



Winnersh Parish Council

Winnersh Community Centre
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MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL HELD REMOTELY ON TUESDAY 12 JANUARY 2021

PRESENT: Cllrs P Fishwick (Chairman); P Bray; A Greenwood; S Hanna; G Harper;
B Krauze; F Obileye; R Shepherd-DuBey; J Southgate; C Taylor; L Wooldridge.

IN ATTENDANCE: P Stoneman (Clerk).

1 APOLOGIES FOR ABSENCE: None

2 DECLARATIONS OF INTEREST: None

3 MINUTES OF THE LAST MEETING AND MATTERS ARISING

3.1 The minutes of the Parish Council meeting held on the 8 December 2020 were **APPROVED**, and the Parish Council **RESOLVED** that the Chairman should sign them as a true record.

3.2 Minute Item 4.3: The Q2 Accounts had been circulated and the Parish Council **RESOLVED** to approve them.

3.3 Minute Item 6.4: The Clerk confirmed that he had made the offer to provide the Winnersh Community Centre as a COVID-19 vaccination centre.

3.4 Minute Item 18.1: The Clerk confirmed that he had registered the Parish Council's support of the Local Electricity Bill.

3.5 Minute Item 19.1: The Clerk confirmed that the Parish Council's response to the consultation on the Code of Conduct for Elected Councillors had been submitted to Wokingham Borough Council.

4 PUBLIC SESSION: There were no members of the public or press in attendance.

5 COVID-19 PANDEMIC

5.1 The Clerk gave an update on the latest lockdown that was effective from the 5 January 2021, explaining that WPC facilities were closed, with the exception of play areas,

allotments and the Bearwood Recreation Ground that was available for exercise but not for football or exercise classes.

6 WOKINGHAM BOROUGH COUNCIL MATTERS

- 6.1 Borough Cllrs Bray, Fishwick and Shepherd-DuBey gave an update on WBC matters (Appendix 1), and these were noted.

7 PARISH COUNCILLOR QUESTIONS ON PARISH MATTERS

- 7.1 There were no questions on Parish matters.

8 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

- 8.1 There had been no meetings of outside bodies for Parish Councillors to attend.

9 PLANNING COMMITTEE

- 9.1 The minutes of the Planning Committee meetings held on the 17 November 2020 and 7 December 2020 were noted, having been approved by the Planning Committee on the 11 January 2021.

10 CLIMATE CHANGE EMERGENCY

- 10.1 The Chairman advised that an update would not be available until after the next meeting of the Climate Change Emergency Working Group, that would take place on Wednesday 13 January 2021.

11 WINNERSH/WINNERSH TRIANGLE RAILWAY STATIONS ADOPTION

- 11.1 The Chairman advised that there was a delay with the shelters artwork project as schools had closed in line with lockdown legislation, and the proposal to invite Forest School to participate would be put on hold. In the meantime, and as an alternative, CLASP (Wokingham), a local charitable organisation supporting adults with learning disabilities, was being invited to design artwork for the Winnersh Triangle Station.

12 HISTORY PROJECT

- 12.1 Cllr Obileye advised that the process of validating documents and artefacts was progressing well and that the next meeting of the History Project Working Group was scheduled for Thursday 21 January 2021.

13 SCHEDULE OF PAYMENTS

- 13.1 The schedule of payments, due since the last meeting, was circulated in advance of the meeting (Appendix 2), and upon the **PROPOSAL** of Cllr Harper, **SECONDED** by Cllr Krauze, the Parish Council **RESOLVED** to make payments totalling £14,625.40. The schedule included a duplicate payment to Astro Signs and this would be corrected and the revised schedule would be shown in the minutes of the meeting.

13.2 Cllr Harper asked about allotment deposits as those shown on the schedule of payments did not match the list of allotment holders that were due to have their deposits returned. The Clerk advised that not all allotment holders had provided their bank details and upon receipt of this they would be included on the schedule of payments for a future meeting.

13.3 The bank balance at the 31 December 2020 was confirmed as £191,369.48.

14 WINNERSH FETE 2021

14.1 A discussion took place about the possibility of the Fete taking place on Saturday 4 September 2021, given the concerns about how long the Coronavirus pandemic would continue.

14.2 It was agreed to continue with preliminary arrangements and that it be kept under review with a final decision on whether to proceed by June 2021.

14.3 Cllr Southgate suggested the first of a series of Fete meetings be held on Thursday 28 January 2021 and he would circulate details. **ACTION: CLLR SOUTHGATE**

15 CORRESPONDENCE:

15.1 The Clerk circulated the following list of correspondence in advance of the meeting.

1) 12 January 2021 - email from Wokingham Borough Council

Subject: Equality Plan Survey

2) 12 January 2021 - email from Wokingham Borough Council

Subject: Covid Scams (press release)

3) 12 January 2021 - email from Wokingham Borough Council

Subject: Climate Emergency Drop in Sessions

4) 12 January 2021 – email from NALC

Subject: Open letter to Councillors - Make a Change to Local Communities

5) 12 January 2021 - email from Wokingham Borough Council

Subject: Council creates new job opportunities for young people through kickstart scheme

