



## **Winnersh Parish Council**

Winnersh Community Centre  
New Road, Sindlesham, Wokingham  
Berkshire RG41 5DU  
Phone/0118 978 0244  
clerk@winnersh.gov.uk  
www.winnersh.gov.uk

Minutes of the **FINANCE & GENERAL PURPOSES COMMITTEE** meeting held remotely on **Tuesday 26 January 2021**.

**PRESENT:** Cllrs J. Southgate (Chairman); L. Wooldridge; P Bray; P. Fishwick; G. Harper; R. Shepherd-DuBey (late arrival);

**IN ATTENDANCE:** P Stoneman (Parish Clerk); Kate Lang (Assistant Parish Clerk).

**1 APOLOGIES FOR ABSENCE - None**

**2 DECLARATIONS OF INTEREST -** Cllr Fishwick declared an interest in Item 6 – Setting the Chairman’s allowance 2021/22 and left the meeting for that item.

**3 MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 26 OCTOBER 2020**

3.1 (Item 3.2) Several allotment holder deposits had been repaid. The CELO was in the process of seeking banking details for the remainder, and these would also be repaid.

3.2 (Item 4.3) A UNITY Corporate MultiPay Card had been applied for.

3.3 (Item 4.4) The annual CIL reports had all been uploaded to the new WPC website.

3.4 (Item 5.3) The donation of £500 to WADE was now shown in the correct expenditure code.

3.5 (Item 7.5) It was agreed that Policies would be reviewed at the next meeting.

**ACTION: CLERK**

**4 PUBLIC SESSION -** There were no members of the public or press in attendance.

**5 DONATIONS AND REFERRALS**

5.1 Two applications had been received and the committee awarded the following grants:-

1) Keep Mobile - £1,000 grant awarded.

2) St Catherine's Church 175<sup>th</sup> Anniversary Appeal - £50 grant awarded.

5.2 The following grants were made at the F&GP meeting on the 8 July 2020:-

| <b>F&amp;GP Committee</b> | <b>Organisation</b>                          | <b>Grant Awarded</b> |
|---------------------------|--|----------------------|
| 8 July 2020               | Wokingham CAB                                | £1,000               |
| 8 July 2020               | Me2 Club                                     | £150                 |
| 8 July 2020               | Wokingham Job Support Club                   | £500                 |
| 8 July 2020               | WBC Social Bites (Summer lunch club) Project | £250                 |

5.3 The total allocation for general grants in 2020/21 was £1,950.

5.4 The total allocation for community transport grants in 2020/21 was £1,000.

5.5 There were no referrals from Committee's.

## **6 CHAIRMAN'S ALLOWANCE 2021/22**

6.1 The committee considered the Chairman's annual allowance and, at the **PROPOSAL** of Cllr Southgate, **SECONDED** by Cllr Harper, it was **RESOLVED** to leave the allowance at the current level of £160 (£40/quarter) for 2021/22.

## **7 UTILITIES (GAS AND ELECTRIC)**

7.1 The Clerk informed the committee of the on-going issues relating to the electric and gas meters that fed the community centre and parish office.

7.2 Invoices relating to the gas supply showed a meter (G4K1016371101) that no longer existed and that was recording units in metric (cubic metres). The meter in use (8010793S) that should be used for recording gas used was recording units in imperial (cubic feet). The Clerk had raised these matters with NPower who provided energy to WPC up to October 2020 and Gulf Energy that was the newly contracted energy supplier from October 2020.

7.3 As a consequence, it was believed that WPC had been overcharged for energy and the Clerk was in the process of establishing what that amounted to and to recover the overpayment.

7.4 The committee agreed that as this matter had not been resolved in a timely way that the Clerk should make contact with the Chief Executive of Npower and, if necessary, Ofgem.

7.5 The Clerk advised that he expected Gulf Energy to respond more quickly given that WPC is a new customer.

- 7.6 The Clerk advised that a SMART meter (replacing electric meter S81C68966) would be installed on 16 February 2021 at the request of Gulf Energy. This would replace the meter located on the outside wall of the community centre and the Clerk was asked to check with the supplier that the replacement meter would be suitable to take account of SOLAR energy production and usage. **ACTION: CLERK**

## **8 QUARTER 3 (2020/21) ACCOUNTS**

- 8.1 The committee received an update on the Q3 accounts, and these had been circulated in advance of the meeting (Appendix 1). Cllr Southgate explained that he, Cllr Wooldridge and Officers had met virtually to review the accounts and it was considered that they were a true reflection of the financial position of the council. It was noted that the Coronavirus pandemic had impacted the hire income which was in the order of £50,000 less than had been budgeted.
- 8.2 The committee agreed to recommend the Q3 accounts to the next meeting of Full Council on the 9 February 2021. **ACTION: CLLR SOUTHGATE**

## **9 ANNUAL BUDGET (2021/22) AND PRECEPT**

- 9.1 The Clerk had circulated budget papers (Appendix 2) to explain the proposed budget figures shown in Appendix 1.
- 9.2 The committee reviewed the figures and discussed options for funding projects in 2021/22. A list of projects produced by Cllr Wooldridge for R&A Committee was taken into account and it was noted that because of the impact of Coronavirus on the 2020/21 budget, the number of projects would be significantly reduced.
- 9.3 A discussion took place about the precept and the example given by the Clerk was presented in the Budget Summary. This would enable projects of £45,000 but to achieve this it would be necessary to use the full allocation of CIL funds (£38,140). It would require an increase in the precept by 11.4% to £174,675. That would be a charge of £40.64 to a Band D property, which would be an additional £3.42 on the current year.
- 9.4 The committee agreed to recommend the 2021/22 budget and precept, as set out above, to Full Council on 9 February 2021. **ACTION: CLLR SOUTHGATE**

## **10 SOLAR**

- 10.1 Cllr Harper circulated a report in advance of the meeting (Appendix 3) setting out the performance of the roof mounted solar panels. It was confirmed that these had generated total savings of £389 between 1 October and 31 December 2020. The committee welcomed the report and thanked Cllr Harper for calculating the savings and for producing the report.

