



## Winnersh Parish Council

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### MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.55 PM ON TUESDAY 5<sup>th</sup> MAY 2015 IN THE JOHN GROBLER ROOM

**PRESENT:** Cllrs D Green (Chairman), F Breedlove, G Harper, P Ray, J Southgate.

In attendance: Clive Hudson (WPC Clerk).

#### **1 APOLOGIES**

**1.1** none

**CLERK'S REPORT as at 5.5.15**

**Update on items since the meeting of 7.4.15**

#### **Play Area/Recreation Ground**

WRFC have nearly completed their Saturday fixtures for 2014-15. The goalposts have been taken down and re-seeding will be started asap. WRFC and National Grid have started their weekday evening training.

#### **Pavilion**

##### **Pavilion House**

##### **Main Hall/Offices**

Security Lights have been repaired. The CCTV system installation is complete. The kitchen roof light extractor fan has been repaired. Minor repairs have been made to the oven.

The infestation of rats on New Road is being treated and reduced.

Polling booths have been delivered for the elections on Thursday.

#### **Allotments**

#### **3 MATTERS ARISING**

**3.1** The Clerk is to organise a meeting with SBS regarding bar services. Ongoing.

**ACTION: Clerk**

- 3.2 The boxing of the meter and stop tap at the allotments is ongoing. **ACTION: Clerk**
- 3.3 The NHS have been given keys for access to cupboards containing their equipment.
- 3.4 The collation of details for the car park litter bin is ongoing. **ACTION: Clerk**
- 3.5 The project for repairs to Pavilion House is ongoing. **ACTION: Clerk**

#### 4 PUBLIC SESSION

- 4.1 none

#### 5 R & A BUDGET

- 5.1 The Clerk reported that the only expenditure in the last month was on the grounds maintenance. The Committee asked for a summary of expenditure to be sent to Committee members. **ACTION: Clerk**

#### 6 REFERRALS FROM COUNCIL AND OTHER COMMITTEES

- 6.1 none

#### 7 ALLOTMENTS

- 7.1 The Clerk reported on the responses to letters sent out regarding the upkeep of plots. Two plots have been given up. The Clerk will contact the remaining plot-holders requiring them to have made significant progress by the end of May.

**ACTION: Clerk**

The Committee discussed the sequence of priorities for the allocation of vacant plots. The Committee **RESOLVED** that full plots would be advertised for take up by half-plot holders, subject to status, but that the half-plots would not need to be given up until the annual renewals in September.

- 7.2 The Committee decided not to hold an allotment open day this summer.
- 7.3 Cllr Harper confirmed that an allotment competition can take place this summer. Adjudicator expenses and inspection dates will be confirmed. **ACTION: Cllr Harper** There will be three categories; full-plot, half-plot, best newcomer, with certificates for each category and a garden centre gift voucher for the winners of each category.
- 7.4 The Committee considered WBC's request for preferences regarding an alternative site for the allotments. The Committee discussed various options within Winnersh and Sindlesham.
- The Committee asked the Clerk to report the following preferences for the new site:
- 1) The field adjacent to the current allotments; subject to there being sufficient room for 74 plots and car parking and reasonable vehicular access to the site.
  - 2) The land off Maidensfield, provided this is not a spoilt brown-field site.
  - 3) The land off Sadlers Lane / Sadlers End
  - 4) The land off the new road between Old Forest Road and the M4.

## **8 R&A PROJECTS 2015-16**

- 8.1** The Clerk reported on the 2015-16 projects. The Committee asked the Clerk to progress the priority projects urgently. **ACTION: Clerk**

## **9 CCTV MAINTENANCE CONTRACT**

- 9.1** The Committee discussed the quotation and benefits of entering into a maintenance contract for the CCTV system. The Committee **RESOLVED** to accept the A-Solo annual maintenance contract.

## **10 COMMUNITY CENTRE HIRING**

- 10.1** The Committee discussed the priority to be given to public service bookings. The Committee confirmed that these could be given priority provided that they were booked well in advance and regular hirers were not repeatedly inconvenienced.
- 10.2** The Committee discussed the option of providing a full clean-up service after parties at the Community Centre. The Committee also discussed this in the context of improving weekend bookings.  
The Clerk was asked to make this an agenda item for the June R&A meeting.  
**ACTION: Clerk**

## **11 CORRESPONDENCE**

- 11.1** Item 4; the Clerk confirmed the Hatch Farm Dairies group's booking.
- 11.2** Item 5; Cllr Harper and Green will talk with the owner of the fences at the allotments regarding reducing the shading created by the fences.
- 11.3** Item 7; The Clerk reported on the WBC grass cutting report. He was asked to forward a copy to Cllr Harper. **ACTION: Clerk**
- 11.4** Item 9; The Clerk confirmed the SSE maintenance charges.
- 11.5** Item N3; The dog-fouling information was noted.

## **12 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT**

- 12.1** none

## **13 TIME AND DATE OF NEXT MEETING**

- 13.1** The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 2<sup>nd</sup> June 2015** at 7.45 p.m. in the John Grobler Room.

## **PART 2**

### **14 CAFÉ IN PAVILION**

- 14.1** The Clerk reported on the feedback from the discussions following the previous meeting. The project seems stalled over questions of insurance. The Committee asked the sub-Committee to move the project on, if possible. The Clerk will discuss with the Council's insurers the option of going forward with the original concept of volunteers looking after a basic café. **ACTION: Clerk**  
Progress will be reported at the next R&A meeting.

There being no further business the meeting closed at 10.20pm.

## **APPENDIX 1**

### **Correspondence**

#### **Correspondence received prior to the issue of the agenda for the meeting of 5 May**

- 1 ARD; Playground Inspection reports, April 2015
- 2 TV Licensing; request for confirmation of licensing
- 3 Petronella Mahachi; update on plot 30
- 4 Cllr R Shepherd-Dubey; request for Winnersh Hatch Farm Dairies group to use a room
- 5 Mr R Richards; loss of light on allotment plots
- 6 Mr Webber; request to take over additional plot
- 7 WBC; info re grass cutting and bio-diversity
- 8 ARD; quote for CCTV maintenance
- 9 SSE; street lighting maintenance 2015-16
- 10 The Sports Facilities Show; Madejski Stadium, 9 June
- 11 WBC; request for suggestions for alternative allotment plot siting

#### **Correspondence received following the issue of the agenda for the meeting of 5 May**

- N1 Thames Valley Air Ambulance; request to site a clothing bank in the car park  
N2 NHS Safe+Well; request for room for demonstration days and clinics  
N3 West Berks Health & Licensing; info re dog fouling  
N4 PestUK; report on baiting at Community Centre