



## Winnersh Parish Council

Winnersh Community Centre  
New Road, Sindlesham, Wokingham  
Berkshire RG41 5DU  
Phone/Fax 0118 978 0244  
e-mail [recreation@winnersh.gov.uk](mailto:recreation@winnersh.gov.uk)  
[www.Winnersh.gov.uk](http://www.Winnersh.gov.uk)

### MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.55 PM ON TUESDAY 7<sup>th</sup> JUNE 2016 IN THE JOHN GROBLER ROOM

**PRESENT:** Cllrs P Ray (Chairman), F Breedlove, G Harper, N Kilby.

In attendance: Clive Hudson (WPC Clerk).

#### 1 APOLOGIES

1.1 Cllrs D Green, J Southgate.

#### 2 VICE CHAIRMAN OF R&A COMMITTEE

2.1 Cllr Harper **PROPOSED** and Cllr Kilby **SECONDED** Cllr Green as Vice-Chairman of the Committee and this was **RESOLVED**.

#### 3 CLERK'S REPORT

**CLERK'S REPORT as at 7.6.16**

**Update on items since the meeting of 3.5.16**

##### **Play Area/Recreation Ground**

Repair of the play area gate is ongoing. The roundabout mechanism feels tight. There has been some springing of the repairs to the matting at the roundabout, swings and other equipment. WRFC evening training on Tuesdays, Thursdays and Fridays is progressing satisfactorily. There has been some lighting of fires near the basketball pitch. The police have been informed and are observing the area. SCS have trimmed the bushes at the lay-by and by the office.

##### **Pavilion**

Cleaning of the fascias is complete. Treating of the wooden fence is being scheduled in.

##### **Pavilion House**

##### **Main Hall/Offices**

The security lights have been replaced and are working OK. The hall corridor light has been replaced. Chubb have been called in to repair two fire extinguishers.

HSI are unable to source the chair feet and alternative sources are being investigated.

#### **Allotments**

Some complaints have been received regarding the poor tending of some allotments.

### **4 MATTERS ARISING**

- 4.1** The boxing of the meter and stop tap at the allotments is ongoing.  
**ACTION: Cllr Holdstock**
- 4.2** The DEC certification is ongoing. **ACTION: Clerk**
- 4.3** The use of boxed woodchip on the play areas will be taken up with ARD by the Clerk.  
**ACTION: Clerk**
- 4.4** The Clerk will discuss alternative options for cheques for damage deposits at the next clerks' meeting.  
**ACTION: Clerk**
- 4.5** The ordering of replacement feet for the hall chairs is ongoing. **ACTION: Clerk**

### **5 PUBLIC SESSION**

- 5.1** none

### **6 R & A PROJECTS 2016-17**

#### **6.1 Office Window project:**

The structural engineer's report has been sent out to glaziers. The Clerk reported that the best quote received back was from Allder Glass which is within the budget limit approved at the previous R&A meeting. The Committee confirmed the acceptance of this quote. The Clerk confirmed that the office decoration will follow upon completion of the installation.  
**ACTION: Clerk**

- 6.2** The Clerk reported on the quotes received for the **painting of the teenage shelter**. The Committee **RESOLVED** to accept the quotation from Mark Ashley, preparation and painting only. The Clerk will follow up with ARD the provision of suitable paints.  
**ACTION: Clerk**

- 6.3** The Clerk reported on the efforts taken to secure quotations for the replacement of the **pavilion flat roof**. Several contractors had declined to quote and others had failed to send in promised quotes. The Committee reviewed the quotes available and **RESOLVED** to accept the quotation from Robseal Roofing subject to the receipt of an acceptable guarantee for the work. The Clerk will liaise with Robseal and report to the committee Chairman before final approval is given. The Committee's preferred option of work will be for the stripping of the existing flat roof, repairs to the wooden decking as necessary and a new roof to be fitted. **ACTION: Clerk, Cllr Ray**

- 6.4** The Committee asked the Clerk to express its concerns to ARD regarding the shrinkage in the various repairs to play area matting, the continued problems with the roundabout and the overlong delay in replacing the play area gate. **ACTION: Clerk**

- 6.5 The Committee asked the Clerk to move on to the Car Park and Pavilion House projects as the next priority. **ACTION: Clerk**

## 7 R & A BUDGET

- 7.1 The items in section 6 above were confirmed against the budget.

## 8 REFERRALS FROM COUNCIL AND OTHER COMMITTEES

- 8.1 none

## 9 ALLOTMENTS

- 9.1 The Clerk reported on correspondence and information received regarding the increasing number of plots which have not been tended this spring and the effect of the weed growth on neighbouring plots. The Committee discussed the options available to it to intervene on these plots.  
The Committee asked the Clerk to write to the plot-holders on the following plots, giving them 30 days to tidy their plots or be removed from their plot with the loss of any deposit. Plots 1a, 3, 4, 22a, 22b, 23a, 23b, 47, 51a, 51b, 58, 67, 73b.

