



Winnersh Parish Council

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MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 4th JUNE 2013 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs F Breedlove (Chairman), E Cooke, R Holdstock, D Green, J Southgate.

In attendance: Clive Hudson (WPC Clerk), Cllr J Grimson, 1 member of the public.

1 APOLOGIES

1.1 Cllrs I Shepherd-Dubey, R Tilbe.

2 R&A VICE CHAIRMAN 2013-14

2.1 Cllr Green **PROPOSED** and Cllr Southgate **SECONDED** Cllr Cooke as Vice Chairman of the R&A Committee and this was **RESOLVED**.

3 PUBLIC SESSION

3.1 The Committee discussed the request for a bee hive to be kept at the allotments. Cllr Grimson gave expert advice on the practicalities and safety considerations for bee keeping. The Clerk reported on recommendations from a SLCC allotments course. The Committee decided that it was impractical to set up a hive during the summer of 2013. A note will be included to allotment holders with the 2013-14 renewal notices asking for comments and H&S concerns regarding a bee hive on the allotments.

ACTION: Clerk / FAO

(Cllr Grimson left the meeting)

3.2 A representative of the local guiding association spoke about the difficulties of hiring suitable premises in Winnersh for large guiding events. The Committee discussed the details of the type of venue required.

(1 member of the public left the meeting)

The Committee **RESOLVED** to offer the Winnersh guides the use of the Community Centre at half price for 2 events – details of the bookings to be agreed with the office.

ACTION: Clerk / FAO

- 3.3 A query was raised regarding the siting of the entrance sign (with WRFC logo). The Committee decided this did not interfere with the line of site for cars leaving the car park.

4 CLERK'S REPORT

CLERK'S REPORT as at 4.6.13

Update on items since the meeting of 7.5.13

Play Area/Recreation Ground

Repairs to the play area equipment have been booked. An installation date for the table tennis table is awaited. WRFC are training Mondays, Thursdays and Fridays. WRFC used the extra weekend, 4-5 May, but did not need the extra weekend of 11-12 May. National Grid are planning to hold a charity 5 a side tournament in the afternoons, Tuesday and Wednesday.

Pavilion

Pavilion House

Building repairs are complete. Decoration is complete. There are a few items to rounded off by the builders. A bees' nest has been discovered in the roof. A pest control company has been in to remove it.

Main Hall/Offices

A carpet clean took place last week.

Allotments

All plots now have a water tap key.

5 MATTERS ARISING

- 5.1 The repair of the Community Centre lighting is ongoing. **ACTION: Clerk**
- 5.2 Clarification of the status of the Community Centre external light is ongoing. **ACTION: Clerk**
- 5.3 The treatment of Japanese Knot Weed at the allotments is ongoing. **ACTION: Clerk**

6 R & A BUDGET

6.1 To discuss the current budgetary position

- 6.2 The Committee noted that repairs to the play area are due to start. It considered the quotation for a replacement base for a spica and decided to defer this repair until next spring. **ACTION: Clerk**
- 6.3 The Committee considered the first quotation for re-marking the car park. The Committee asked the Clerk to get additional quotations. **ACTION: Clerk**

7 REFERRALS FROM COUNCIL AND OTHER COMMITTEES

- 7.1** The Committee discussed the options for the use of the Pavilion. The Committee **RECOMMENDED** that a full scale café should not be considered in the short term, but that a small scale café service could be considered in the future.

The Committee asked the Clerk to investigate the possibility of inviting an ice-cream van on site. **ACTION: Clerk**

The Committee **RESOLVED** to set the Pavilion hiring fee for daytime during the week to be £10 per hour.

8 ALLOTMENTS

- 8.1** The Clerk reported that he had written to the holder of 11a but had not yet received a reply.

A further review of allotment plots will take place prior to discussion at the July meeting.

- 8.2** The Clerk will discuss with the holder of plots 29/30 the practicalities of maintaining the two plots.

- 8.3** The Committee noted that the holder of plot 14 has moved out of the Parish. The Clerk will contact the holder regarding the re-claim of the plot. **ACTION: Clerk**

- 8.4** The Committee considered the quotation for tidying the area along the fence and deferred a decision to the July meeting, pending further considerations.

ACTION: Clerk

- 8.5** The Committee noted that the waiting list for allotments has reduced significantly. The Committee considered it appropriate to mention in Winnersh Matters that plots were becoming available at relatively short notice. The Committee noted that a re-consideration of the principles of allocating plots may be needed in the near future.

9 PAVILION HOUSE

- 9.1** The Clerk gave an update on the building and decoration process, both of which were complete except for 3 small items to be finished by the builders.

10 R&A PROJECTS 2012-13

- 10.1** Updates on the 2012-13 projects had been received elsewhere in the meeting.

11 LITTER PICK 2013

- 11.1** Cllr Green reported on the re-arranged litter pick. A smaller number of volunteers had turned up than usual – probably due to the revised date. Thirty four bags of litter had been collected.

The Clerk will write to Sainsbury's thanking them for their help. **ACTION: Clerk**

12 CHRISTMAS LIGHTS 2013

- 12.1** The Committee discussed options for the date of the Christmas Lights event, 2013. A provisional date of Friday 6 December 2013 was agreed, with 13 December as reserve.

The Clerk will write to Winnersh Primary School inviting them to participate in the event.

ACTION: Clerk

Cllr Cooke will contact Bearwood Primary School.

ACTION: Cllr Cooke

13 CORRESPONDENCE

- 13.1** Items 1,2,4,5,N1 & N2 of correspondence have been considered under other items on the agenda.

14 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

- 14.1** none

15 TIME AND DATE OF NEXT MEETING

- 15.1** The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 2nd July 2013** at 7.45 p.m. in the John Grobler Room.

PART 2

16 STAFFING

- 16.1** The Clerk reported on the taking on of a Relief Caretaker on a self-employed basis. The Clerk was asked to find out the equivalent figure for employer NI contributions which would have been made for an employee.

ACTION: Clerk / FAO

The Committee **RECOMMENDED** the consideration of an increase in the Relief Caretaker rates by an amount equivalent to the employer NI contributions.

17 CONTRACTS

- 17.1** The Committee discussed at length the options for hiring the pavilion and football pitches for the 2013-14 season.

The Committee **RESOLVED** to offer WRFC a contract for 2013-14 for the use of the pavilion and pitches on Saturdays. A fixed fee would be set, or a figure based on the WRFC estimated usage of pitches could be negotiated before the season starts.

Any Sunday usage would be charged as casual bookings at the standard pavilion and pitch hire rate, bookable in advance and subject to vat. Alternatively, if WRFC Sunday usage was expected to be high, a season's rental figure, as per Saturdays, could be negotiated.

The Clerk was asked to pass on this guideline information to WRFC.

ACTION: Clerk

There being no further business the meeting closed at 11.05pm.

APPENDIX 1

Correspondence

Correspondence received prior to the issue of the agenda for the meeting of 4 June 2013

- 1 ARD; quote for marking the car park
- 2 Mrs Purcell; change of address
- 3 ARD; confirmation of order for repair works to playground
- 4 Mr G Harper; request to site a bee-hive at the allotments
- 5 Nick Robins; quote to clear along fence at allotments

Correspondence received since the issue of the agenda for the meeting of 4 June 2013

- N1 Zoe Hatch (Expanding Horizons); interest in hiring the Pavilion and Sindlesham Room
- N2 ARD; quote to replace Spica bearings in teenage area
- N3 Landscape & Amenity magazine, May-June 2013