



Winnersh Parish Council

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MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 1st NOVEMBER 2016 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs P Ray (Chairman), F Breedlove, D Green, G Harper, N Kilby (late),
J Southgate.

In attendance: Clive Hudson (WPC Clerk).

1 APOLOGIES

1.1 Cllr R Holdstock.

2 CLERK'S REPORT

3

CLERK'S REPORT as at 1.11.16

Update on items since the meeting of 4.10.16

Play Area/Recreation Ground

There have been no further incidents of bottles being broken on the basketball pitch, but some graffiti has been cleared.

The basketball pitch marking is still awaited.

The painting of the teenage shelter is complete. Minor repairs to the play area have been completed.

Pavilion

Quotes for the lintel work have been received.

Pavilion House

The glass on a patio door has split. A replacement patio set has been ordered. A leak has shorted the electrical circuits downstairs. Binfield Electrical have investigated. The Committee reiterated the urgency of the repairs to Pavilion House.

(Cllr Kilby joined the meeting)

Main Hall/Offices

There have been no problems following the flooding of the hall during the storm, 15 September.

The office painting is complete. PAT testing is scheduled later this week. The annual check of the fire extinguishers is complete.

3 MATTERS ARISING

3.1 The registration of the CCTV system with TV Police is ongoing. **ACTION: Clerk**

3.2 The storage of the goal posts is ongoing.

4 PUBLIC SESSION

4.1 none

5 R & A PROJECTS 2016-17

5.1 Pavilion Roof and Supports:

The Clerk presented the quotes for the installation of the lintel at the Pavilion.

The Committee discussed the 3 quotes in detail.

The Committee **RESOLVED** that, with clarification of one aspect of the quote, the quotation from Allder Glass would be accepted. **ACTION: Clerk**

5.2 Play Area repairs: The Clerk confirmed that the repairs to the roundabout are dependent upon the suppliers having additional work in the area, to justify the travel from North Wales. The other minor repairs to the swings are complete. The Clerk reported on the progressive failure of the gate closing mechanism in the BLF play area and the failure of the main gate closing mechanism in the older play area. He gave the quotation for the replacement of the broken swivel seat on the Mizar unit. The Committee **RESOLVED** to authorise the repairs to the 2 gates and the Mizar unit, to be taken from the Play Area Repairs budget.

5.3 Grounds Maintenance repairs: The Clerk reported on the preparations for the worm spraying and clearance of the brambles. SCS will keep us informed of the progress of this work.

5.4 Cllr Harper reported on the insulation at Pavilion House, as highlighted at a recent inspection. The Clerk was asked to investigate cavity wall insulation and the re-sealing of some window frames.

6 R & A BUDGET

6.1 The Committee reviewed the budget item by item. The Committee noted that the lintel works were just within the flat roof budget. The office window and teenage equipment refurbishment are completed within budget. With the inclusion of the security posts on New Road and the car park the

Miscellaneous budget is exceeded. The Committee noted the necessity of the security work.

7 REFERRALS FROM COUNCIL AND OTHER COMMITTEES

- 7.1** The Committee discussed the level of donation requested from the bar at the fete. This will be monitored next year.

8 ALLOTMENTS

- 8.1** The Clerk reported that 17 people have not replied to the renewal information. 23 plot-holders have given up their plot. There are 12 people on the waiting lists. The Clerk will make the maintenance of unused plots an agenda item for consideration in the spring. **ACTION: Clerk**
The Committee noted that Mr Rivers on plot 32 has now completed 50 years as an allotment holder. The Clerk was asked to invite him to a Full Council meeting to receive a certificate to celebrate the anniversary. **ACTION: Clerk**
The Clerk was asked to contact the family of the tenant on plot 10 regarding the future of the tenancy. **ACTION: Clerk**
- 8.2** The Committee discussed the potential problem of clearing fly-tipping from the allotments. The Clerk will monitor the situation and report to the Committee. **ACTION: Clerk**

9 CHRISTMAS LIGHTS 2016

- 9.1** The Clerk confirmed that Wheatfield Primary School choir will join with Winnersh Primary School choir to sing a few joint items.
The date for the putting up of the lights has been changed to 12 noon on Saturday 19 November 2016.
The Committee discussed the possibility of buying more lights. The Clerk will report on any problems with the current lights following their PAT tests later this week. **ACTION: Clerk**
The schools have requested additional lighting for the choirs. Cllr Harper will investigate hiring additional lights. **ACTION: Cllr Harper**
The Committee authorised Cllr Harper to buy £200 worth of fireworks. He will also update the risk assessment for the event. **ACTION: Cllr Harper**
Cllr Green will follow up sponsorship for the event. He will also liaise with the church regarding refreshments. **ACTION: Cllr Green**
Cllr Ray will source the mince pies, mulled wine etc and the disposable cups and plates. **ACTION: Cllr Ray**
Winnersh Primary School are supplying a PA system.
Cllr Southgate will provide copy for the posters and Cllr Kilby will get them designed and produced. **ACTION; Cllrs Southgate & Kilby**
Car Park monitoring is to be confirmed.

10 CORRESPONDENCE

- 10.1** The Committee discussed the option of the installation of an additional bollard at the junction between the car park and play area pathway. Committee members will review this. The Clerk will make this an agenda item for the next meeting.

ACTION: Committee Members & Clerk

- 10.2** The Clerk reported on the pest control at the allotments.

- 10.3** The Clerk reported confirmation of the dates for the Litter Pick 2017. The Clerk will contact St Mary's Church to see whether they can host the event on the morning of Sunday 2 April 2017.

ACTION: Clerk

11 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

- 11.1** none

12 TIME AND DATE OF NEXT MEETING

- 12.1** The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 6th December 2016** at 7.45 p.m. in the John Grobler Room.

There being no further business the meeting closed at 9.53pm.

APPENDIX 1

Correspondence

Correspondence received prior to the issue of the agenda for the meeting of 1 November 2016

- 1 Mark Ashley; revised paint requirements for painting teenage shelter
- 2 Cllr P Ray; dog mess, Keep Britain Tidy 'We're Watching You'
- 3 All in One Security; quote for Drop Down bollard
- 4 Winnersh Primary School; confirmation of attendance at Christmas Lights
- 5 Binfield Electrical; PAT testing
- 6 PestUK; allotment baiting report

Correspondence received following the issue of the agenda for the meeting of 1 November 2016

- N1 ARD; replacement spinning part for Mizar
- N2 Morris & Blunt; quote for Pavilion Lintel works
- N3 WBC; update on Mayor's attendance at Christmas Lights event
- N4 ARD; quote for Prosafe gate closing mechanism
- N5 WBC; date for Litter Pick 2017, 1-2 April 2017
- N6 ELS; quote for Pavilion Lintel works
- N7 ARD; October play area report
- N8 Allder Glass; quote for Pavilion Lintel works
- N9 Mr A Rivers; 50 years on allotments