



Winnersh Parish Council

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MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 5th NOVEMBER 2013 IN THE ALLNATT PAVILION ROOM

PRESENT: Cllrs E Cooke (Chairman), D Green, G Harper, R Holdstock, I Shepherd-Dubey, J Southgate.

In attendance: Clive Hudson (WPC Clerk).

1 APOLOGIES

1.1 Cllr F Breedlove.

1.2 The Clerk reported the resignation of Cllr R Tilbe from the R&A Committee.

2 CLERK'S REPORT

CLERK'S REPORT as at 5.11.13

Update on items since the meeting of 1.10.13

Play Area/Recreation Ground

We await confirmation of Saturday fixtures from WRFC. We have received details of the Sunday fixtures from Berkshire Physio FC. New nets, corner flags etc have been bought for Sunday matches. A new Union Jack has been bought. There has been further congestion of the car park. The CCTV camera in the overflow car park has been repaired. The bollard locks are getting clogged – the caretaker will clean or replace them.

The gales have resulted in one broken birch tree, which has been removed. Nick Robins has done a full tree survey since the gales and reports no other serious damage.

Pavilion

The power supply to the light on the Pavilion has failed. SSE have been out and repaired the light. New locks have been bought for the internal doors.

Pavilion House

Nick Robins reports that a tree in the Caretaker's garden needs to be taken down.

Main Hall/Offices

The broken cisterniser unit has been repaired. SSE have repaired the main street light outside the hall. Parts are becoming difficult to source for the street lights. The outside security lights are all working. Binfield Electrical have made repairs to the wall lights in the main hall. The work to replace the boilers started on Monday 4 November. Hirers have been informed.

Allotments

The gales have broken several fence panels near the garage. The damage has been reported to WBC.

3 MATTERS ARISING

3.1 none

4 PUBLIC SESSION

4.1 none

5 R & A BUDGET

5.1 The Clerk confirmed that the new nets, corner flags etc have been included in the goalposts budget.
There are a few repairs to the play equipment to be scheduled for the early spring.

6 REFERRALS FROM COUNCIL AND OTHER COMMITTEES

6.1 Cllr Harper presented options for the purchase of a gazebo. The Committee discussed the options and **RESOLVED** to purchase a 4 x 8m Galatent gazebo with heavy duty straps; from the Fete budget. **ACTION: Cllr Harper & Clerk**

7 ALLOTMENTS

7.1 The Clerk reported that WBC had been informed of the broken fence panels. The Clerk will monitor repairs. **ACTION: Clerk**
The Clerk reported on the allocation of plots to people on the waiting list. The Committee will discuss the policy for reclaiming and allocating plots at the next R&A meeting. **ACTION: Clerk**
The Committee discussed the condition of plot 28. The Committee decided that this plot should not be re-allocated whilst investigations are being made into the clearance of weeds from the plot. The Clerk was asked to consult with Nick Robins. **ACTION: Clerk**

8 R&A PROJECTS 2013-14

8.1 The Clerk presented the details of the options and quotations for the replacement of the Community Centre fire and intruder alarms.
The Committee discussed the costs and practicalities of the options provided.
The Committee **RESOLVED** in principle to accept the quotation from A-Solo, with a Dual Com system for the intruder alarm.
The Clerk was asked to request tests to ascertain whether the current internal wiring needs replacing. **ACTION: Clerk**

9 CHRISTMAS LIGHTS 2013

- 9.1** A discussion of the requirements for the Christmas Lights event of Friday 6 December 2013 took place.
Cllr Cooke reported on the publicity for the event and the school poster competition. Cllr Cooke confirmed the schedule for the evening.
Cllrs Green and Holdstock will check the lights and order additional lights if necessary. **ACTION: Cllrs Green & Holdstock**
Refreshments will be sourced and served from the Pavilion. There are no volunteers to serve refreshments at the moment.
A collection will be held for the Mayor's Charity.

10 BOROUGH LITTER PICK 2014

- 10.1** The Committee discussed whether to participate in the Borough Litter Pick on 22/23 March 2014.
The Committee **RESOLVED** to organise the Winnesh Litter Pick on 23 March 2014 from 10.30am to 12.30pm.
The Clerk will contact Sainsbury's to request use of their car park. He will contact the Winnersh Brownies to invite them to participate. **ACTION: Clerk**

11 R&A PROJECTS 2014-15

- 11.1** The Clerk reported on the estimated cost of replacing the CCTV cameras and recording equipment.
Cllr Green will investigate the specification and cost of a new DVR.

ACTION: Cllr Green

The Committee discussed replacing the street lights with modern lights and the Clerk gave a quotation for the work. The Committee queried whether a reduction in annual maintenance charges would be applicable. **ACTION: Clerk**

The Committee confirmed that in principle a failed street light could be replaced with a modern equivalent pending a decision on replacing all the lights.

The Clerk will make further investigations into the cost of additional drainage to the field. **ACTION: Clerk**

The Committee discussed the restrictions on hiring out the Community Centre facilities posed by the limited parking. The Clerk was asked to present previous information regarding car park extensions to the next meeting. **ACTION: Clerk**

Cllr Southgate will prepare an estimate of the budget for 2014-15 for the next R&A meeting. **ACTION: Cllr Southgate**

12 CORRESPONDENCE

- 12.1** Item 1; The Clerk confirmed that the staff first aid training was up to date.

Item 5; The Clerk summarised the report from ARD. A few repairs are envisaged for the early spring. The Clerk will enquire of the practicality of holding a selection of bolt caps for the play equipment. **ACTION: Clerk**

Item 6; The Clerk reported on the SBS suggestion for a vending machine.

Item12; The Committee discussed the Adopt A Street scheme. The scheme will be mentioned in the next edition of Winnersh Matters and on the website.

ACTION: Cllr Southgate & WM Editorial Team

Item 13; The Clerk was asked to respond to the Dog Chipping enquiry and invite the organisation to hold a stall at the Fete. **ACTION: Clerk**

13 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

13.1 none

14 TIME AND DATE OF NEXT MEETING

14.1 The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 3rd December 2013** at 7.45 p.m. in the John Grobler Room.

There being no further business the meeting closed at 10.20pm.

APPENDIX 1

Correspondence

Correspondence received prior to the issue of the agenda for the meeting of 5 November 2013

- 1 St John Ambulance; training course details
- 2 Tumbletots; parking congestion
- 3 Rivermead School; parking congestion
- 4 WBC; invitation to join litter pick, 22-23 March 2014
- 5 ARD; October play area report
- 6 SBS; installation of a vending machine in the bar
- 7 PestUK; allotment inspection report, October 2013
- 8 SCS Secure; recommendations for CCTV replacement
- 9 SSE Contracting; quote to replace street light lantern
- 10 Wicksteed Leisure; leaflet
- 11 Cllr R Tilbe; resignation from R&A Committee
- 12 Mr D Baker; re Adopt A Street campaign
- 13 Dogs Trust; dog chipping campaign
- 14 Mrs V Conroy; thanks for help
- 15 Cllr G Harper; damaged fencing at allotments
- 16 WBC; repairs to damaged fencing at allotments
- 17 Sports Facilities Show 2013; invitation to

Correspondence received since the issue of the agenda for the meeting of 5 November 2013

- N1 Nick Robins; tree in Caretaker's garden