



Winnersh Parish Council

Winnersh Community Centre
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Minutes of the **EXTRAORDINARY** meeting of the **RECREATION AND AMENITIES COMMITTEE** held at the Winnersh Community Centre on **Monday 3 AUGUST 2020 at 18.00.**

PRESENT: Cllrs L. Wooldridge (Chairman); S. Hanna; P. Fishwick; J. Southgate.

IN ATTENDANCE: Philip Stoneman (Clerk).

1 APOLOGIES FOR ABSENCE: Cllr A. Greenwood and Cllr A. Caston.

2 DECLARATIONS OF INTEREST: None

3 COVID-19:

3.1 The committee considered the government guidance for the re-opening of community centres and discussed how that could be applied to the Winnersh Hall, Sindlesham Room, Allnatt Pavilion and John Grobler Room.

3.2 The consensus was to prepare for re-opening the facilities in September but to be ready for any increase in the infection rate locally (a rise in the 'R' rate) and to respond as necessary.

3.3 The Clerk explained that he would be liaising with all regular hirers to establish what plans they had for returning and re-starting their activities.

3.4 The following actions were agreed:-

ACTION: CLERK

3.4.1 Develop risk assessments for each space/activity;

3.4.2 Look to re-open on a phased basis starting with the Winnersh Hall, Sindlesham Room, Allnatt Pavilion and finally the John Grobler Room;

3.4.3 Some tentative bookings could be taken from regular/casual hirers, but these would not be confirmed until the Council was satisfied that events such as children's parties could be run safely, and this would be kept under review;

3.4.4 Purchase equipment including a chemical disinfectant fogging machine, wall mounted hand sanitisers, signs and PPE equipment for the caretakers;

- 3.4.5 Provide uniform/clothing for staff so that they were easily identifiable as parish council employees;
 - 3.4.6 Review hire agreements to reflect the changes to terms & conditions;
 - 3.4.7 Review hiring charges, taking into account the financial impact on the council and hirers;
 - 3.4.8 Remove all non-essential items from publicly accessible spaces including leaflets/racks, pictures etc.
- 3.5 The committee **RESOLVED** to consider progress at the next meeting on the 1st September and, subject to suitable measures being in place, groups/activities would be invited to return during the second week of September.

4 OUTDOOR GYM:

- 4.1 The committee looked at the location for the outdoor gym and agreed that a footpath linking the safety surface and the car park would not be necessary at this stage. However, this would be kept under review when the new facility was in place.

5 MATTERS CONSIDERED URGENT BY THE CHAIRMAN: None

6 DATE OF NEXT MEETING: TUESDAY 1 SEPTEMBER 2020 at 19:30

There being no further business the meeting closed at 19.15.