



## Winnersh Parish Council

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### **MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 2<sup>nd</sup> SEPTEMBER 2014 IN THE JOHN GROBLER ROOM**

**PRESENT:** Cllrs D Green (Chairman), F Breedlove, G Harper, R Holdstock, I Shepherd-Dubey.

In attendance: Clive Hudson (WPC Clerk), Cllr L Gordon-Walker, 3 members of the public.

#### **1 APOLOGIES**

**1.1** Cllr J Southgate.

#### **2 CLERK'S REPORT as at 2.9.14      Update on items since the meeting of 8.7.14**

##### **Play Area/Recreation Ground**

The goalmouths have been re-seeded. Pitches have been marked and goalposts erected ready for the weekend of 30/31 August. The League season is due to start on 13 September. All hedge borders have been trimmed. Drainage work is scheduled to start on Monday 8 September. Security fencing will be erected around the areas affected.

##### **Pavilion**

The boiler service has been done.

##### **Pavilion House**

The boiler service has been done.

##### **Main Hall/Offices**

Redecoration of the downstairs area is complete. The hall curtains have been dry cleaned. The floor seal has been completed.

A change of seat for the FAO's chair has been received, but may not be the correct size. Panic alarms for the Council staff have been received. Windows 7 has been installed on the FAO's computer, but problems have occurred whilst trying to restore data.

##### **Allotments**

### **3 MATTERS ARISING**

- 3.1** The Clerk was asked to request Nick Robins to do a further weedkilling of the bracken along the fence line of the allotments. **ACTION: Clerk**
- 3.2** Cllr Harper will report further information regarding allotment adjudicators to the next R&A meeting. **ACTION: Cllr Harper**

### **4 PUBLIC SESSION**

- 4.1** Three members of the public spoke regarding their concerns over allotment waiting lists, the clearing of plots, the Council's plot reallocation policy and other allotment related matters.  
The Clerk was asked to get a quote for the strimming of overgrown plots.

**ACTION: Clerk**

### **5 R & A BUDGET**

- 5.1** The Clerk explained the figures which now include final payments for the alarm system and internal decoration.
- 5.2** A discussion took place regarding the removal of BT telephone lines which are serving as back-up to the mobile connections used in the new alarm system.  
The Committee **RESOLVED** to disconnect the BT lines subject to confirmation from A Solo that the effectiveness of the system would not be compromised.

**ACTION: Clerk**

### **6 REFERRALS FROM COUNCIL AND OTHER COMMITTEES**

- 6.1** none

### **7 ALLOTMENTS**

- 7.1** The Clerk reported on the slow progress being made to follow up the water connection problem. The Committee asked the Clerk to request proof of the agreement from WBC and to give notice of the termination of the water supply if progress was not made. **ACTION: Clerk**
- 7.2** The Clerk reported that Transition Wokingham had made no further progress with their request to keep bees at the allotments. WBC, however, had confirmed to the Clerk their opinion that the keeping of bees was still not appropriate.
- 7.3** The Clerk reported on the recent allotment inspection:  
The Committee confirmed that:
- The outstanding deposit on plot 41 must be paid by the end of the month.
  - The renewal of plot 73b would be offered if satisfactory strimming work was undertaken.
  - Plot 42 would be offered a renewal subject to improved maintenance of the plot.

- Plot 44b would be offered a renewal subject to improved maintenance of the plot.
- The tending of Plot 47a was considered to be unsatisfactory and the tenant would not be offered a renewal.

## **8 R&A PROJECTS 2013-14**

- 8.1** The Clerk reported on the recommendations of the fixed wiring survey. The Committee **RESOLVED** to authorise £571 for the repair of all items mentioned in the report, the money to be taken from the R&A Fixed Wiring Survey and Miscellaneous budgets or from the Council Unscheduled Repairs budget.
- ACTION:** Clerk
- 8.2** The Clerk confirmed that the Play Area drainage work would on 8 September and the play areas would be closed for 2 weeks.
- 8.3** The Clerk confirmed that all the downstairs areas of the Community Centre building had been redecorated over the holidays.
- 8.4** The Clerk reported on the deterioration of the work surface in the kitchen lobby area (see also Correspondence item 15). The Committee **RESOLVED** to authorise £50 for temporary repairs.
- ACTION:** Clerk

## **9 R&A PROJECTS 2015-16**

- 9.1** The Clerk reported on the desirability of upgrading the kitchen lobby area (see also 8.4 above).
- 9.2** The FAO reported on the desirability of adding an additional window/ventilation to the office.