6) 11 January 2021 - email from London Hearts Charity

Subject: Provision of lifesaving defibrillator equipment

7) 11 January 2021 - email from Wokingham Borough Council

Subject: Covid-19 Business Support Grants

8) 11 January 2021 - email from Balfour Beatty

Subject: Installation of new bridge beams

9) 8 January 2021 - email from Wokingham Borough Council

Subject: Covid-19 and Service Updates - Bulletin

10) 7 January 2021 - email from Wokingham Borough Council
Subject: NNDR Grant awarded

11) 6 January 2021 - email from HALC/BALC
Subject: Invitation to BALC AGM 24 February 7.00pm

12) 4 January 2021 - email from Web Marketing Matters
Subject: Summary of website support activity during December 2020

13) 22 December 2020 - email from Wokingham Borough Council
Subject: Winnersh Meadows information boards

16 URGENT MATTERS: There were no urgent matters.

17 SCHEDULE OF COUNCIL MEETINGS

17.1 The Clerk circulated a revised schedule of meeting dates for 2021 (Appendix 3) and it was agreed that Planning Committee would be rescheduled from the 5 April 2021 to the 12 April 2021.

18 DATES OF UPCOMING COMMITTEE MEETINGS

18.1 The following dates were noted:-

Recreation & Amenities - Tuesday 19 January and Tuesday 2 February 2021

Finance & General Purposes - Tuesday 26 January 2021

Planning - Monday 8 February 2021

19 DATE OF THE NEXT PARISH COUNCIL MEETING

19.1 The next meeting would be held on Tuesday **9 FEBRUARY 2021** at 19:30.

There being no further business the meeting closed at 20.21.

Signed: Cllr P Fishwick _____

Chairman of Winnersh Parish Council

Borough Councillor Report's to the Parish Council Meeting on the 12 January 2021

Cllr Paul Fishwick

Borough Council committee meetings

The following are a summary from meetings held at the Borough Council that I have attended since the Winnersh Parish Full Council meeting on 2nd December 2020.

22nd December – Extraordinary Community and Corporate Overview and Scrutiny Committee

The key items on the agenda were.

Item 60 Council Tax Reduction scheme

Item 61 May 2021 Election Count update

Item 62 Medium Term Financial Plan 2021-24: Special items and capital

Further details can be found here;

[Agenda for Community and Corporate Overview and Scrutiny Committee on Tuesday, 22nd December, 2020, 7.00 pm - Wokingham Borough Council \(modern.gov.co.uk\)](#)

Winnersh specific

Winnersh Relief Road Phase 2 – opening in early 2021

Work is progressing to extend Longdon Road to a new roundabout on Reading Road by the M4 overbridge (Winnersh side). The councils plan to open the new roundabout in January 2021 were delayed by a month and now plan to open the new road and the roundabout during early February.

Temporary traffic lights will remain in operation at Woodward Close junction until late March/early April 2021. However, a right-turn ban on traffic entering Woodward Close from the A329 Reading Road will be brought into operation when the new roundabout opens.

During late March/early April 2021, the roundabout near the BP garage will open and traffic exiting Woodward Close will only be able to turn left from that time. The existing temporary traffic signals at the Reading Road / Woodward Close junction will be removed and a new toucan crossing will be installed between Woodward Close and the new roundabout on the Sainsbury's side.

Street and footway sweeping

I have reported numerous streets (carriageways and footways) that have not swept correctly or not at to Wokingham Borough Council. Wokingham Borough Council's web site has a page

related to Street Cleansing where a resident can look up a street and information is made available as to the frequency of sweeping, when it was last swept and the next scheduled visit. However, I have found at least one street that was missing from the schedule Robinhood Way. This has now been swept. [Street cleaning - Wokingham Borough Council](#)

Gully Cleansing

I have reported numerous blocked gullies in the area since the last update. The B3030 Robinhood Lane caused concern as the majority of gullies were blocked. These defects also extended into Arbor Lane. Wokingham BC think that the last cleanse was missed and have ordered these to be cleaned this month.

B3030 King Street Lane Zebra crossing

The Parish Council raised safety concerns with the Borough Council about this crossing, initially in October 2017 and further correspondence on the matter continued for a time after that.

Now that the King Street Lane junction with Hatch Farm Way has been signalised with pedestrian light-controlled crossings, a Facebook poll was carried out by your Borough ward councillors earlier last year where 82% of respondents supported the removal of the zebra crossing.

Following that survey, and the strong indication given by respondents, your Borough ward councillors have set up a Petition asking residents to sign in support of the zebra crossings removal and make King Street Lane safer.

