



Winnersh Parish Council

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MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 6th MAY 2014 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs F Breedlove (Chairman), D Green, G Harper, R Holdstock, J Southgate.

In attendance: Clive Hudson (WPC Clerk).

1 APOLOGIES

1.1 Cllrs E Cooke, I Shepherd-Dubey.

2 CLERK'S REPORT as at 6.5.14 Update on items since the meeting of 1.4.14

Play Area/Recreation Ground

Football has been played regularly. WRFC have started evening training. WRFC confirms they would like the season extending to 3 May 2014. They have fitted in only 3 games so far to catch up on the fixture backlog. Rolling of the field has taken place shortly after the scarifying and first cut of the pitches took place. New basketball boards and rings have been installed. Two new benches have been ordered and are due for delivery this week.

Nick Robins is due to take down the goalposts and start re-seeding asap.

Cleaning of the mechanism for the roundabout has been delayed because of recent flooding. The Clerk reported on comments from ARD regarding the long-term viability of the underground parts in this equipment.

The Police used the facilities for 2 days during their Winnersh Week of Action.

Pavilion

Two replacement taps have been fitted. The alarm system has been upgraded.

Pavilion House

Main Hall/Offices

Cleaning of the upstairs carpets has been completed. The caretakers have requested a new vacuum cleaner for use in the upstairs area. The Committee **RESOLVED** that £120 be allocated from the R&A Miscellaneous budget for this purchase.

Re-sealing of the hall floor has taken place.

The FAO and Clerk's chairs have arrived and are being tested. A change of seat is to be ordered for the FAO's chair.

The cold water tap in the office kitchen has been replaced. The leaking radiator in the hall has been replaced.

The alarm system upgrade is complete. Panic alarms for the Council staff have been ordered.

Allotments

There have been several requests to go on the waiting list following the article in Winnersh Matters. A follow-up inspection of the allotments has taken place.

Additional water tap keys have been ordered.

3 MATTERS ARISING

3.1 The Christmas Lights invitations are ongoing. **ACTION: Clerk**

4 PUBLIC SESSION

4.1 none

5 R & A BUDGET

5.1 The Clerk updated the Committee with the details of the completed upgrade to the Community Centre alarm systems. He reported that the security of the cupboard containing the alarm system could be improved if a bank of hall light switches could be moved into the lobby. The Committee **RESOLVED** to authorise £200 from the Alarm Upgrade budget for this work.

6 REFERRALS FROM COUNCIL AND OTHER COMMITTEES

6.1 none

7 ALLOTMENTS

7.1 The Clerk presented Nick Robins' quote for spraying the weeds along the length of the fence. The Committee **RESOLVED** to accept his quotation. **ACTION: Clerk**

7.2 The Committee discussed an offer by a plot-holder to take over plot 28 and bring it up to a cultivated level. Plot 28 is currently removed from the allocations list pending long-term remedial treatment. Given the special circumstances regarding plot 28 the Committee **RESOLVED** to allocate the plot so that clearance work could begin on it. **ACTION: Clerk**

7.3 Cllr Harper agreed to investigate a report that a boundary marker of plot 55 had been moved. **ACTION: Cllr Harper**

7.4 The Clerk and Cllr Harper presented the findings of the follow up to the Spring allotment inspection. Most of the plot-holders contacted had started work on their plots again recently. The Committee discussed those plots which remain untended. The Committee **RESOLVED** to reclaim plots 2a and 67. The Clerk and Cllr Green will contact the tenants. **ACTION: Clerk & Cllr Green**
The Committee asked the Clerk to make an evaluation of the policy for the allocation of allotment plots an agenda item for the June/July R&A meetings. **ACTION: Clerk**

7.5 The Clerk was asked to contact the tenant of plot 37b regarding the recent lack of work on the plot. **ACTION: Clerk**

7.6 Cllr Harper reported on the preparations for the Allotment Open Day to be held on 14 June. He has volunteers to help on the day.

Publicity: Cllr Harper will contact the Wokingham Times. Posters will be made by the office staff. It may be possible to include Open Day information on the Fete flyer.

ACTION: Cllr Harper, Clerk, Cllr Southgate

8 R&A PROJECTS 2013-14

8.1 The Clerk reported on the choice of contractors for the internal decoration. The dates of the decoration are to be confirmed.

8.2 The Clerk reported that the benches are due for delivery this week. Nick Robins will remove the old benches and install the new ones. **ACTION: Clerk**

8.3 The Clerk reported on the information and quotes received for the Recreation Ground Drainage. The Committee asked the Clerk to get additional specialist quotations.

ACTION: Clerk

8.4 The Clerk will organise quotes for the Fixed Wiring Survey. **ACTION: Clerk**

8.5 The Clerk confirmed that the tower frame for the hall has been purchased.

8.6 **Play Area Repairs:** The Clerk reported that the underground spica bearings are wearing. He will keep this under review. **ACTION: Clerk**

9 CORRESPONDENCE

9.1 Item 3; The Committee considered the comments regarding the social and environmental impact of litter in the community. The Clerk was asked to respond, highlighting local anti-litter initiatives. **ACTION: Clerk**

9.2 Item 4; The Committee noted that this plot holder is giving up the plot.

9.3 Item N3; The Committee discussed the comments regarding the play area gates. The Committee noted that the gates are installed to national standards and independently checked for safety. The Clerk will ask ARD for their opinion on best practice regarding the design of gates in relation to small children. **ACTION: Clerk**

9.4 Item N8; The Committee discussed and declined the plot-holder's request to take over a neighbouring plot.

10 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

10.1 none

11 TIME AND DATE OF NEXT MEETING

11.1 The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 3rd June 2014** at 7.45 p.m. in the John Grobler Room.

There being no further business the meeting closed at 9.38pm.

APPENDIX 1

Correspondence

Correspondence received prior to the issue of the agenda for the meeting of 6 May 2014

- 1 ARD; report on Adult Gym repair
- 2 Mark Osmundson; re upstairs hoover replacement
- 3 Mr S Dharmabandhu; ideas regarding reduction of litter
- 4 Mrs Eaton; re her allotment plot
- 5 West Berks & Wokingham Environmental Health & Licensing; questionnaire

Correspondence received since the issue of the agenda for the meeting of 6 May 2014

- N1 PestUK; allotment report
- N2 ARD; flooding and roundabout repairs
- N3 Cllr J Leask; query re gates at play area
- N4 N Robins; allotment weedkilling quote
- N5 ARD; April Playground Inspection Report
- N6 ARD; Annual Teenage Play area report
- N7 Tony Howells; re plot 28
- N8 David Vass; re plot 67
- N9 Proludic; products brochure