(Cllr L Gordon-Walker left the meeting.)

## **101 WINNERSH RANGERS FC**

- 10.1** The Clerk reported on a meeting with the WRFC chairman. Pitch requirements have been confirmed and the pitches marked out. A list of the expected matches until Christmas has been given to the Clerk. WRFC would like to extend their evening training by 2 weeks in the spring. Training nights are to be Monday, Thursday and Friday. There will be no burger van on site this season and WRFC would like to resume running the ‘Purple Café’ from the Pavilion.
- 10.2** WRFC have enquired about the possibility of having a defibrillator on site. Cllr Holdstock will investigate the practicalities involved.     **ACTION: Cllr Holdstock**

## **11 CORRESPONDENCE**

- 11.1** Items 1-7,10; The Clerk reported on the allotment correspondence.

- 11.2** Item 8; The Clerk reported on the interest in setting up a Goalkeeping Academy at the Recreation Ground.
- 11.3** Item 12; The Committee discussed the Greenredeem School Donations scheme. The Clerk was asked to write to the local schools indicating that the Parish Council would support them if they intended to enter a bid. **ACTION: Clerk**
- 11.4** Item N2; The Committee **RESOLVED** to accept SMS quotation for the servicing of the hall boiler. **ACTION: Clerk**

(3 members of the public left the meeting.)

## **12 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT**

- 12.1** The Committee discussed the preparations for the Christmas Lights event. The Clerk confirmed that he had sent invitations to Winnersh Primary School and Wheatfields School. Cllr Green will speak to the Church regarding refreshments. **ACTION: Cllr Green** The Committee **RESOLVED** to authorise £100 for fireworks. **ACTION: Cllr Harper** Cllr Harper will liaise with Cllr Cooke. Cllrs Green and Holdstock will check the working of the lights. **ACTION: Cllrs Green & Holdstock** The Clerk will liaise with the Caretaker regarding additional lights. The Clerk will invite Cllr Southgate to officiate. The Clerk will invite the WBC Mayor to switch on the lights. The Clerk will ask Nick Robins to put up and take down the lights. **ACTIONS: Clerk**

## **13 TIME AND DATE OF NEXT MEETING**

- 13.1** The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 7<sup>th</sup> October 2014** at 7.45 p.m. in the John Grobler Room.

## **PART 2**

### **14 FIXED WIRING SURVEY**

- 14.1** The Clerk reported that a private electrical item at Pavilion House had failed the check. The Committee confirmed that the item must be disconnected with immediate effect and could be professionally reinstated at the occupant's expense. **ACTION: Clerk**
- 14.2** The FAO reported on an email, received during the meeting, from SBS regarding proposed variations of the bar terms & conditions. The Committee considered that the variations cannot be implemented without further consultation between SBS and the Council. **ACTION: Clerk**

There being no further business the meeting closed at 10.32pm.

## **APPENDIX 1**

### **Correspondence**

#### **Correspondence received prior to the issue of the agenda for the meeting of 2 September 2014**

- 1 Mr Thompson – re allotment plot and pests
- 2 Mr Stamford – re allotment plot allocation
- 3 Ms Mitchell – re adjacent plot
- 4 Mr Wigley – re adjacent plot and water usage
- 5 Mr Bunce – re additional plot
- 6 Ms Bevan – giving up plot
- 7 Ms Frewin – re maintenance of plot
- 8 Mr A Webb; goalkeeper training
- 9 Sherwood Bros.; provisional start date for drainage works
- 10 PestUK; allotment report
- 11 Glasdon; product brochure
- 12 WBC; Greenredeem School Donations scheme
- 13 Ms M Paul; bees on allotments
- 14 Mr C Hoggett, WBC; bees on allotments
- 15 Winnersh Ballroom; comments re lobby area

#### **Correspondence received since the issue of the agenda for the meeting of 2 September 2014**

- N1 ARD; August 2014 Play Area report
- N2 SMS; hall boiler service
- N3 Sherwood Bros; confirmation of drainage work start date
- N4 Binfield Electrical; 5 year fixed wiring report