



Winnersh Parish Council

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MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 3rd SEPTEMBER 2013 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs F Breedlove (Chairman), E Cooke, D Green, R Holdstock, I Shepherd-Dubey, R Tilbe.
In attendance: Cllr G Harper.

In attendance: Clive Hudson (WPC Clerk), 1 member of the public.

1 APOLOGIES

1.1 Cllr J Southgate.

2 CLERK'S REPORT

CLERK'S REPORT as at 3.9.13

Update on items since the meeting of 2.7.13

Play Area/Recreation Ground

Re-seeding of the Recreation Ground has taken place. The germination level of the seeds has been poor due to the recent dry weather. Nick Robins will be asked to re-seed immediately at the end of the football season next year. **ACTION: Clerk**

New goalposts have been ordered and installed and pitches marked ready for the start of the football season. We await confirmation of Saturday fixtures from WRFC. They will not be going ahead with Sunday fixtures. ARD have repaired the closing mechanism for the play area gate, although it is not closing fully now. The Clerk will take up this matter with ARD. **ACTION: Clerk**

The table tennis table has suffered no further instances of graffiti. A few table tennis bats have been broken and replaced. The warning sign for the wooden bridge has been ordered and installed ready for the start of the new school term.

The car parking bay lines have been renewed. The car park has been cleaned alongside the fence and a new fence installed. A small fence is being installed to restrict car parking adjacent to the new fence. The teenage shelter has been repainted. The Union Jack has been flying all summer and has been taken down. The flag is worn and needs replacing. The Clerk will investigate the cost of a replacement flag. **ACTION: Clerk**

There has been no response regarding a soccer school to be run over the summer holidays.
The ice cream vendor has declined the invitation to sell ice cream on site.

Pavilion

The works to the showers and radiators have been completed. The boiler has been serviced.

Pavilion House

The boiler has been serviced. A quotation for repairs to the double glazing of 3 windows has been received.

Some small cracks have appeared in a wall near the site of the repairs upstairs. The Clerk will report these to the builder and monitor the situation. **ACTION: Clerk**

Main Hall/Offices

The hall floor has been re-sealed.

The internal hall lights are scheduled for repair.

3 MATTERS ARISING

3.1 none.

4 PUBLIC SESSION

4.1 A member of the public spoke about her wish to take on a specific allotment plot which is in the process of being reclaimed from the current tenant.

5 R & A BUDGET

5.1 The Clerk and Committee discussed the progress of the R&A projects:

5.1.1 A discussion took place whether the cost of fireworks for the Christmas Lights event is to be taken from the Christmas Lights budget. This will be decided at a later date.

5.1.2 The car park replacement fencing has come in under budget. There is still a small item of expenditure necessary before the project is completed.

5.1.3 The final cost of the boiler replacement is still to be ascertained. A revision of the budget has been recommended by the F&GP Committee.

5.1.4 Part of the cost of the goal posts may be covered by S106 payments.

5.1.5 The cost of the bridge sign and replacement table tennis bats is included in Miscellaneous. The Clerk will confirm to which budget the cost of the digger for the car park ditch is to be allocated. **ACTION: Clerk / FAO**

6 REFERRALS FROM COUNCIL AND OTHER COMMITTEES

6.1 none

7 ALLOTMENTS

7.1 The Clerk reported that most renewals had been sent out. The Committee discussed the level of maintenance of plots 22a and 28b. The Committee **RESOLVED** to reclaim both plots.

The Committee **RESOLVED** to return half of the deposit for plot 28b in view of the work initially put into clearing the plot.

7.2 The Committee discussed the decision to reclaim plot 14. The Committee considered that the decision had been made in accordance with the Tenancy Rules and the established principles previously set down by the Committee and that the decision would stand. The Committee **RESOLVED** to permit an extension of the tenancy until the end of 2013 to allow for goods and plants to be removed by the current owner.

7.3 A discussion took place regarding the waiting list and the options for the allocation of plots if the waiting list should ever be cleared.
The position regarding dual plots was clarified.
The Committee discussed the option of advertising and promoting the availability of plots. An Open Day was suggested for June 2014. The Clerk will make this an agenda item for March 2014. **ACTION: Clerk**

8 R&A PROJECTS 2012-13

8.1.1 The Clerk has received 2 quotations for the Fire & Intruder Alarm upgrade and is awaiting a third.

8.1.2 Play Area repairs are currently up to date. Repairs to the spica equipment will be scheduled after the winter. **ACTION: Clerk**

8.1.3 The basketball boards and nets are now showing signs of wear. Replacement of the equipment is to be scheduled for after the winter. **ACTION: Clerk**

(One member of the public left the meeting)

8.1.4 The Clerk reported on problems with the double glazing seals in 3 windows in Pavilion House. The Committee **RESOLVED** that £130 would be authorised for repairs, to be taken from the Pavilion House maintenance budget. **ACTION: Clerk**

8.1.5 The Clerk reported that WBC had confirmed that the residual amount of S106 money could be allocated towards the cost of the goal posts. There will therefore be nothing outstanding in the current S106 allocation.
The Committee discussed the principle of the Council supporting S106 expenditure on other areas within the Parish.

