



Winnersh Parish Council

Winnersh Community Centre
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MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL HELD REMOTELY ON TUESDAY 13 OCTOBER 2020

PRESENT: Cllrs P Fishwick (Chairman); P Bray, S Hanna; B Krauze; R Shepherd-DuBey; J Southgate; C Taylor; L Wooldridge.

IN ATTENDANCE: P Stoneman (Clerk).

1 APOLOGIES FOR ABSENCE: Cllrs K Bradeepan; A Greenwood, G Harper; F Obileye.

2 DECLARATIONS OF INTEREST: None

3 MINUTES OF THE LAST MEETING AND MATTERS ARISING

3.1 The minutes of the Parish Council meeting held on the 8 September were **APPROVED**, and the Parish Council **RESOLVED** that the Chairman should sign them as a true record.

3.2 Minute Item 9: Cllr Wooldridge advised that the draft WBC Arts & Culture Strategy was being reviewed and would be submitted when the draft response had been considered by R&A Committee.

3.3 Minute 16.3: The offer by WBC to assist with the provision of Fitness Training Permits was referred to R&A Committee.

3.4 Minute Item 16.4: Consultations on the proposed changes to the Planning System had been referred to Planning Committee and a response was being considered.

4 PUBLIC SESSION: There were no public in attendance.

5 COVID-19 PANDEMIC

- 5.1 The Clerk advised that hirers were complying with government guidance and legislation and the WPC COVID-19 risk assessment. The recently introduced Test & Trace QR Codes (NHS App) for recording attendance were displayed at WPC facilities.

6 WOKINGHAM BOROUGH COUNCIL MATTERS

- 6.1 Written reports from Cllrs P Bray and P Fishwick had been circulated in advance (Appendix 1). Cllr R Shepherd-DuBey gave a verbal report. There were no questions.
- 6.2 Cllr Hanna asked for an update on the Taylor Wimpey (Hatch Farm) proposal. Cllr Fishwick explained that there was real concern about the site that had been included in the Local Plan. As a local councillor he would fight proposals for housing on the site and whilst he considered that a SEND school could potentially be accommodated, the number of houses, possibly around three hundred, would not be suitable for a number of reasons. These included traffic congestion and the environmental impacts including emissions from vehicles using the adjoining M4 Smart Motorway.

7 PARISH COUNCILLOR QUESTIONS ON PARISH MATTERS

- 7.1 The Clerk was asked to give an update on the new staffing structure in the Parish Office and explained that the two new members of staff (Kate Lang - Assistant Parish Clerk and Joanne Yeomans - Community Engagement & Lettings Officer) had settled in well and were progressing a number of issues and projects including accounts, new payroll system, website and allotments.

8 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

- 8.1 There had been no meetings of outside bodies and consequently there were no reports.

9 PLANNING COMMITTEE

- 9.1 The minutes of the Planning Committee meetings held on the 15 September 2020 and 5 October 2020 were **APPROVED**, and the Parish Council **RESOLVED** to sign them as a true record.

10 RECREATION & AMENITIES COMMITTEE

- 10.1 The minutes of the Recreation & Amenities Committee held on the 6 October 2020 were **APPROVED** and the Parish Council **RESOLVED** to sign them as a true record.

11 CLIMATE CHANGE EMERGENCY

- 11.1 The minutes of the last Working Group meeting held on the 30 September 2020 had been circulated in advance (Appendix 2). Cllr Fishwick explained that some investigation was being done on the provision of electric vehicle (EV) charging points and for dual bins (general waste and recycling) on the Bearwood Recreation Ground.

12 WINNERSH/WINNESH TRIANGLE RAILWAY STATIONS ADOPTION

- 12.1 Cllr Fishwick gave an update on the work of the Stations Adoption Working Group and had circulated a briefing paper in advance (Appendix 3) with a recommendation that WPC part fund an artwork project to improve the look of the shelters on the railway platforms. This would also highlight the climate change emergency and use of sustainable transport. The Council **RESOLVED** to support the initiative with the allocation of £700 from the Climate Change Emergency budget.