The petition can be found on Winnersh and Sindlesham Forum [Winnersh and Sindlesham Forum Group | Facebook](#) or [Make King Street Lane Safer \(wokinghamlibdems.org.uk\)](#)

APPENDIX 2

Winnersh Parish Council Meeting Schedule of payments January 2021				
Payee	Description	Amount	Comments	Approved by
Salaries (PS-CF-KL-JN-JR)	Salaries for January	£ 4,570.55		
HM Revenue & Customs	Month 10 Year 2020/21	£ 1,185.83		
The Berkshire Pension Fund	Pension Contributions January 2021	£ 1,643.16		
Antonia Carrena	Deposit Return	£ 200.00		
Nigel Woodward	Allotment Deposit Return	£ 35.00		
Alan Campbell	Allotment Deposit Return	£ 35.00		
David Vass	Allotment Deposit Return	£ 35.00		
Miguel Ogilvie	Allotment Deposit Return	£ 35.00		
J. Joshi	Allotment Deposit Return	£ 35.00		
Clair Fadian	Allotment Deposit Return	£ 35.00		
Mark Freeman	Allotment Deposit Return	£ 35.00		
Angela Visgandis	Allotment Deposit Return	£ 35.00		
Catherine Smith	Allotment Deposit Return	£ 35.00		
Astrosigns	Sign Installation	£ 180.00		
Astrosigns	Sign Creation	£ 301.20		
Matt Edwards	Allotment Deposit Return	£ 35.00		
Steve Pithers	Allotment Deposit Return	£ 35.00	A cheque is required which will need to be authorised	
Nick Robbins	Grounds Maintenance	£ 410.40	Grounds Maintenance Contract for December	
Mrs PA Hawes	Deposit Return	£ 200.00	Booking deposit return	
itQED	Support	£ 35.09	Additional Support for December	
Web Marketing Matters	Monthly Support & Maintenance	£ 164.00	Parish Website	
Dave Knight	Window Cleaning	£ 100.00		
Rialtas	Annual Support & Maintenance	£ 355.20	Bookings software annual support	
Rialtas	Annual Support & Maintenance	£ 979.20	Accounts software (Omega) - Sales Ledger, Purchase Ledger, Purchase Order processing	
Mr M Stone	Allotment Deposit Return	£ 35.00		
Rachael Bichard-Marshall	Relief Caretaker	£ 93.96	9 hours worked December	
Julie Stephenson	Booking Deposit Return	£ 60.00		
ARD Playgrounds	Repairs and maintenance	£ 1,416.00	Repairs to playground and replacement of a seat for large swing	
Kate Lang	Monitor and mouse	£ 139.98	Monitor £129.99 Mouse £9.99 for home working - Amazon purchase	
Nick Robbins	Oak Sapling planting	£ 78.00	Planting oak sapling and supply and fitting of metal protector	
Bob Vickers	Allotment Deposit Return	£ 35.00		
Mrs D Frewin	Allotment Deposit Return	£ 35.00		
Nothing but padlocks	Allotment keys and lubricant	£ 131.59		
SLCC	Annual membership - Phil Stoneman	£ 208.00		
Paul Fishwick	Chairmans Allowance	£ 40.00		
Playfix	Additional Path	£ 1,320.00	This is for the outdoor gym	
TOTAL		£ 14,302.16		
Direct Debits				
Daisy	Caretaker Mobile Phone bill	£ 11.09		
Plusnet	Internet and phone	£ 65.28		
Gulf	Electricity - Allnatt Pavilion	£ 50.73		
Gulf	Gas - Allnatt Pavilion	£ 76.64		
SSE	Lamp post electricity (dusk to dawn)	£ 78.08	Quarterly charge	
SSE	Lamp post (continuous electricity for PEC)	£ 41.42	PEC - Photo electric cell	
TOTAL		£ 323.24		
Payments Authorised since last meeting				
TOTAL		£ -		
MONTHLY TOTAL SPEND		£ 14,625.40		
Bank Balance				
Unity Bank Balance		£ 178,368.81		
Natwest Current Account		£ 2,500.00		
Natwest Reserve Account		£ 10,500.67		
Bank Total		£ 191,369.48		

Winnersh Parish Council Meeting Dates for 2021

Full Council

Tuesday 12 January
Tuesday 9 February
Tuesday 9 March
Tuesday 13 April
Tuesday 11 May (8.30pm)
Tuesday 8 June
Tuesday 13 July
Tuesday 14 September
Tuesday 12 October
Tuesday 9 November
Tuesday 14 December

Recreation & Amenities

Committee

Tuesday 19 January
Tuesday 2 February
Tuesday 2 March
Tuesday 6 April
Tuesday 4 May
Tuesday 1 June
Tuesday 6 July
Tuesday 7 September
Tuesday 5 October
Tuesday 2 November
Tuesday 7 December

Planning Committee

Monday 11 January
Monday 8 February
Monday 1 March
Tuesday 23 March
Monday 12 April
Monday 3 May
Tuesday 25 May
Tuesday 15 June
Monday 5 July
Monday 26 July
Tuesday 17 August
Monday 6 September
Tuesday 28 September
Tuesday 19 October
Monday 8 November
Tuesday 30 November
Tuesday 21 December

Finance & General Purposes

Committee

Tuesday 26 January
Tuesday 27 April
Tuesday 27 July
Tuesday 26 October

Annual Parish Meeting

Tuesday 11 May (7.30pm)

All meetings start at 7:30pm (unless otherwise advertised) and take place at Winnersh Community Centre in either the Sindlesham Room, Winnersh Hall or Allnatt Pavilion. During the Coronavirus pandemic, meetings will be held virtually using Zoom.