



## Winnersh Parish Council

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### MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 1<sup>st</sup> JULY 2014 IN THE JOHN GROBLER ROOM

**PRESENT:** Cllrs D Green (Chairman), F Breedlove, G Harper, R Holdstock, I Shepherd-Dubey, J Southgate.

In attendance: Clive Hudson (WPC Clerk), 2 members of the public.

#### 1 APOLOGIES

1.1 Cllr E Cooke.

#### 2 VICE-CHAIRMAN OF THE R&A COMMITTEE

2.1 The Chairman **PROPOSED** Cllr Holdstock as Vice-Chairman of the R&A Committee and this was **RESOLVED**.

#### 3 CLERK'S REPORT as at 1.7.14 Update on items since the meeting of 3.6.14

##### **Play Area/Recreation Ground**

The field and play areas were tidied ready for the fete. Bare patches in the goalmouths have been re-seeded. A new set of basketball nets has been put up. The clearing of overhanging branches obscuring road signs has been undertaken. A full trim of the verges is scheduled for early July once the nesting season is over. Nick Robins is trying to create a replacement bench from the remains of the three old benches.

##### **Pavilion**

A boiler service is being organised.

##### **Pavilion House**

A boiler service is being organised.

##### **Main Hall/Offices**

A change of seat is to be ordered for the FAO's chair. Panic alarms for the Council staff have been ordered and are expected this week.

The caretakers are consulting on the choice of new vacuum cleaner.

## **Allotments**

The Open Day has taken place.

### **4 MATTERS ARISING**

- 4.1 The Christmas Lights invitations have been sent out.
- 4.2 The Committee noted that some rubbish is still being left at the allotment entrance.
- 4.3 Payment for the internal decorations will be made after receipt of an invoice once the work is completed.
- 4.4 The Committee asked for the mound at the entrance to the lay-by to be trimmed back and for the undergrowth adjacent to the Main Hall to be tidied up. The Clerk will follow up the suggestion to break up the compressed surface of the field.

**ACTION: Clerk**

### **5 PUBLIC SESSION**

- 5.1 Two members of the public representing Transition Wokingham presented the opportunity for keeping bees on the allotments. The Committee supported the idea in principle and would be happy to promote an apple press day in return for Transition Wokingham's services. The meeting discussed the practicalities of keeping bees at the allotments. It was noted that the spring is the best time to set up hives. Transition Wokingham will discuss with Wokingham Borough Council the possibility of getting permission to keep bees at the allotments. Transition Wokingham will liaise with the Clerk and a progress report will be made to the September R&A meeting.

**ACTION: Clerk**

(Two members of the public left the meeting.)

### **6 R & A BUDGET**

- 6.1 The Clerk explained the revised figure for the registration of the alarm system with TVP.

### **7 REFERRALS FROM COUNCIL AND OTHER COMMITTEES**

- 7.1 none

### **8 ALLOTMENTS**

- 8.1 Cllr Harper reported on the allotment Open Day. It was a good opportunity to make contact with new ploholders. The Committee suggested that if another open day was to take place it should be held nearer to the date of the publication of Winnersh Matters and advertised more widely.
- 8.2 The Clerk was asked to confirm with the holder of 67 that partial clearing of the weeds would take place soon.

- 8.3 The Clerk was asked to contact Nick Robins regarding the effectiveness of the weed killing along the allotment fence. **ACTION: Clerk**
- 8.4 The Committee discussed the report of misuse of the water supply at the allotments. The Clerk will make further investigations into the procedure for tackling this problem. **ACTION: Clerk**
- 8.5 Review of Allotment Charges for 2014-15:  
Cllrs Green and Harper declared an interest.  
Cllr Holdstock took the Chair for this item.  
The Committee discussed the allotment charges.  
The Committee **RESOLVED** to set the allotment charges for 2014-15 at £35 for a full plot and £20 for a half plot.
- 8.6 The Committee considered the re-instatement of the allotment competition. The Councillors were asked to investigate finding potential adjudicators and report back. **ACTION: Councillors**
- 8.7 Cllr Breedlove agreed to join the team for the inspection of allotments.
- 8.8 The Committee received a report of current maintenance levels at the allotments and asked the Clerk to send a reminder to those plots which are only partially tended. **ACTION: Clerk**
- 8.9 The Committee considered the length of the waiting list and agreed a revised policy for the allocation of plots.  
When a full plot is given up it will be offered complete to long standing holders of half plots. The successful applicant will give up the half plot, which will be offered to the next person on the waiting list. In the event that there is no-one on the Winnersh waiting list the half-plot will be offered to other half-plot holders.
- 9 R&A PROJECTS 2013-14**
- 9.1 The Committee **RESOLVED** that Binfield Electrics should undertake the 5 yearly review of the fixed wiring. This is scheduled to take place at the end of July. **ACTION: Clerk**
- 9.2 The Clerk reported on the need to repair the wheels on the roundabout and the base of one spica. The Committee confirmed that this could be done in the early spring 2015.
- 10 CORRESPONDENCE**
- 10.1 Item 2; The Committee noted the pest control report.
- 10.2 Item 3; The Committee considered that it was not appropriate to have a mobile fish and chip van sited in the car park. **ACTION: Clerk**
- 10.3 Item N2; The Clerk reported on the information from WRFC.

**11 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT**

**11.1** none

**12 TIME AND DATE OF NEXT MEETING**

**12.1** The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 2<sup>nd</sup> September 2014** at 7.45 p.m. in the John Grobler Room.

**PART 2**

**13 RECREATION GROUND DRAINAGE**

**13.1** The Clerk presented the revised quotations for the drainage of the land inside and adjacent to the play areas. The Committee discussed the options presented and **RECOMMENDED** acceptance of the quotation from Sherwood Bros subject to receipt of references and a site visit to clarify the details of the work to be done.

**ACTION: Clerk**

There being no further business the meeting closed at 9.57pm.

**APPENDIX 1**

**Correspondence**

**Correspondence received prior to the issue of the agenda for the meeting of 1 July 2014**

- 1 Online Playgrounds; parts catalogue
- 2 PestUK; allotment pest inspection report
- 3 Lucia de Franca; request fish n chip base in car park

**Correspondence received since the issue of the agenda for the meeting of 1 July 2014**

- N1 Binfield Electrics; quote for fixed wiring survey
- N2 WRFC; end of season update
- N3 Festive Lighting; brochure
- N4 ARD; roundabout report
- N5 ARD; drainage update