8.1.6 The Clerk reported on the quotes and information received for the boiler replacements. Clarification of the detail of the recommendations is proving difficult and further professional advice may be necessary.

9 CHRISTMAS LIGHTS 2013

9.1 A discussion of the requirements for the Christmas Lights of Friday 6 December 2013 took place.

A provisional schedule for the evening was established as songs, fireworks and lights to be in the 6.30-7.00pm slot. Cllr Cooke will confirm with the Bearwood Primary School and the Clerk will invite the WBC Mayor and Winnersh Primary School.

ACTION: Cllr Cook & Clerk

9.2 Cllr Cooke will liaise with the press.

The Committee **RESOLVED** to authorise Cllr Cooke to purchase fireworks to a maximum of £100.

Cllr Cooke will notify the police of the event.

ACTION: Cllr Cooke

9.3 Cllr Harper volunteered to help set off the fireworks.

Cllr Green will liaise with the Church to supply teas and coffees.

ACTION: Cllr Green

The Clerk will discuss with Cllr Grimson the procedure for preparing the lights.

ACTION: Clerk / Cllr Grimson

Cllr Holdstock volunteered to put up the lights.

A raffle will be held in aid of the WBC Mayor's Charity.

ACTION: Cllr I Shepherd-Dubey

10 WRFC 2013-14

10.1 The Clerk reported that WRFC will not be running a men's team on Sundays. The Committee confirmed that Sundays could be offered to another adult team.

10.2 WRFC has requested that a burger van be permitted on site on Saturday mornings to sell refreshments to teams and parents. The Committee considered that this would be acceptable provided the van used its own generator power and parked on the field by the bunds adjacent to the gravel area. Litter must also be kept to a minimum. The van must provide evidence of its licences and insurance. **ACTION: Clerk**

11 CORRESPONDENCE

11.1 Item 1; The Committee noted the comments regarding the blocking of the allotment drive.

Item 2; The Clerk read the letter of thanks from the hirer. The Committee asked the Clerk to forward a copy to SBS. **ACTION: Clerk**

Item 3; The Committee considered the article in the WBC magazine and noted that Residents' Associations are the best organisations for setting up the Adopt a Street scheme.

Item 8; The Clerk reported on the request to have an amenity van visit Harman Court. WBC and Veolia had investigated the option and considered it to be impractical. The Clerk was asked to reply. **ACTION: Clerk**

Item 11; The Committee considered and declined the request to site a sweets dispenser at the Community Centre. **ACTION: Clerk**

Item N1; The Committee noted the comments regarding the allotment. The Clerk was asked to reply. **ACTION: Clerk**

Item N7 & 5; The Committee discussed the pest control reports.

12 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

- 12.1** Concerns were raised regarding hirers parking on the pavement outside the Community Centre on Mole Road. The Clerk was asked to contact hirers to request that they park legally and safely. **ACTION: Clerk & FAO**

13 TIME AND DATE OF NEXT MEETING

- 13.1** The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 1st October 2013** at 7.45 p.m. in the John Grobler Room.

There being no further business the meeting closed at 10.32pm.

APPENDIX 1

Correspondence

Correspondence received prior to the issue of the agenda for the meeting of 3 September 2013

- 1 Mr M Royston; comments re rubbish left on drive at allotments
- 2 Theresa Wilcox (hirer); thanks to staff
- 3 WBC News extract; re Adopt A Street
- 4 WBC News; summer 2013
- 5 PestUK; allotment pest control report, 22 July 2013
- 6 Landscape & Amenity magazine, July/August 2013
- 7 WBC; Campaign Against Waste, agenda and minutes
- 8 Janet Harrison/Peter Baveystock WBC; Harman Court amenity waste collection
- 9 William Doe; interest in playing Sunday football matches
- 10 ARD; August 2013 playground inspection
- 11 Tubzbrand; request to site charity sweets dispenser
- 12 Saltex; invitation to exhibition, 3-5 September
- 13 Keith Bunce; request to take over plot 11a
- 14 Allder Windows; quote for repair of Pavilion House windows

Correspondence received since the issue of the agenda for the meeting of 3 September 2013

- N1 Linda Hubert; comments re her old allotment plot
- N2 WBC; S106 provision for goal posts
- N3 WBC; S106, parish support for other projects within Winnersh
- N4 WRFC; request to use a catering van on Saturday mornings
- N5 Stephanie Langley; letter re plot 14
- N6 Simon Thrower; completion of fitting of sign at wooden bridge
- N7 PestUK; allotment pest control report, 2 September 2013