13 HISTORY PROJECT

- 13.1 Cllr Obileye had circulated a report from the History Project Working Group in advance of the meeting (Appendix 4).
- 13.2 Cllr Wooldridge asked what was meant by 'District' in the context of Winnersh and District Historical Society. Cllr Southgate explained that as there were some areas of historical interest beyond the Parish boundary, for example Bearwood, it was considered that the project should not limit the catchment area to Winnersh and Sindlesham.
- 13.3 Cllr Bray advised that she had a number of photographs to make available to the project and agreed to put these on a memory stick that the clerk would source.

ACTION: CLERK

14 SCHEDULE OF PAYMENTS

- 14.1 The schedule of payments, due since the last meeting, was circulated in advance (Appendix 5) and upon the **PROPOSAL** of Cllr Hanna, **SECONDED** by Cllr Taylor, the Parish Council **RESOLVED** to make payments totalling £10,244.36. The Clerk explained that there were a small number of invoices to be added to the schedule for approval and these would be shown on the next schedule of payments. It was **RESOLVED** that Cllr Hanna and Cllr Taylor be authorised to approve these additional payments.
- 14.2 The bank balance at the 2 October 2020 was confirmed as £236,685.29. The Nat West statement for the reserve account had not been received but a sum of £2,500 from the Nat West current account was included.

Post meeting note: The balance held in the NatWest Business Reserve Account at the 30 September was confirmed as £10,710.10. The total for all bank accounts was £247,395.39.

15 WEBSITE

- 15.1 The Clerk gave an update on the new Winnersh Parish Council website that was ready to go live. Options to enter into an agreement for support and hosting costs over one, three and five years were discussed. It was **PROPOSED** by Cllr Southgate, seconded by Cllr Rachelle-DuBey, and **RESOLVED** to enter into an agreement for one year initially at a cost of £35 per month for hosting and £129 per month for WordPress website maintenance and support, a total monthly cost of £164. The payment of £3,950 for the development of the website, in accordance with the quotation, was now due.

15.2 Some concerns were expressed about the annual hosting and support costs and it was agreed that the level of support required, and the costs, would be reviewed prior to the end of the agreement in November 2021.

15.3 Whilst some of the information and images that had been moved from the existing website to the new website needed changing/updating, it was agreed that as the website was mostly complete it would go live. The Clerk and CELO would continue to review the content and make changes to ensure it was up to date.

16 CORRESPONDENCE: The following items of correspondence were noted:-

16.1 **6 October 2020** - Email from Wokingham Borough Council

Subject: Drivers encouraged to switch off their engines on Clean Air Day

Action: Noted

16.2 **8 October 2020** - Email from Wokingham Borough Council

Subject: Consultation on the Code of Conduct for elected Councillors

Action: Clerk to circulate to all Parish Councillors

16.3 **7 October 2020** - Email from Balfour Beatty

Subject: Newsletter relating to the North Wokingham Distributor Road (NWDR)

Action: Noted

16.4 **6 October 2020** - Email from Balfour Beatty

Subject: Underbridge closures in Wokingham

Action: Noted

16.5 **29 September 2020** - Email from Wokingham Borough Council

Subject: Opening of new boardwalk at Winnersh Meadows

Action: Noted

17 ANY OTHER ITEMS CONSIDERED URGENT BY THE CHAIRMAN

17.1 Members were reminded that Finance & General Purposes Committee was scheduled to meet on Tuesday 27 October. As there were a number of apologies it was proposed that the meeting move to Monday 26 October and that Planning Committee (that had been scheduled to meet on the 26 October) meet on Tuesday 27 October. Following consultation with the Chairman of the respective committee's it was **RESOLVED** to reschedule the meetings.

18 DATE OF THE NEXT PARISH COUNCIL MEETING

18.1 The next meeting would be held on Tuesday **10 NOVEMBER 2020** at 19:30.

There being no further business the meeting closed at 20.50.

