



Winnersh Parish Council

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MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 6th JANUARY 2015 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs D Green (Chairman), G Harper, R Holdstock, P Ray, I Shepherd-Dubey,
J Southgate.

In attendance: Clive Hudson (WPC Clerk).

1 APOLOGIES

1.1 Cllr F Breedlove.

2 CLERK'S REPORT as at 6.1.15 Update on items since the meeting of 2.12.14

Play Area/Recreation Ground

Tyre tracks adjacent to the pavilion have been repaired.

Pavilion

The Christmas tree and lights have been taken down.

A leak in the pavilion central heating system has been repaired.

There has been some mud scrawled over the floor and walls of the external toilet. The situation has been resolved with the culprits. BPFCL have left excessive mud in the pavilion and litter on the field after recent matches. The Clerk will contact them.

ACTION: Clerk

There have been instances on the field of dog poo not being cleared by the dog owners. The Clerk will put up additional notices.

ACTION: Clerk

Pavilion House

The Christmas lights have been taken down.

Main Hall/Offices

The Christmas decorations have been taken down. Binfield Electrics have been contacted regarding faulty security lights. The Clerk will consult with them over the repeated failure of the lights.

ACTION: Clerk

SSE have repaired the street light outside the main hall. They left some tyre tracks and ruts on the soft ground, which have been repaired by Nick Robins. The lino floors in the toilets and corridor have been sealed. The Clerk and caretaker are investigating a suitable seal for the Sindlesham Room floor. The replacement ceiling tiles for the Sindlesham Room have arrived and have been installed by the

caretaker. Damaged tiles in the hall have been replaced. The damaged tiles in the hall corridor will be replaced. A seal of the wooden floor in the hall has taken place. The next one is scheduled for the Easter weekend.

Allotments

There have been a few sightings of rats in recent months. An additional check by PestUK has been requested.

3 MATTERS ARISING

- 3.1** The Clerk is to organise a meeting with SBS regarding bar services. Ongoing.
ACTION: Clerk
- 3.2** The removal of the redundant BT lines is ongoing. **ACTION: Clerk**
- 3.3** The boxing of the meter and stop tap at the allotments is ongoing. **ACTION: Clerk**
- 3.4** A new Relief Caretaker has had a training day and starts this week.
- 3.5** Cllr Harper will continue the search for an adjudicator to judge the allotment competition.
ACTION: Clerk

4 PUBLIC SESSION

- 4.1** none

5 R & A BUDGET

- 5.1** The Clerk explained that the most recent major repairs to the play areas are included in the 'spent to date' figure.
- 5.2** The recent expenditure on ceiling tiles and wooden floor panels are now included in the Miscellaneous expenditure. The authorised expenditure on Christmas Lights is shown as 'quoted'.

6 REFERRALS FROM COUNCIL AND OTHER COMMITTEES

- 6.1** none

7 ALLOTMENTS

- 7.1** The Committee discussed the suggestion for additional security at the allotments and considered that the current measures were appropriate
The Committee discussed reports that some items had been removed from plots by other plot-holders. The Clerk will post notices at the allotments informing people that all plots are allocated and goods and crops are not to be removed without the plot-holder's permission
ACTION: Clerk
- 7.2** The Committee **RESOLVED** to extend the tenancy of plot 47a to the end of September 2015.
ACTION: Clerk / FAO

7.3 The Committee discussed the current waiting list and the principles for allocating new plots. No change to the allocation principles was considered necessary at the moment. The Clerk will monitor the situation.

7.4 Cllr Ray will help in the allotment inspection at the end of March. Notices will be put up in early March giving notice of the inspection. **ACTION: Clerk**

8 R&A PROJECTS 2014-15

8.1 The damaged hall and Sindlesham Room ceiling tiles have been replaced. The hall corridor tiles will be replaced in due course. Spare tiles will be stored for future use.

8.2 The Clerk reported that the repairs to the aerial runway and spicas were complete. The closing mechanism of the gates has been checked by an engineer and clarification of his report is awaited.

8.3 The hall floor has been sealed and the boxes of spare wooden flooring are awaiting delivery.

9 R&A PROJECTS 2015-16

9.1 The Clerk gave an update on the practical problems to be faced when upgrading the kitchen lobby area. He is awaiting a detailed estimate of potential costs.

9.2 The Committee discussed various options for inclusion in the 2015-16 budget proposals and **RECOMMENDED** to the F&GP Committee the following items:

a) kitchen area and lobby upgrade	£5000
b) insertion of a window in the office	£2500
c) pavilion/upstairs scheduled redecoration	£5000
d) replacement benches on the field (x2)	£1700
e) car park improvements	£5000
f) Christmas Lights	£500
g) Play Area repairs	£2000
h) Miscellaneous	£2000

Total	£23,700

10 CHRISTMAS LIGHTS 2014

- 10.1** The Committee discussed the 2014 event. The event had been a success. The fenced off area for the choir worked well. The collection worked well and additional information and collection boxes should be considered. Additional mulled wine and mince pies were suggested for next year. It was confirmed that all 3 primary schools in Winnersh would be invited to the 2015 event.

11 LITTER PICK 2015

- 11.1** The Litter Pick has been confirmed with WBC as Sunday 29 March 2015 between 10.30am and 12.30pm.

WBC need confirmation of the meeting point asap for publicity purposes.

Cllr Holdstock will contact Sainsburys regarding use of their car park.

ACTION: Cllr Holdstock

Alternative meeting points were discussed, with Forest School/Library car park an option, if available.

The Clerk will contact local scouting groups, Adopt a Street, and Rainbow Centre, to advertise the event.

ACTION: Clerk

Cllr Southgate will contact the NAG.

ACTION: Cllr Southgate

Refreshments are to be considered nearer the time.

The Clerk will check to make sure there are sufficient litter pickers for all volunteers.

ACTION: Clerk

Cllr Ray will provide transport for tables etc on the day.

ACTION: Cllr Ray

12 CORRESPONDENCE

- 12.1** Item 2; the Committee requested a copy of the ecology survey at the allotments.

ACTION: Clerk

- 12.2** Items 1,5&9; were discussed under agenda item 2 above.

- 12.3** Item 6; was discussed under agenda item 7 above.

- 12.4** Item 8; was discussed under agenda item 7 above.

- 12.5** Item N1; The Committee asked for further details of WBC's street light maintenance proposals.

ACTION: Clerk

- 12.6** Item N2; The Committee confirmed the brownies usage of the hall on 27 February.

13 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

- 13.1** none

14 TIME AND DATE OF NEXT MEETING

14.1 The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 3rd February 2015** at 7.45 p.m. in the John Grobler Room.

There being no further business the meeting closed at 9.45pm.

APPENDIX 1

Correspondence

Correspondence received prior to the issue of the agenda for the meeting of 6 January

- 1 PestUK; allotment baiting report
- 2 WBC; request to do ecology survey at the allotments
- 3 Seton UK; information re defibrillators
- 4 WBC; changes to allergen labelling of open foods
- 5 Mr Stamford; information re rat sightings at the allotments
- 6 Ms Smith; concerns re movement of goods and crops at the allotments
- 7 ARD; December playground report
- 8 Mrs Frewin; update on progress on plot 47a
- 9 PestUK; will visit allotments, see 5 above
- 10 SSE; change of trading name to SSE Enterprise

Correspondence received since to the issue of the agenda for the meeting of 6 January

- N1 WBC; street light maintenance options
N2 Winnersh Brownies; request to hire hall