



## Winnersh Parish Council

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### MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 6<sup>th</sup> OCTOBER 2015 IN THE JOHN GROBLER ROOM

**PRESENT:** Cllrs G Harper (Chairman), J Bray, D Green, P Ray, J Southgate.

In attendance: Clive Hudson (WPC Clerk).

#### **1 APOLOGIES**

**1.1** Cllrs F Breedlove, N Kilby.

#### **2 CLERK'S REPORT**

**CLERK'S REPORT as at 6.10.15**

**Update on items since the meeting of 1.9.15**

##### **Play Area/Recreation Ground**

WRFC have resumed training on Monday, Tuesday, Thursday and Friday evenings and matches on Saturdays. National Grid have finished their evening training for the summer.

SSE have repaired the street lights at the hall and pavilion.

Two wooden benches are due to be replaced next week.

Keep clear zones have been painted at the car park entrance.

##### **Pavilion**

##### **Pavilion House**

##### **Main Hall/Offices**

The annual boiler service has been completed. The Karcher machine has broken again.

A temporary repair has been made to an exit door in the hall. A quotation for a replacement door has been requested.

Several strip lights have failed in the offices and hall. Replacements have been ordered. Binfield

Electrical have been asked to check the light fittings.

##### **Allotments**

The renewals for 2015-16 have been sent out.

### **3 MATTERS ARISING**

- 3.1** The Clerk is to organise a meeting with SBS regarding bar services. Ongoing.  
**ACTION: Clerk**
- 3.2** The boxing of the meter and stop tap at the allotments is ongoing.  
**ACTION: Cllr Holdstock**
- 3.3** The project for repairs to Pavilion House is ongoing. **ACTION: Clerk**
- 3.4** Cllr Harper reported that the availability of the 11 a side pitch for next season could be advertised to the Leagues in the spring.

### **4 PUBLIC SESSION**

- 4.1** none

### **5 R & A PROJECTS 2015-16**

- 5.1** The Clerk reported on the progress of the projects.  
The Clerk presented three quotations for the office window project. The Committee considered these. The Committee **RESOLVED** to accept the quote from Alder Glass.  
**ACTION: Clerk**  
The Clerk updated the Committee with the requirements for Planning Permission for the office window project. The Committee **RESOLVED** to authorise £97.50 for Planning Permission fees, to be paid by cheque or credit card as appropriate at the time of submitting the application.  
**ACTION: Clerk**
- 5.2** The Clerk reported on the efforts made to obtain quotations for the internal decoration. He presented the quotes received.  
The Committee **RESOLVED** to accept the quote from Mark Ashley.  
**ACTION: Clerk**
- 5.3** The Committee discussed the options for improving the car park. The Clerk was asked to make further investigations into the use of T piece delimiters to define the border spaces. The Clerk was also asked to investigate the use of herring-bone markings in the centre section of the car park.  
**ACTION: Clerk**

### **6 R & A BUDGET**

- 6.1** The Clerk reported that the recommendation for solar panelling had been revised down to include only the office and hall roofs. This had been accepted.  
The Committee **RECOMMENDED** that the Reserved budget for the Pavilion Roof should be used for the Solar Panels project.

## **7 REFERRALS FROM COUNCIL AND OTHER COMMITTEES**

- 7.1** The Committee discussed the options for having a café facility run from the Pavilion. The Committee considered that a summer café (May through August) might be appropriate, perhaps run by local charity or community organisations. The Committee **RECOMMENDED** that the Council will approach local organisations to provide a café service during the summer months.

## **8 ALLOTMENTS**

- 8.1** The Clerk reported on the renewals. Thirty-four renewals are still awaited. The Committee confirmed that the four half-plots given up can be offered to the adjacent plot holders and the two full plots can be advertised on offer to half-plot holders, as per the agreed renewal procedure. **ACTION: Clerk**
- 8.2** The Committee received the confirmation that the fence and the bushes along the border of plots 28/29 had been removed in accordance with the Council's instructions and that this matter is closed.
- 8.3** Allotment Competition 2015  
Cllr Harper declared an interest. Cllr Green took the chair.  
The Committee discussed the suggestion to make a donation to Wokingham Horticultural Association in recognition of its members' adjudication of the allotment competition.  
The Committee **RESOLVED** to authorise a donation of £25 to Wokingham Horticultural Association.

Cllr Harper took the chair.

## **9 BEARWOOD REC. PLAY AREAS**

- 9.1** The Clerk reported that he was still awaiting a work maintenance schedule from ARD for minor repairs to the play areas. He has also reported the problems with ARD's repair to a play area gate. The Committee asked the Clerk to express its concern with this repair to ARD and request an urgent resolution to the problem. **ACTION: Clerk**

## **10 DOG FOULING**

- 10.1** Cllr Ray summarised his discussions with WBC regarding the provision of a PSPO for Bearwood Recreation Ground. He reported on the options for enforcing a PSPO and WBC's plans for a Borough-wide proposal.  
The Committee asked the Clerk to write to WBC confirming the Council's interest in including Bearwood Recreation Ground within a Borough-wide proposal.  
**ACTION: Clerk**

## **11 CHRISTMAS LIGHTS 2015**

- 11.1** The Clerk reported that Winnersh Primary School has accepted the invitation to attend and Bearwood Primary School has declined the invitation.

The Committee expressed its disappointment that Bearwood Primary School would not attend and suggested that this could be discussed with the school governors.

**ACTION: Cllr Harper**

## **12 HALL HIRE TERMS & CONDITIONS**

- 12.1** The Committee discussed the licensing of TV reception at the Community Centre. The Committee **RESOLVED** to include the following provision in the terms & Conditions:  
“The viewing of live TV, including on a laptop or mobile, is not permitted on these premises.”

## **13 CORRESPONDENCE**

- 13.1** Item 1; the Clerk confirmed that 3 members of staff are due to renew their First Aid qualifications this autumn.
- 13.2** Item 2; the Committee noted that after treatment there appeared to be no further mole activity at the allotments.

## **14 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT**

- 14.1** The Clerk was asked to enquire whether anyone from Winnersh was shortlisted at WBC’s annual sports award evening. **ACTION: Clerk**
- 14.2** The Clerk reported that the Relief Caretaker had resigned. The Committee discussed new options for advertising the post, including Facebook, Website and local contacts.

## **15 TIME AND DATE OF NEXT MEETING**

- 15.1** The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 10<sup>th</sup> November 2015** at 7.45 p.m. in the John Grobler Room.

There being no further business the meeting closed at 9.38pm.

## **APPENDIX 1**

### **Correspondence**

#### **Correspondence received prior to the issue of the agenda for the meeting of 6 October 2015**

- 1 St John's Ambulance; First Aid course reminder
- 2 PestUK; allotment reports
- 3 Mr N Conway; plot renewal question
- 4 WBC; dog control information
- 5 Bearwood Primary School; decline Christmas Lights invitation
- 6 Winnersh Primary School; accept Christmas Lights invitation

#### **Correspondence received following the issue of the agenda for the meeting of 6 October 2015**

N1 none