Borough Councillor Report to the Parish Council 13 October 2020: Cllr Paul Fishwick

Wokingham Borough Council matters – updated 3rd September 2020

Borough Council committee meetings

The following are a summary from meetings held at the Borough Council that I have attended since the Winnersh Parish Full Council meeting on 8th September.

11th September – Extraordinary Executive meeting

Proposal to mitigate against wet paper

This was the only decision item on the agenda, and I had submitted a question on the Monday well within the timescale stipulated by Democratic Services, but alas the Leader of the Council couldn't supply a response and informed me it had been submitted very late.

Here is my letter to the Wokingham Paper published on 24th September.

I refer to your article on the introduction of the non-hessian hessian sacks, published in the paper dated 17th September 2020. The Borough Council leader John Halsall is quoted as saying that if the Lib Dems wanted more information "I would have given it to them – they just had to ask for it."

I therefore refer to my written question, submitted on Monday 7th September to the Executive Committee meeting scheduled for 11th September, which was well within the deadline for questions.

My question was as follows; Looking at Table 1 (pages 23 and 24) in the Wet Waste Options Appraisal (Appendix 1), could you tell me how these authorities collect paper and card, when they introduced this system and what impact it has had on recycling rates?

The reason I asked this question was to ascertain what evidence had been obtained from authorities that apparently use the proposed sacks that Wokingham Borough Council wanted to introduce as there was nothing in the appraisal report. As Cllr Halsall had said "I just had to ask for it".

In response to my question Cllr Halsall said "I am afraid that we are going to have to give you a written answer as the question came in very late. It is such a detailed question that Officers have not been able to research those questions".

Therefore, Cllr Halsall has admitted that the Council has not researched the authorities that apparently use these sacks but wants to introduce them for the residents in Wokingham.

My own research of all the authorities has shown that none of them collect waste and recycling the same as Wokingham Borough Council.

For example, Brentwood only started their new system on the 3rd August 2020 and use a Blue sack for paper and card, a White sack for cans and plastic and a Red box for glass.

Cheltenham Borough use a blue bag for card only. All other recycling is collected in boxes with lids.

Monmothshire who commenced a trial of 2,000 homes are now extending their trial until September 2021, so in my mind they are not convinced yet.

I could go on through the whole list, but I won't now.

So, how could the Conservative Executive make an informed decision based on such lack of evidence and detail for its council taxpayers?

16th September – Overview and Scrutiny Management Committee

The main item on the agenda was the Climate Emergency Task and Finish Group Report, which suggested 13 Recommendations that would be submitted to the Executive. The Committee recommended and approved some changes to some of the Recommendations.

<https://wokingham.moderngov.co.uk/documents/g3742/Printed%20minutes%2016th-Sep-2020%2019.00%20Overview%20and%20Scrutiny%20Management%20Committee.pdf?T=1>

17th September – Full Council

The draft minutes are available here

<https://wokingham.moderngov.co.uk/documents/g3662/Printed%20minutes%2017th-Sep-2020%2019.00%20Council.pdf?T=1>

This includes Member questions from all three Borough Councillors.

22nd September Extraordinary Community and Corporate Overview and Scrutiny Committee

Agenda items that may be of interest were as follows;

Property Investment Group – Covid-19 impact

Covid-19 Response – Staff redeployment

Covid -19 – Communications and Engagement Response

Covid -19 – Response, Community Safety

Covid -19 – Community Response

The draft minutes area available here

<https://wokingham.moderngov.co.uk/ieListDocuments.aspx?CId=306&MId=3854>

6th October – Licensing and Appeals Committee

The main Agenda item Fees and Charges for 2021/22 was withdrawn as it had not been through the proper process.

We did discuss the following items that may be of interest.

Statutory Taxi and Private Hire Report.

Taxi Liaison Group Update

Annual Report 2019/2020

Further details are here.

<https://wokingham.moderngov.co.uk/ieListDocuments.aspx?CId=144&MId=3728>

Winnersh specific

North Wokingham Distributor Road – Construction News

The main construction works are now in full swing for the section of the North Wokingham Distributor Road from Toutley Road (Emmbrook) over the railway line to the new roundabout on the A329 Reading Road (Winnersh) between the BP garage and the M4 overbridge.

