



## Winnersh Parish Council

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### MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 3<sup>rd</sup> NOVEMBER 2015 IN THE JOHN GROBLER ROOM

**PRESENT:** Cllrs G Harper (Chairman), D Green, R Holdstock, N Kilby, P Ray.

In attendance: Clive Hudson (WPC Clerk).

#### 1 APOLOGIES

1.1 Cllrs F Breedlove, J Southgate.

#### 2 CLERK'S REPORT

**CLERK'S REPORT as at 3.11.15**

**Update on items since the meeting of 6.10.15**

##### **Play Area/Recreation Ground**

The two wooden benches at the Play Area / oak tree have been replaced by the new ones.

Two wooden posts in the car park have been broken recently. The Committee asked the Clerk to get quotes for them to be replaced by concrete posts. **ACTION: Clerk**

The full size goal posts have been returned to the Council.

There have been instances of golfing and the flying of drones at the Rec recently. The Clerk will produce some temporary 'no golfing' signs. **ACTION: Clerk**

The ash tree stump shoots near the car park entrance have been cut back. Nettles on the New Road pavement have been cut back. The Clerk explained that soil and undergrowth is now obstructing the pavement along New Road and has been commented on by WBC (see Correspondence item 7). The Committee received the quotation for the clearance of the pavement and **RESOLVED** to authorise the work as **Unscheduled Maintenance**. The Clerk will confirm with Nick Robins any additional trimming of the bushes which may be required. **ACTION: Clerk**

##### **Pavilion**

##### **Pavilion House**

##### **Main Hall/Offices**

The annual fire extinguisher test has taken place. One old extinguisher has been replaced. The Karcher machine has been repaired.

Several strip lights have failed in the hall toilets and have been replaced. Binfield Electrical have been in to check the light fittings and a report is awaited.

The hard drive on the CCTV recording box has broken. A Solo have fitted a replacement.

### **Allotments**

Renewal reminders have been put up at the allotments.

## **3 MATTERS ARISING**

3.1 The Clerk is to organise a meeting with SBS regarding bar services. Ongoing.  
**ACTION: Clerk**

3.2 The boxing of the meter and stop tap at the allotments is ongoing.  
**ACTION: Cllr Holdstock**

3.3 The project for repairs to Pavilion House is ongoing. **ACTION: Clerk**

3.4 Feedback from Cllr R Shepherd-Dubey regarding attendance at the Christmas Lights is expected at the next Full Council meeting.

3.5 Confirmation of any Widdersh winners at the Sports Personality evening is awaited.  
**ACTION: Clerk**

## **4 PUBLIC SESSION**

4.1 none

## **5 R & A PROJECTS 2015-16**

5.1 The Clerk confirmed that the next project he intends to start on will be the car park improvements. **ACTION: Clerk**

5.3 The Clerk reported that SPSEnergy are still awaiting confirmation from SSE for the download of energy to the grid. They have submitted a planning application to WBC and await a response. The Clerk will chase them for an update to present to Full Council.  
**ACTION: Clerk**

## **6 R & A BUDGET**

6.1 The Committee discussed the current budget situation and asked for the latest spend on Christmas Lights to be shown on the Christmas Lights budget. The Committee confirmed that expenditure on allotment taps should be shown under Miscellaneous and that the remaining 5 taps could be purchased in the new year if they become available.

## **7 REFERRALS FROM COUNCIL AND OTHER COMMITTEES**

7.1 none

## 8 ALLOTMENTS

- 8.1 The Clerk reported on the renewals. There are still 12 renewals awaited. The FAO will follow up these renewals. **ACTION: FAO**

There are 12 plots now available for re-allocation. These will be allocated according to the Council's criteria for the allocation of plots.

The Committee discussed the possible options for the re-allocation of half-plots to adjacent ploholders and confirmed that where the adjacent holders have held their plot since January 2015 they should be offered the adjacent plot if they fulfil the remaining criteria.