**ACTION: Clerk**

- 9.2 The dumping of unauthorised manure is still taking place. Cllr Harper reported on the option of locking the gate, which might also help slightly in the general security of the allotments. This option was not taken up at the moment. The Committee considered that identifying the person depositing the manure was the priority and asked the Clerk to put up notices asking for any information regarding the person responsible.

**ACTION: Clerk**

- 9.3 The general security of the allotments was discussed. The Committee considered the site to be an open space and therefore it was extremely difficult to prevent any determined person from gaining access.

- 9.4 Cllr Harper summarised the current position with regard to the timing of the building of the distributor road through the allotments and the provision of a new site. The Clerk was asked to contact WBC in July if no further information had been received by then.

**ACTION: Clerk**

## 10 BEARWOOD RECREATION GROUND PLAY AREAS

- 10.1 The Committee discussed potential work to improve the Recreation Ground. The Committee asked for the further trimming of the brambles near the lay-by as a matter of urgency before the fete.  
The Committee discussed the quotation received from SCS for the tidying and clearing of the Bearwood Road ditch and associated vegetation. The Committee considered that a firm quotation for this work would be acceptable and asked the Clerk to follow this up with SCS. The Committee considered that since road

restrictions would be necessary it would be best to delay the work until the school holidays and the completion of the Mole Road resurfacing. **ACTION: Clerk**

- 10.2** The Committee discussed longer term works. The Clerk was asked to make discussions on these issues, including worm control and clearance of brambles at the copse and lay-by, an agenda item for the September meeting. **ACTION: Clerk**

## **11 WRFC**

- 11.1** The Clerk reported on WRFC's report of the success of playing junior football at the Recreation Ground. The Clerk reported on the reduction of income to WPC as a result of WRFC's late decision to cancel senior matches last season. The Committee considered that it wished to continue to support WRFC's use of the ground and would not offer the pitches to other regular users. The Committee **RESOLVED** that in view of the factors above the Council would increase the charges to WRFC for its junior matches and training evenings. **ACTION: Clerk**

- 11.2** Cllr Ray was asked to get comparative prices for football pitches from other sources. **ACTION: Cllr Ray**

## **12 CORRESPONDENCE**

- 12.1** Item 3 & N3; matters relating to the allotments were dealt with under section 9 above.
- 12.2** Item N4; the Committee considered the request from several residents to park overnight at the Community Centre for the duration of the Mole Road closures. The Committee considered the practicalities of the request in relation to the additional parking during busy times in the evening and the additional pressures on staff to unlock the car park earlier in the morning. The Committee considered that it was not appropriate to permit overnight parking.

## **13 CIVIC AWARDS**

- 13.1** The Committee discussed the nominations for Civic Awards. The Committee **RESOLVED** to award Civic Awards to Karen Vass for her selfless voluntary work within the greater Winnersh community and to Caroline Tyler for her dedication and unsung support of one Winnersh family. The awards will be presented at the fete on 18 June.

## **14 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT**

- 14.1** The Committee discussed the options for making the Community Centre a hub for the community. The Committee discussed the possibility of creating a welcome pack for new residents of the Hatch Farm Dairies estate and holding open evenings for them to meet neighbours and local groups. The Committee considered that the first opportunity for such an event would be the summer of 2017.

## **15 TIME AND DATE OF NEXT MEETING**

**15.1** The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 5<sup>th</sup> July 2016** at 7.45 p.m. in the John Grobler Room.

There being no further business the meeting closed at 9.55pm.

## **APPENDIX 1**

### **Correspondence**

#### **Correspondence received prior to the issue of the agenda for the meeting of 7 June 2016**

- 1 Professional Horticulture + Landscape Design, magazine, June 2016
- 2 Robseal; quotation for flat roof repair
- 3 Allotment Holders; query re date of takeover of allotments by WBC  
Query re weeds from other allotments
- 4 HAGS; play equipment newsletter
- 5 Glasdon; equipment brochure
- 6 SCS; update and quote for works
- 7 Allder Glass; updated quote for office window
- 8 Nominations for Civic Award

#### **Correspondence received following the issue of the agenda for the meeting of 7 June 2016**

- N1 PestUK; May allotment inspection report
- N2 Mark Ashley; quote for labour for painting teenage shelter
- N3 Tony Howells; report of damage to shed at allotments
- N4 Local residents; request to park overnight at Community Centre during Mole Road closure