For the next 2 months there will be 400 lorry movements a day, bringing material to build the northern embankment for the bridge over the railway. Your councillors have asked that the lorries use main roads, to minimise problems for residents.

The southern embankment will be created during the early part of 2021 with the bridge installation during January and February and the bridge completed by June 2021.

If all goes to plan, the road will open in April 2022.

Winnersh Relief Road Phase 2 – opening in early 2021

Work is underway extending Longdon Road to a new roundabout on Reading Road by the M4 overbridge (Winnersh side). The council plans to open the road in January 2021.

Once this new road is open, the traffic lights at King Street Lane / Hatch Farm Way will be changed and from then on will NOT allow right turns from King Street Lane into Hatch Farm Way. Also, traffic from the new Winnersh Relief Road (Longdon Road) will not be able to turn right into King Street Lane towards Sainsbury's. The council's modelling shows that these restrictions are needed to help traffic flow.

The last part of the works for the relief road will take place between January and March 2021, is to change the Woodward Close junction with the A329 Reading Road to prevent traffic turning right into or out of the junction – again, because the council's modelling shows the restriction is needed to help traffic flow.

I have posted a Poll on the Winnersh and Sindlesham Forum Facebook page related to the King Street Lane Zebra Crossing respond via Facebook by 24th October 2020

<https://www.facebook.com/groups/166113044764343>

People have expressed concern about the zebra crossing on King Street Lane. It is in the shadow of the M4 bridge, and it is hard to see the people who want to cross the road. This is made worse by backed-up traffic queuing for the relief road lights. We now have signal-controlled pedestrian crossings at the relief road. Your councillors want your views on whether you would like to

- a. **Remove the zebra crossing or**
- b. **Retain the zebra crossing**

Borough Councillor Report to the Parish Council 13 October 2020: Cllr Prue Bray

The Borough Council is currently conducting two consultations which may be of interest to the Parish Council and residents. One is on the Council Tax Reduction Scheme, which outlines the circumstances in which people are given a reduction in the amount of Council Tax they are required to pay, and the other is on Home to School Transport policy. Both can be found by searching for Consultations on the main council website.

The Borough Council has made provision for 1000 of its own covid-19 testing kits for key workers, due to concerns about access to national testing facilities. This is supported by all sides in the council. Covid-19 cases are increasing in the Borough but we are still below the national average.

Finances at the Borough Council continue to be tight, with increasing costs and continuing lost revenue due to covid-19. However, the council still has some reserves, although they have been reduced by approximately 40% so far.

The biggest issue on the horizon is the government's proposals for the reform of the planning system, which will not only double the number of houses we are expected to take in the borough, but also reduce the ability to deliver affordable housing and centralise a lot of the decision-making on planning, making it very difficult for a local authority to control development at all.

Climate Emergency Working Group Members:

Cllrs: P. Fishwick; R Shepherd DuBey; A Caston, B. Krauze; 2 vacancies

Wednesday 30th September 2020 7:30pm

Minutes

Present: Cllrs: P. Fishwick (Chairman); A Caston; B. Krauze:

- 1 Apologies for absence. Cllr Shepherd-DuBey
- 2 Declarations of Interest – None declared
- 3 The minutes of the Climate Emergency Working Group meeting held on the 5th August 2020 were approved.
- 4 Actions from the 5th August meeting and progress made so far (Annex A)
- 5 Current position with Wokingham Borough Council’s Climate Change Emergency Initial Action Plan.

Cllr Fishwick briefed the Working Group on the position with Wokingham Borough Council where he sits on the cross-party Climate Emergency Working Group.

At the last Overview and Scrutiny Committee (16th September) the committee considered a report by the Task and Finish Group on Climate Emergency which had 13 recommendations and some of these were amended slightly. The report will be submitted to the Executive for the 29th October Executive meeting.

- 6 Any other matters considered urgent by the Chairman – there were none.
- 7 Date and time of the next meeting: **Wednesday 4th November 2020 start at 7:30pm**

Annex A

Winnersh Parish Council

Climate Change Emergency – Actions and Forward Planning items following 30th September 2020 meeting – Update and action so far.