- 8.2 The Committee confirmed that the water can be turned off at the stop tap for the winter. **ACTION: Clerk**

## 9 BEARWOOD REC. PLAY AREAS

- 9.1 The Committee discussed the details of the play area repairs as contained in the report from ARD. The Committee expressed its concern that that play area gate recommended and installed by ARD had proved to be unreliable.

The Committee **RESOLVED** to authorise the repairs to the play areas as specified in the quotation. The Committee asked for the maintenance of the roundabout mechanism to take place after the winter. The Clerk will confirm the details of the other repairs with ARD. **ACTION: Clerk**

## 10 DOG FOULING

- 10.1 Cllr Ray summarised his discussions with WBC regarding the provision of a PSPO for Bearwood Recreation Ground. He will report to R&A when further information becomes available. **ACTION: Cllr Ray**

## 11 CHRISTMAS LIGHTS 2015

- 11.1 The Committee discussed the preparations for the event.  
Cllr Harper reported that he had bought sets of new lights.  
The WBC Mayor has confirmed his attendance.

Representatives of Winnersh Primary School will be visiting the site next week. The provision of a PA system will be discussed with them. **ACTION: Clerk**

Refreshments will be provided by St Mary's Church. **Cllr Green will liaise**

Sourcing of soft drinks, biscuits, mulled wine and mince pies –

**Cllrs Harper and Southgate**

The Clerk will check the stocks of disposable cups. **ACTION: Clerk**

The lights will be put upon Saturday 28 November. The electrician has been booked.

The Clerk will confirm the attendance of Nick Robins on Wednesday 2 December.

**ACTION: Clerk**

The Caretaker will check the availability of extension leads.

**ACTION: CARETAKER**

Cllr Ray will monitor the car park. **ACTION: Cllr Ray**

- 11.2 The Committee **RESOLVED** to authorise £100 towards the purchase of fireworks. Cllr Harper will purchase the fireworks and produce the risk assessment for their use.  
**ACTION: Cllr Harper**

## 12 R&A PROJECTS 2016-17

- 12.1 The Committee conducted an initial discussion on potential projects for next year. Included in the discussion were benches for the field, warm air hand-dryers for the Community Centre toilets, upgrading the John Grobler room business facilities, and upgrading some of the teenage equipment on the Recreation Ground. The Committee discussed whether there may be S106 money available for any projects.

## 13 CORRESPONDENCE

- 13.1 Item 3; the Committee discussed the Terracycle proposal and decided that this type of recycling is not suitable for the Community Centre.
- 13.2 Item 5; Cllr Harper reported on the pest control reports. He noted that there has been no recent rat activity reported at the allotments or near the Community Centre.
- 13.3 Item N3; The Clerk confirmed that he had already reported the parking problems to WBC and had sent on to them the further information supplied by Cllr Bray.
- 13.4 The Committee asked the Clerk to complete the WBC questionnaire on playing pitch strategy.  
**ACTION: Clerk**

## 14 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

- 14.1 none

## 15 TIME AND DATE OF NEXT MEETING

- 15.1 The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 1<sup>st</sup> December 2015** at 7.45 p.m. in the John Grobler Room.

There being no further business the meeting closed at 9.50pm.

## **APPENDIX 1**

### **Correspondence**

#### **Correspondence received prior to the issue of the agenda for the meeting of 3 November 2015**

- 1 PestUK; Community Centre report
- 2 WBC; confirmation of Mayor's attendance at Christmas Lights
- 3 WBC; Terracycle – recycling of cigarette butts, wrappers, plastic
- 4 ARD; October play area inspection report
- 5 PestUK; allotment report
- 6 St John Ambulance; confirmation of staff courses
- 7 WBC; request to trim New Road verges

#### **Correspondence received following the issue of the agenda for the meeting of 3 November 2015**

- N1 N Robins; quote to clear New Road verges  
N2 ARD; quotation for play area repairs  
N3 Cllr P Bray; car parking at allotments  
N4 SPSEnergy; update on solar panelling project  
N5 WBC; questionnaire about playing pitch strategy