



Winnersh Parish Council

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MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 7th JANUARY 2014 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs F Breedlove (Chairman), E Cooke, D Green, G Harper, R Holdstock, I Shepherd-Dubey, J Southgate.

In attendance: Clive Hudson (WPC Clerk).

1 APOLOGIES

1.1 None.

2 CLERK'S REPORT

CLERK'S REPORT as at 7.1.14

Update on items since the meeting of 3.12.13

Play Area/Recreation Ground

WRFC have asked for extra matches on 21 December and 4 January. The field has flooded and the matches for 4/5 January were cancelled. Remedial work to the trees following the Full Tree Survey has been completed. The Committee asked the Clerk to check whether the roots adjacent to the Pavilion need to be removed.

ACTION: Clerk

The Dog Chipping event on 14 December went ahead. The Christmas lights have been on view in the evenings and are now being taken down. Nick Robins will liaise with staff to take the lights down from the trees.

There has been some damage to the basketball boards at the Mole Road layby entrance. The Committee asked the Clerk to arrange for the remaining net and board to be removed.

ACTION: Clerk

Pavilion

Pavilion House

Main Hall/Offices

Further replacement of ceiling light bulbs and a seal of the hall floor have been done over Christmas. The next floor seal will be in April.

Allotments

The gales have damaged some more fence posts at the allotments: WBC have been informed. The water has been turned off for the winter. The bill for the summer's water usage has been received. The decision on the route of the N Wokingham SDL Relief Road is awaited.

3 MATTERS ARISING

- 3.1** The Committee asked for an update on a replacement chair for the FAO. The Committee wishes to get the correct chair but would like expert medical guidance on the selection of the chair. The Committee asked the Clerk to explore the possibility of leasing a chair pending receipt of this information. **ACTION: Clerk & FAO**

The Committee **RECOMMENDED** that £1000 be budgeted for replacement chairs for the FAO and Clerk.

4 PUBLIC SESSION

- 4.1** none

5 R & A BUDGET

- 5.1** The Clerk reported on the costs reported to date for the Christmas Lights event. Cllr Green was asked to investigate getting additional lights, using the residue of this year's budget. **ACTION: Cllr Green**

The Clerk will put in an order for the replacement basketball boards.

ACTION: Clerk

The Clerk will order a replacement spica base and get a quotation for the other play area repairs. **ACTION: Clerk**

The Clerk gave an update on the schedule for the alarm system upgrade.

The Committee discussed the option of blenders on the hot water system. The Clerk was asked to make further investigations into the options available and get additional quotes. **ACTION: Clerk**

6 REFERRALS FROM COUNCIL AND OTHER COMMITTEES

- 6.1** none

7 ALLOTMENTS

- 7.1** The Clerk reported on the ploholders who have not yet paid their annual fees. The Committee confirmed that they are to be given on final reminder before the plots are reclaimed. **ACTION: Clerk**

The Committee **RESOLVED** to give an extension to the holder of 41 for payment of his deposit. **ACTION: Clerk**

The Clerk reported that the boundary of plot 55 was uncertain. Cllr Harper will investigate and mark the boundary if necessary. **ACTION: Cllr Harper**

The Committee received the request for an extension for the removal of goods from plot 14. The Committee **RESOLVED** to give an extension until the end of January.

The Committee noted that the holder of plot 42 has moved out of the parish. In accordance with the allotment terms and conditions and the Council's current policy, the plot will be reclaimed. The plot will be reallocated as a full plot.

ACTION: Clerk & FAO

8 R&A PROJECTS 2013-14

8.1 The remaining projects for the current financial year have been discussed elsewhere.

9 BOROUGH LITTER PICK 2014

9.1 The Clerk confirmed that posters and equipment had been ordered from WBC. He will order tabards from Keep Britain Tidy.

ACTION: Clerk

The Clerk will send a reminder to the scout and guiding leaders.

ACTION: Clerk

Cllr Green confirmed that he will lead the proceedings on the day.

ACTION: Cllr Green

10 R&A PROJECTS 2014-15

10.1 The Committee discussed the budget for 2014-15 and **RECOMMENDED** the list of works to be undertaken by R&A next year:

1. Hall and office redecoration £4000
2. Replacement benches £1300
3. Play area repairs £2000
4. Recreation Ground drainage £10000
5. Fixed Wiring survey £1000
6. Christmas Lights £300
7. Miscellaneous £2000

Total £20,600

11 CORRESPONDENCE

11.1 Item N1; The Committee confirmed that it cannot authorise repairs to other people's property. The Committee asked the Clerk to request copies of the letters sent to the owners.

ACTION: Clerk

12 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

12.1 none

13 TIME AND DATE OF NEXT MEETING

13.1 The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 4th February 2014** at 7.45 p.m. in the John Grobler Room.

There being no further business the meeting closed at 9.31pm.

APPENDIX 1

Correspondence received prior to the issue of the agenda for the meeting of 7 January 2014

- 1 Sainsburys Winnersh; confirmation of use of car park for litter pick, 23 March
- 2 ARD; playground report November 2013
- 3 WBC; draft litter pick poster
- 4 Thames Water; allotment water bill, summer 2013
- 5 ARD; Christmas greetings and closure dates
- 6 WBC; thanks for use of Field for dog micro-chipping
- 7 Ogilvie; quotation for 2 seats
- 8 WBC; posters for litter pick, 23 March 2014

Correspondence received since the issue of the agenda for the meeting of 7 January 2014

- N1 Mr K O'Leary; clearance of graffiti in Winnersh
- N2 WBC; requirements for Litter Pick 2014
- N3 Cllr Harper; further damage to allotment fence panels
- N4 Stephanie Langley; update on clearance of plot 14
- N5 WBC; acknowledgement of damage to allotment fence panels
- N6 Lesley McCambridge; re boundaries of plots 54 & 55