Item

Tree Replacement and adoption

Cllr Shepherd-DuBey

The Headteacher at Bearwood School was agreeable to students from the school adopting the tree replacement and adoption programme at Bearwood Recreation Ground and caring for them. The school has several trees that they intend to plant on school grounds.

Action: The Clerk to suggest locations for new trees in conjunction with Nick Robbins. Information to be passed to Cllr Shepherd-DuBey. **Cllr Shepherd-DuBey** to investigate replacement types of trees (native) at identified potential locations with the school to plant this autumn (2020) and report back to the Group.

Update – The Clerk has contacted Nick Robbins who will suggest locations and types of trees.

Energy Supply

Cllr Paul Fishwick

Cllr Fishwick informed the group that the Council were in the process of changing contracts from N Power to Gulf Gas and power UK.

Action: Cllr Fishwick in conjunction with The Clerk to finalise the energy supply contract in preparation for opening the facilities.

Update - The transfer from NPower to Gulf has been frustrating. Two of the four accounts have transferred. The other two are in the process.

Education / Publicity

Cllr Ben Krauze

Cllr Krauze has contacted Bearwood School and The Forest School. Looking to prepare talks on Climate Change. This links in with our Station Adoptions as well.

Action: Cllr Krauze, propose roll out Winnersh and Wheatfield schools once the process has been adopted.

Update - Written to the 4 schools heads in Winnersh and are awaiting a response.

Waste Management

Cllr Paul Fishwick

Cllr Fishwick reported that a new contract with Collards to collect waste and recycling from the Parish Council offices is now operational. **Topic completed**

New topics (27th May 2020)

Paperless meetings Cllr Caston

Whilst meetings are currently 'virtual' and copies of reports are being sent electronically, if meetings return to 'in person' what measures can be introduced so that the Parish Council can reduce the paper copies required for meetings to zero.

Update - Cllr Caston will be investigating this topic.

Energy of the future Cllrs Caston and Krauze

This topic is to look at what the Parish Council could do to generate its own energy requirements in the future.

Update - Cllr Krauze and Cllr Caston will liaise and report back at a later meeting.

New topic (1st July 2020)

Environmental Efficiency of the Parish Councils buildings

This topic area is to look at the environmental efficiency of the buildings and what improvements could be made and at what cost.

Action: Cllr Krauze in conjunction with the Clerk to investigate this topic. Post Note, this topic needs to look at the environmental efficiency of the buildings in conjunction with the emerging review of efficiency of space and how the Parish Council wants to use its buildings.

Update – Cllr Krauze will investigate once the outline plans are available.

New topic areas (30th September)

Waste recycling bins

Cllr Paul Fishwick

To replace existing litter bins with recycling and waste bins to match the new Collards contract.

EV charge points

Cllr Paul Fishwick

Investigate the feasibility of installing Electric vehicle charging points at Bearwood Recreation Ground car parking area.

Secure cycle storage

Cllr Paul Fishwick

Investigate the feasibility of secure cycle storage at Bearwood Recreation Ground.

Completed topics

External street lighting – The existing street lighting in the car park and walkway to the Parish Council facilities were replaced from low pressure sodium lighting (orange) to LED in 2016.

64- panel solar system – Fully functioning from April 2019 generated approximately 13.56 MWh in the 12-month period ending March 2020.

Conversion of lighting to LED – replacement of the more ‘energy hungry’ fluorescent tube lighting in the Main Hall, Sindlesham Room, Allnatt Pavilion, the John Grobler Room, and office were all completed during the period January to May 2020.

Waste collection – contract of waste collection mixed with recycling material terminated May 2020.

Food Recycling – Wokingham Borough Council cannot include Food Recycling from the Parish Council as it is not within their contract. Food Recycling now being investigated within Waste Collection.

Station Adoptions Report – Winnersh and Winnersh Triangle

Following on from the report to Full Council on 8th September work continues in the background with the Community Rail Partnership.

