

Explanation of variances – pro forma

Name of smaller authority: **Winnersh Parish Council**
 County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- New from 2020/21:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	48,961	153,514				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	137,314	156,862	19,548	14.24%	NO		
3 Total Other Receipts	123,936	43,818	-80,118	64.64%	YES	Mainly a reduction in facility hire income during pandemic	See below
4 Staff Costs	84,781	92,294	7,513	8.86%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	71,916	108,792	36,876	51.28%	YES	Mainly capital projects (new outdoor gym) expenditure	See below
7 Balances Carried Forward	153,514	153,108			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	144,269	151,020			NO	VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	413,348	421,436	8,088	1.96%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)

Variances Box 3

Precept support grant (withdrawn)	-615
CIL Income	8,875
S106	-25,000
Bookings - Winnersh Hall	-34,563
Bookings - John Grobler Room	-414
Bookings - Sindlesham Room	-8,005
Bookings - Allnatt Pavilion	-3,307
Bookings - Bearwood Rec Ground	6,561
Bar - franchise fee	-1,464
Small business grant - Covid	11,334
Allotment Income	2,908
Allotment Grant - WBC	-35,000
Fete sponsorship	-1,475
Other differences, net	47
TOTAL - BOX 3	-80118

Variances Box 6

Stationary	-709
IT Hardware	807
Copier	-260
Staff training	490
Election expenses	-450
Subscriptions	-1,182
Professional Fees	-210
Health & Safety	459
Working from home expenses	296
Scheduled Maintenance	-5,368
Unscheduled Maintenance	2,034
Play area repairs	-645
Waste management	767
Electricity	473
Gas	9,862
Water	-1,703
Allotment expenses	6,449
S137	-2,400
Grants - community org's	3,732
Community Transport - grants	-3,000
R&A Projects	34,869
Full Council Projects	3,950
Sundries	-521
Pest control	763
Bad debt write off	-250
Fete expenditure	-2,301
Computer upgrades	-610
Newsletter	-428
LED lights upgrade	-4,635
Allotment transitioning	-202
Height barrier	-2,851
Other differences, net	-350
TOTAL - BOX 6	36876