



## Winnersh Parish Council

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### MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 3<sup>rd</sup> JUNE 2014 IN THE JOHN GROBLER ROOM

**PRESENT:** Cllrs D Green (Chairman), F Breedlove, G Harper, R Holdstock, I Shepherd-Dubey, J Southgate.

In attendance: Clive Hudson (WPC Clerk).

#### **1 APOLOGIES**

**1.1** Cllr E Cooke.

#### **2 Vice-Chairman of the R&A Committee**

**2.1** The Committee discussed this matter and asked the Clerk to make this an agenda item for the July R&A Committee meeting. **ACTION: Clerk**

#### **3 CLERK'S REPORT as at 3.6.14 Update on items since the meeting of 6.5.14**

##### **Play Area/Recreation Ground**

The football season has finished and the posts have been taken down. Re-seeding has taken place and some new growth is showing. The 2 new benches have been installed on the field. The bench near the basketball pitch has been broken and removed. Nick Robins is trying to create a replacement from the remains of the three old benches. The nets have been broken off the basketball rings. Cleaning of the mechanism for the roundabout is completed and a report is awaited.

##### **Pavilion**

The fence has been trimmed and given a coat of preservative.

##### **Pavilion House**

##### **Main Hall/Offices**

A change of seat is to be ordered for the FAO's chair. The photocopier has been serviced. Panic alarms for the Council staff have been ordered and are still awaited. The path and stairs have been jet-washed.

## **Allotments**

Additional water tap keys have been received.

### **4 MATTERS ARISING**

- 4.1** The Christmas Lights invitations are ongoing. **ACTION: Clerk**
- 4.2** The purchase of a vacuum cleaner is ongoing. **ACTION: Clerk/Caretaker**
- 4.3** The replacement of the FAO's chair seat is ongoing. **ACTION: FAO**
- 4.4** The delivery of the panic alarms is expected soon.
- 4.5** The Committee discussed the options for a latch on the play area gates and considered the options impracticable.

### **5 PUBLIC SESSION**

- 5.1** none

### **6 R & A BUDGET**

- 6.1** The Clerk confirmed that the internal decoration had been confirmed to start on 25 July. The floor seal will take place over the weekend 7-10 August.  
The Clerk will confirm with the painting contractor the practicalities of invoicing and payment for August. **ACTION: Clerk**

### **7 REFERRALS FROM COUNCIL AND OTHER COMMITTEES**

- 7.1** none

### **8 ALLOTMENTS**

- 8.1** The spraying of the weeds along the length of the fence has been completed.
- 8.2** The clearing work on plot 28 has started. Plot 67 is being cleared by the previous tenant ready for re-allocation. The holder of plot 2a is now tending the plot satisfactorily.
- 8.3** The grass in the orchard is due to be strimmed.  
**ACTION: Cllrs Holdstock & Harper**
- 8.4** Cllr Harper reported that the boundary marker of plot 55a is sited correctly.
- 8.5** The tenant of plot 37b is giving up the plot. Nine plots are currently under offer to people on the waiting list.
- 8.6** The Clerk was asked to make a 'No Tipping' notice for the area inside the allotment gate. **ACTION: Clerk**

8.7 Cllr Harper will prepare some posters to advertise the Allotment Open Day, 14 June.  
**ACTION: Cllr Harper**

8.8 The Committee considered the length of the waiting list and discussed the options for a revised allocation policy.  
The Committee considered no longer splitting full plots and allocating the full plots to people who had held and tended a half-plot satisfactorily. They would give up their half-plot which would then be allocated to someone on the waiting list. Allocation of full plots could be by ballot.  
The Clerk was asked to write up a proposal for approval at the July R&A meeting.  
**ACTION: Clerk**

## **9 R&A PROJECTS 2013-14**

9.1 The Clerk will organise quotes for the Fixed Wiring Survey. **ACTION: Clerk**

9.2 The Clerk confirmed that the internal decoration had been confirmed to start on 25 July. The floor seal will take place over the weekend 7-10 August.

## **10 BAR HIRING**

10.1 The Committee discussed the email from SBS regarding the principles under which the bar is opened for hirers of the hall. The Clerk produced the hiring statistics for the previous financial year. The Committee considered that the current procedure for opening the bar was fair and practicable and asked the Clerk to report this to SBS.  
**ACTION: Clerk**

## **11 CORRESPONDENCE**

11.1 Items 1 & N1; The Clerk gave an update on the correspondence regarding the social impact of litter.

11.2 Item 5; The Clerk updated the Committee with the progress of this item.

11.3 Item 6; A discussion of this item took place in 4.5 above.

11.4 Item 9; The Clerk updated the Committee with the progress of the WWI brochures.

## **12 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT**

12.1 none

## **13 TIME AND DATE OF NEXT MEETING**

13.1 The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 1<sup>st</sup> July 2014** at 7.45 p.m. in the John Grobler Room.

## **PART 2**

### **14 RECREATION GROUND DRAINAGE**

- 14.1** The Clerk presented the quotations and supporting diagrams showing the options for the drainage of the land inside and adjacent to the play areas. The Committee discussed the options presented and instructed the Clerk to revise the specification and ask the companies to re-quote to the revised specification. The revised quotations are to be considered at the July R&A meeting in preparation for a recommendation to be made to the July Full Council meeting. **ACTION: Clerk**

There being no further business the meeting closed at 9.50pm.

## **APPENDIX 1**

### **Correspondence**

#### **Correspondence received prior to the issue of the agenda for the meeting of 3 June 2014**

- 1 Mr N Dharmabandhu; follow up on litter correspondence
- 2 Mr T Howells; acknowledgement re plot 28
- 3 Mr D Vass; acknowledgement re plot 67
- 4 SBS; suggestions re bar services
- 5 Cllr D Hunt; cycle/footpath link Winnersh Triangle / Winnersh
- 6 ARD; re play area gate latches
- 7 WRFC; cancellation of Phoenix Football Academy over half-term
- 8 Nick Robins; confirmation of spraying at allotments
- 9 Wokingham TC; WWI Heritage Trail

#### **Correspondence received since the issue of the agenda for the meeting of 3 June 2014**

- N1 Mr N Dharmabandhu; follow up on litter correspondence