We have now completed the SWR Station Adoption application forms for each station, and these will now be assessed for awarding £500 for each station.

We were originally hoping that private sponsorship funding could be obtained for both stations to support the station adoption funding but with the current financial climate this may be more difficult.

One option being considered is to treat Winnersh station first with the artwork to both shelters. The artwork would be based on the theme of Climate Change and travel on the rail network, as an alternative to the private car supports tackling climate change. It would also help towards making the station more attractive for our residents and visitors.

The artwork at Winnersh station shelters is estimated to cost £1,200. If our application is successful there would be the need to find £700.

The Climate Change Emergency budget currently has available funding that could be used to support this project. If this were funded by the Parish Council, we could then seek funding through sponsorship at Winnersh Triangle station.

Recommendation: that Council approve £700 from the Climate Change Emergency budget. This would show the Council's commitment to these works and enable the shelters to be a 'showcase' for Winnersh Triangle and potential future sponsorship funding.

CLlr Paul Fishwick, Chairman of the Stations Adoptions Working Group

APPENDIX 4

HISTORY PROJECT WORKING GROUP

AGENDA ITEM	13
REPORT TITLE	HISTORY PROJECT
WPC MEETING DATE	13th of October 2020
AUTHOR	FEMI OBILEYE
CIRCULATION	COUNCILLORS - WINNERSH PARISH COUNCILLORS (current) / SUCCESSORS IN TITLE
DATE	12th of October 2020
VERSION	3.0

This update must be read in conjunction with previous ones to assume its full meaning.

1. VALIDATION EXERCISE

The committee met on 24th of September as scheduled to consider the matter in hand, particularly the ongoing validation exercise and the committee's project core documents.

It was decided that a sub-group of the Task and Finish group will be formed to, as a first, arrange the contents of the folder as dictated by the current catalogue. To this end no dates were not agreed for the main task and finish group.

Mary Challenger and Joyce Parker will assist with the aforementioned task and despite there not being sufficient separation between the parties, risk is neither actual or perceived by the membership.

2. SPOONVILLE

Cllr Fishwick provided an update on the Spoonville artefacts, advising that they are currently drying. Once dried, attempts will be made to choose the 10 best for preservation, acknowledging that this process might entail some restoration work. Pictures taken during this period were also to be considered for selection by Cllr Fishwick and Jane Jackson.

3. DOCUMENTS

The project's key documents, listed below and available on demand, were shared with the members for consideration and approval. There were no objections in this regard.

- a) Artefact Catalogue
 - This is the main document the group will rely on for the listing of all artefacts in the committee's possession.

b) Project Matrix

- This is the committee's working files where meeting dates, membership, issues and risks are kept and logged

4. OTHERS

Owing to the fact that the entity it seeks to replace positioned as Winnersh and District Historical Society, it was decided that the group will formally identify as "Winnersh and District Historical Committee".

Cllr. Femi Obileye was tasked with liaising with adjoining parish in this regard.

The groups Standing Operating Procedures are still outstanding.

They are designed to offer guide on groups activities and behavior(s), especially with regards to finance, artefacts, etc.

Mary Challenger brought the groups attention to "Fairy Glen", and shared pictures.

Similar to Spoonville, this was initiated by Hatchwood Mill group and it is suggested that, like spoonville, we should consider doing something in this regard.

Accounts for the group is are yet to be structured, formalized or presented. It is recognized that the Parish Council will continue to act as custodians in this regard.

APPENDIX 5

Schedule of payments for consideration at the Winnersh Parish Council meeting held on 13 October 2020

