



Winnersh Parish Council

Winnersh Community Centre
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MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 1st OCTOBER 2013 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs E Cooke (Chairman), D Green, G Harper, R Holdstock, I Shepherd-Dubey, J Southgate.

In attendance: Clive Hudson (WPC Clerk).

1 APOLOGIES

1.1 Cllrs F Breedlove, R Tilbe.

2 CLERK'S REPORT

CLERK'S REPORT as at 1.10.13

Update on items since the meeting of 3.9.13

Play Area/Recreation Ground

We await confirmation of Saturday fixtures from WRFC. We have received details of the Sunday fixtures from Berkshire Physio FC. ARD have repaired the closing mechanism for the play area gate again. WRFC have had a burger van visiting the field on Saturday mornings, without incident.

Pavilion

Additional bookings for the Pavilion are now being taken. There was an attempted break-in at the garages last week. The police have been informed.

Pavilion House

The repairs to the double glazing are complete.

Main Hall/Offices

Additional sealant for the hall floor has been ordered. The next seals are scheduled for the Christmas and Easter breaks. There was slight damage to the floor seal by a dance group over the weekend. The hall and office lights and diffusers have been replaced where necessary. A further check will be made in December ready for the parts to be ordered in time for the Christmas break.

A cisterniser unit needs repairing. The Committee **RESOLVED** that up to £150 can be spent on replacement parts.

ACTION: Clerk

Allotments

Most renewals have now been received. There have been several additions to the waiting list.

3 MATTERS ARISING

- 3.1 The Committee discussed the current level of bookings. The Committee discussed problems with parking. The Committee suggested that any additional hirings on Wednesday evenings should be permitted for a trial period with clients parking on New Road.

4 PUBLIC SESSION

- 4.1 none

5 R & A BUDGET

- 5.1 The Clerk confirmed that he expected the major item, the replacement of the hall boilers, to take place within the next few months.

6 REFERRALS FROM COUNCIL AND OTHER COMMITTEES

- 6.1 none

7 ALLOTMENTS

- 7.1 The Clerk reported on the number of renewals received and the number of plots now available for re-allocation. There are still more people on the waiting list than plots available. The FAO will send out invitations to the people at the top of the waiting list.

ACTION: FAO

The Committee agreed that, in principle, there was no objection to the tenant of plot 67 swapping the plot with the holder of a half-plot.

- 7.2 The Committee discussed the charges for plots with irregular boundaries. The Committee **RESOLVED** that there would be no change to the current pricing structure.

- 7.3 A small article would appear in the next edition of Winnersh Matters indicating that plots were becoming available.

ACTION: Editorial Team

8 R&A PROJECTS 2013-14

- 8.1.1 The Clerk reported on the quotations received for the boiler update and the feedback and guidelines suggested by WBC.

The Committee reviewed the quotations and **RECOMMENDED** that a final estimate from the preferred supplier should be considered.

The Clerk was asked to discuss the WBC suggestions with the preferred supplier and get a final estimate.

ACTION: Clerk

8.1.2 The Clerk reported that he is near to completing investigations into the alarm system upgrade, and will report back to the next R&A meeting.

8.1.3 The Committee **RESOLVED** to authorise £50 for the purchase of a new outdoor Union Jack.

9 CHRISTMAS LIGHTS 2013

9.1 A discussion of the requirements for the Christmas Lights of Friday 6 December 2013 took place.

The Winnersh Primary School is unable to attend.

The WBC Mayor will attend.

Representative of the Winnersh Church parish will contact the Clerk regarding supplying refreshments for the event.

Sainsbury's have been contacted regarding the donation of refreshments.

9.2 The Committee **RESOLVED** that the cost for the purchase of fireworks will be taken from the Christmas Lights Event budget.

10 R&A PROJECTS 2014-15

10.1 The Clerk reported that the internal decoration of the Main Hall and upstairs meeting rooms is scheduled.

10.2 The Clerk reported that the two benches alongside Bearwood Road need replacing.

10.3 The Clerk reported on the wear and tear of the Pavilion roof and the estimated cost of replacement.

10.4 The Committee discussed the status of the current CCTV system.

10.5 The Committee discussed the limitations of the car parking on site.

10.6 The Committee discussed the problems with drainage on the field. The Clerk was asked to get further information on solutions and estimates of costs. **ACTION: Clerk**

11 CORRESPONDENCE

11.1 Item 8; The Committee noted these comments. The Clerk was asked to reply.

ACTION: Clerk

Item 9; The Clerk reported on the Adopt-A-Street correspondence.

Item 15; see agenda item 3.1 above.

Item 16; The Committee confirmed that the field could be used for the dog chipping event. No charge will be made if this is a non profit-making event. **ACTION: FAO**

Item N1; The Clerk reported on the quote received for the repair of the outside light at the main hall. A second quote has been requested. The Committee **RESOLVED** that the Clerk could authorise the work to the company with the lowest quotation.

ACTION: Clerk

Item N5; The Committee **RESOLVED** that £140 would be allocated for the investigation into a fault with the CCTV system.

ACTION: Clerk

12 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

12.1 none

13 TIME AND DATE OF NEXT MEETING

13.1 The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 5th November 2013** at 7.45 p.m. in the John Grobler Room.

There being no further business the meeting closed at 9.55pm.

APPENDIX 1

Correspondence

Correspondence received prior to the issue of the agenda for the meeting of 1 October 2013

- 1 ARD; regarding repair of play area gate
- 2 WBC; Mayor accepts invitation to Christmas Lights event
- 3 WRFC; insurance details for catering van
- 4 WRFC; new fixtures secretary details
- 5 Clerks & Councils Direct; extract re Allotment Law
- 6 Glasdon; product leaflet
- 7 Winnersh Primary School; unable to participate in Christmas Lights event
- 8 Mrs Snow; comments re neglected allotment plots
- 9 WBC; request an update on the Winnersh Adopt-A-Street scheme
- 10 Janet Harrison; thanks for help re Community Dustcart visit to Harman Court
- 11 WBC; mapping of Community services and resources
- 12 Online quote for Union Jack
- 13 Berkshire Physio FC; Sunday fixtures list
- 14 SCS Ltd; quote for alarm system replacement
- 15 Vida Bennett; request to hire Pavilion on Wednesday evenings
- 16 WBC; NAG request to use field for dog chipping, 14 December 2013
- 17 WRFC; OK for NAG to use field 14 December 2013

Correspondence received since issue of the agenda for the meeting of 1 October 2013

- N1 Binfield Electrical; quote to repair lights outside hall
- N2 WBC; Soccer At 6 follow up
- N3 David Vass; comments re Relief Road / allotments
- N4 Nigel Jeffries Landscapes; introductory letter
- N5 SCS; quote to check CCTV fault
- N6 WBC; comments re flat roof