. This expenditure will be reviewed at the May Full Council meeting. **ACTION: Clerk**

## **6 REFERRALS FROM COUNCIL AND OTHER COMMITTEES**

**6.1** none

## **7 ALLOTMENTS**

**7.1** The Clerk confirmed that all the allotment water keys had been sent out. The Committee asked the Clerk to get some more into stock. **ACTION: Clerk**

**7.2** The Committee confirmed that Cllr Tilbe can purchase the remaining brass numbers for the allotment plot posts and weedkiller and reclaim the cost from petty cash. **ACTION: Cllr Tilbe**

**7.3** The Committee confirmed that only hand-held sprinklers can be used. The Clerk was asked to put up a notice at the allotments. **ACTION: Clerk**

**7.4** A discussion took place regarding the accumulation of rubbish and weed growth alongside the fence at the Reading Road end of the allotments. Cllr Tilbe will organise the application of weed killer alongside the trimmed area of the fence. **ACTION: Cllr Tilbe**  
The Clerk will contact Nick Robins to request a quote to remove the undergrowth along the remainder of the fence. **ACTION: Clerk**

7.5 A further response is awaited from WBC regarding Japanese Knot Weed. The Clerk was asked to follow this up. **ACTION: Clerk**

7.6 The Committee discussed the results of the spring inspection of the allotments. The Committee asked the Clerk to write to the holders of plot numbers 11a, 28a, 45a, 47a and 54 expressing the Council's concern over the level of upkeep of their plots.

7.7 Committee members were asked to notify the Clerk of any suitable contacts to act as adjudicator for the allotment competition. **ACTION: All Councillors**  
The Committee requested that a prize should be given for the best 'new' plot. **ACTION: Clerk**

## 8 PAVILION HOUSE

8.1 The Clerk reported that a query had been raised by the builders, concerning the possible presence of asbestos in the ceiling. Work is temporarily delayed whilst further investigation takes place.

## 9 R&A PROJECTS 2013-14

9.1 A discussion took place regarding the priorities for the year's projects. The Clerk confirmed that the items he wishes to progress as a priority were the replacement of the hall boilers and alarm systems.  
The Clerk confirmed that with the improvement in the weather and the completion of the football season, the installation of the table tennis could be progressed. **ACTION: Clerk**

## 10 LITTER PICK 2013

10.1 Cllr Green confirmed that arrangements were in hand for the Litter Pick on the revised date of 19 May.  
The Clerk was asked to check that the tables and equipment would be available for collection on the day. **ACTION: Clerk / Cllr Green**

## 11 CORRESPONDENCE

11.1 Item N2 & N3; the Committee discussed the requests for the use of the field for football over the summer.  
The Committee **RESOLVED** that WBC could use the field for its Soccer-at-6 project – the rental of the field to be dependent on WBC's charges for the event. **ACTION: Clerk**  
A discussion took place and it was agreed that Soccer-at-6, WRFC training, and National Grid training could be fitted in over the summer.

**12 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT**

- 12.1** A discussion took place on the practicalities of inviting an ice-cream van onto site as a public service over the summer. The Clerk was asked to make further investigations.  
**ACTION: Clerk**

**13 TIME AND DATE OF NEXT MEETING**

- 13.1** The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 4 June 2013** at 7.45 p.m. in the John Grobler Room.

**PART 2**

**14 BANK HOLIDAY STAFFING**

- 14.1** The Committee discussed the options for staffing Bank Holidays. The Committee confirmed the desirability of having the premises staffed during the summer bank holidays.

There being no further business the meeting closed at 9.35pm.

**APPENDIX 1**

**Correspondence received prior to the issue of the agenda for the meeting of 7 May 2013**

- 1 Landscape & Amenity magazine; March and April 2013
- 2 WRFC; query re Finchampstead FC games, August 2012
- 3 Drain & Able; reports on drainage works
- 4 Redlynch Leisure; table tennis bats received
- 5 Glasdon; products leaflet
- 6 ARD; Quote for play area repairs
- 7 SBS (AVC); transfer of bar licence confirmed
- 8 WBC; draft Litter Pick poster for 19 May 2013
- 9 Nick Robins; confirmation of further repairs to the field

**Correspondence received since the issue of the agenda for the meeting of 7 May 2013**

- N1 Go Shelter Ltd; introductory letter  
N2 WBC; request to use field for 'Sportivate - Soccer at 6' project  
N3 National Grid; request to hire field  
N4 Nick Robins; blocking of access onto field  
N5 Binfield Electrical; revised quotation for repairs to main hall and street lamp lights  
N6 Binfield Electrical; PAT testing results  
N7 ARD; April play area report