Payee	Description	Amount	Comments
Salary Info			
Salaries (PS-CF-JR-KL-JN)	Salaries for October	£ 4,899.73	This is including the back pay for PS & CF for inflationary pay rise
HM Revenue & Customs	Tax & NI - Month 7 Year 2020/21	£ 671.50	
The Berkshire Pension Fund	Pension Contributions October 2020	£ 359.22	This may change slightly due to KL and JY pension calculations being confirmed
TOTAL		£ 5,930.45	
To be authorised			
SLCC	Job Advertising	£ 246.00	
Cllr Harper	Safety Helmet & strimmer for Apple Tree	£ 38.97	
Nick Robbins	Allotment hardstanding area	£ 1,902.00	Creation of new hard standing area for manure lorry & allotment maintenance
D Knight	Window Cleaning - October	£ 100.00	
Bowak	Cleaning Products	£ 113.16	Cleaner, toilet rolls and refuse sacks
ITQed	Laptop and HP care pack	£ 867.60	
TOTAL		£ 3,267.73	
Direct Debits			
Sage	Accounts Package October	£ 54.00	
Plus Net	Internet and phone	£ 75.61	
Unity Bank	Service Charge	£ 28.20	
R.Collard	Wheelie Bin	£ 26.40	September invoices
R.Collard	Wheelie Bin & Waste	£ 45.55	
R.Collard	Wheelie Bin & Paper/card	£ 28.85	
R.Collard	Wheelie Bin	£ 17.09	
R.Collard	Wheelie Bin	£ 16.80	
Daisy	Mobile phone - Caretaker	£ 12.49	
N Power	Gas Bill - Allnatt Pavilion	£ 511.10	
N Power	Electricity Bill - Allnatt Pavilion	£ 185.37	
Castle Water	Water Bill dated 10th September	£ 44.72	
TOTAL		£ 1,046.18	

Payments made September			
Lee Norris Design	Survey, design and planning application	£	1,891.00
Kate Lang	Salary September	£	461.20
Joanne Yeomans	Salary September	£	691.80
PS-CF- JR Salaries	September Salaries	£	2,935.21
Unity Bank	Service Charge	£	28.20
R.Collard	Wheelie Bin & Waste Removal	£	93.94
R.Collard	Wheelie Bin	£	26.40
R.Collard	Wheelie Bin & Waste Removal	£	103.49
Sage	Accounts package September	£	78.00
IT QED	PC and monitor	£	855.60
IT QED	Support September	£	98.80
IT QED	Exchange Back up September	£	16.80
IT QED	Anti-virus and back up	£	23.28
IT QED	365 Monthly charge - September	£	109.80
Phil Stoneman	Timpson - Allotment Keys	£	20.00
Chris Fazey	Fuel for Strimmer	£	6.80
Phil Stoneman	Ebay - Flooring for Sindlesham room	£	210.00
Dave Knight	Window Cleaning - September	£	100.00
HMRC	September Payment	£	1,116.65
Unity Bank Balance	Handling Charge	£	2.10
Pension Contributions	Pensions for September	£	1,135.49
DD NPower	September Bill	£	264.10
Daisy Communications	Mobile Phone (Caretaker) - September	£	26.84
Sage	Sage Accounts Sept	£	78.00
Bowak	Cleaning Products	£	207.16
Paul Fishwick	Chairmans allowance	£	40.00
Berkshire Pest Control	Pest UK annual contract	£	401.28
Amanda Lambourne	Working from home allowance/phone calls	£	129.39
P Stoneman	20 x Plastic Chairs	£	292.80
P Stoneman	Timpson - Allotment Keys	£	38.50
P Stoneman	6 x Pedal Bins	£	155.89
P Stoneman	Computer Cable	£	10.00
Kingfisher	Fogging Machine	£	802.79
Viking	Anti bacterial soap	£	245.20
Viking	Covid H & S suppliesw	£	245.19
Nick Robbins	August Maintenance	£	655.20
BALC	BALC Annual subscriptions	£	1,742.32
Payments made August (not on August schedule of payments)			
Npower		£	271.92
Sage	Accounts August	£	78.00
Daisy	Mobile Phone (caretaker) - August	£	11.09
Npower		£	165.49
IT Qed		£	248.68
R Collard		£	48.58
		£	16,162.98
Monthly total Spend		£	10,244.36
Previous month spend		£	16,162.98
Unity Bank Balance		£	234,185.29
Natwest Bank Balance		£	2,500.00
Natwest Bank Balance			TBC
Bank Total		£	236,685.29
Financial Position at 02/10/2020		£	226,440.93