**11 CORRESPONDENCE:** There were no items of correspondence.

**12 ANY OTHER ITEMS CONSIDERED URGENT BY THE CHAIRMAN:** None

**13 DATE OF NEXT MEETING:** The date of the next meeting would be confirmed.

There being no further business the meeting closed at 21:10

**Q3 and Budget – to be added**

**WINNERSH PARISH COUNCIL**  
**BUDGET SUMMARY 2021/22**  
**Full Council Meeting 9 February 2021**

|   |   | <b>2020/21</b> | <b>2021/22</b> |
|---|---|----------------|----------------|
|   |   | <b>£</b>       | <b>£</b>       |
| a   | Expenditure excluding Capital/Special Projects        | 147,295        | 160,835        |
| b   | Income excluding Precept                              | 62,130         | 32,420         |
| c=a-b   | <b>Excess of Expenditure over Income</b>              | <b>85,165</b>  | <b>128,415</b> |
| d   | General Reserves                                      | 40,000         | 40,000         |
| e   | Bank Balance Brought Forward                          | 68,803         | 600            |
| f=c+d-e   | <b>Balance to be Funded excluding Projects</b>        | <b>56,362</b>  | <b>167,815</b> |
| g   | Capital / Special Projects (see below)                | 70,500         | 40,000         |
| h   | Other Projects  | 30,000         | 5,000          |
| i   | Funding from CIL                                      | 0              | 38,140         |
| j=f+g+h-i   | <b>Total for Funding by Precept</b>                   | <b>156,862</b> | <b>174,675</b> |
|   | <i>Change from Previous Year</i>                      | +14.2%         | +11.4%         |
| k   | <i>Tax Base (nominal number of Band D properties)</i> | 4,214.2        | 4,117.7        |
| m=j/k   | <b>Council Tax Charge for Band D Property</b>         | <b>37.22</b>   | <b>40.64</b>   |
|   | <i>Change from Previous Year</i>                      | +11.6%         | +9.2%          |
|   | <b>OTHER PROJECTS (Full Council)</b>                  |                |                |
|   | Climate Change Emergency Initiatives                  |                | 5,000          |
| h   | <b>Total Other Projects</b>                           |                | <b>5,000</b>   |
|   | <b>CAPITAL/SPECIAL PROJECTS</b>                       |                |                |
| n   | <b>Total F&amp;GP</b>                                 |                | <b>0</b>       |
| p   | <b>Total Planning</b>                                 |                | <b>0</b>       |
|   | Facility Improvements                                 |                | 40,000         |
| q   | <b>Total R&amp;A</b>                                  |                | <b>40,000</b>  |
| g=n+p+q   | <b>Total Capital / Special Projects</b>               |                | <b>40,000</b>  |
|   | <b>Total of all projects in 2021/22</b>               |                | <b>45,000</b>  |
| <b>Note:</b>  |   |                |                |
| <b>The following earmarked reserves are not included in the above summary:</b>                    |   |                |                |
|   | Allotments (payment in lieu of storage units)         | 32,623         |                |
|   | Winnersh history project                              | 2,379          |                |
|   | <b>Total</b>  | <b>35,002</b>  |                |
| <b>The following projects are not included in the above as provision has been made in 2020/21</b> |   |                |                |
|   | Extension/cladding                                    | 61,000         |                |
|   | Recycling bins  | 4,300          |                |
|   | Stations Adoption project                             | 700            |                |
|   | Hand dryers   | 1,500          |                |
|   | Youth Club  | 2,500          |                |
|   | <b>Total</b>  | <b>70,000</b>  |                |

SOLAR ENERGY REPORT - F&GP 26<sup>th</sup> January 2021

Period 1<sup>st</sup> Oct 2020 – 31st Dec 2020

|                               |                        |                      |             |
|-------------------------------|------------------------|----------------------|-------------|
| Solar Energy generated        | 1414Kwh                |                      |             |
| Total Internal Consumption    | 1720wh                 |                      |             |
| Own solar energy consumption  | 543Kwh                 |                      |             |
| Imported Energy               | 1177Kwh                |                      |             |
| Revenue from                  | 1414Kwh X 0.97p        | + 707Kwh X 5.5p      | £176        |
| British Gas                   |                        |                      |             |
| Savings from using own energy | 1414Kwh X 15.06471pKwh |                      | £213        |
|                               |                        | <u>Total Savings</u> | <u>£389</u> |

There are 67 solar panels on the Community Centre roof in three banks each connected to an inverter. There have been no inverter outages in the period. The energy generated in the third quarter was slightly lower than the same period last year.

There are four solar panels not working according to the Solaredge monitoring system.