



## Winnersh Parish Council

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### **MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL HELD AT WINNERSH COMMUNITY CENTRE ON TUESDAY 20 JULY 2021**

**PRESENT:** Cllrs P Fishwick (Chairman); P Bray; S Hanna; G Harper; F Obileye  
R Shepherd-DuBey; J Southgate.

**IN ATTENDANCE:** P Stoneman (Clerk).

- 1 APOLOGIES FOR ABSENCE:** Apologies were received from Cllrs K Bradeepan; B Krauze; C Taylor; L Wooldridge.
- 2 DECLARATIONS OF INTEREST:** Cllr Harper declared an interest as an allotment holder and would not participate in any decisions relating to allotments.
- 3 MINUTES OF THE LAST MEETING AND MATTERS ARISING**
  - 3.1 The minutes of the Parish Council meeting held on the 22 June 2021 were **APPROVED**, and the Parish Council **RESOLVED** that the Chairman should sign them as a true record.
  - 3.2 Matters arising: actions had been completed with the exception of Item 21.2 (defibrillator) and Item 24.1 (CIL) that were still to be progressed.
- 4 CORONAVIRUS UPDATE**
  - 4.1 Following the lifting of restrictions by government, the parish council were not making the wearing of masks or social distancing mandatory in its facilities. However, it was agreed that hirers and visitors should be encouraged to take sensible precautions in order to maintain as safe an environment as possible. Hirers would be contacted and made aware of the requirement. **ACTION: CELO**
- 5 PUBLIC SESSION:** There were no members of the public in attendance.
- 6 WOKINGHAM BOROUGH COUNCIL MATTERS**
  - 6.1 Borough Cllrs Bray, Fishwick and Shepherd-DuBey had circulated reports in advance of the meeting relating to WBC matters (Appendix 1), and these were noted.

## **7 QUESTIONS FROM PARISH COUNCILLORS ON PARISH MATTERS: None**

## **8 REPRESENTATIVES ON OUTSIDE BODIES:**

8.1 Cllr Harper reported that he had attended a meeting of Hurst Charities on the 14 July 2021. Over the past 12/15 months, six new tenants had to be found for vacant properties. Despite adverts being placed on noticeboards it had been difficult to find the new tenants.

## **9 PLANNING & TRANSPORT COMMITTEE**

9.1 The minutes of the Informal Planning & Transport (P&T) Committee meeting held on the 5 July 2021 were noted but could not be approved as there were insufficient members of P&T in attendance. It was **RESOLVED** that the minutes be submitted for approval at the next meeting of P&T on 10 August 2021. **ACTION: CLLR TAYLOR/APC**

## **10 RECREATION & AMENITIES COMMITTEE**

10.1 The minutes of the Informal Recreation & Amenities (R&A) Committee meeting held on the 6 July 2021 were noted but could not be approved as there were insufficient members of R&A in attendance. It was **RESOLVED** that the minutes be submitted for approval at the next meeting of R&A on 7 September 2021.  
**ACTION: CLLR WOOLDRIDGE/CLERK**

10.2 Cllr Harper asked about ways in which the council could help promote the activities offered by Berkshire Youth. It was suggested that the Fete could be an opportunity and Cllr Harper volunteered to speak with the CEO at Berkshire Youth to see if attendance was possible.  
**ACTION: CLLR HARPER**

## **11 CLIMATE CHANGE EMERGENCY**

11.1 The Chairman had circulated a Climate Change Emergency report (Appendix 2) in advance of the meeting and the report was noted.

## **12 THE WINNERSH SUSTAINABLE TRANSPORT GROUP**

12.1 The Chairman had circulated a Station Adoptions report (Appendix 3) in advance of the meeting and the report was noted.

12.2 The Chairman spoke about the artwork for the shelters on the station platforms and was hoping to have something from the Wokingham Art Society by the end of August.

## **13 SCHEDULE OF PAYMENTS**

13.1 The schedule of payments, due since the last meeting, was circulated in advance of the meeting (Appendix 4), and upon the **PROPOSAL** of Cllr Shepherd-DuBey, **SECONDED** by Cllr Southgate, it was **RESOLVED** to make payments totalling £21,140.13.

13.2 It was agreed that there was no longer a requirement for a TV licence and the Assistant Clerk would be asked to cancel the arrangement and seek a refund. The requirement for broadcasting facilities and licencing would be considered as part of the review of facilities.

13.3 It was noted that payments of £7,775.22 had been made since the last meeting.

13.4 The bank balance at 30 June 2021 was £193,414.62.

13.5 Cllr Harper expressed concern that eleven payments had been made since the last meeting and before this meeting. The Clerk explained that five were grant payments and had already been approved by the council and six were authorised to comply with payment terms.

13.6 It was agreed that when payments were being requested for authorisation between meetings copy of invoices would be circulated to all councillors. **ACTION: APC/CLERK**

13.7 It was noted that the next meeting of Planning & Transport committee would be virtual and therefore informal and as such the schedule of payments could not be approved. P&T could however recommend that the schedule be approved by the Clerk under delegated powers. **ACTION: CLLR TAYLOR/CLERK/APC**

## **14 WINNERSH FETE**

14.1 Cllr Southgate updated councillors on progress with the planning for the Fete and explained that enquiries were still being received from potential stall holders. Wokingham Borough Council were being cautious about supporting events so funding for items previously provided or funded by WBC including the climbing wall, bouncy castle and first aid would have to be met from the Fete budget.

14.2 A Fete working group meeting would take place on Thursday 22 July 2021 at which consideration would need to be given to what activities would take place in the Winnersh Hall. **ACTION: CLLR SOUTHGATE**

14.3 Cllr Fishwick advised that Dan & Neil Estate Agents - Avocado Property, would potentially be a gold sponsor of the fete and this would be confirmed. **ACTION: CLLR FISHWICK**

## **15 WINNERSH MATTERS**

15.1 Cllr Harper thanked contributors to Winnersh Matters and in particular Cllr Taylor for providing layout and editorial support.

15.2 4,750 copies were to be ordered and before that a final draft would be circulated. It was hoped that the printed copies would be available by the second week of August and Cllr Harper and Cllr Southgate would bundle copies into delivery rounds.

15.3 Cllr Fishwick advised that Bearwood Lakes Golf Club had agreed to take out a half page advert.

15.4 As this would be the last paper copy edition it was suggested that readers be invited to sign up for e-newsletters in the future that could potentially be issued on a monthly basis.

## **16 CORRESPONDENCE**

16.1 The Clerk read out the following emails:-

1) Email from re3 - 6 July 2021

Subject: New rigid plastic recycling trial at Longshot Lane, Bracknell and Island Road, Reading.

2) Email from Wokingham Borough Council (Business matters) - 2 July 2021

Subject: Low carbon workspaces – Grants Scheme.  
Refer to Climate Change Group

3) Email from Wokingham Borough Council - 7 July 2021  
Subject: Consultation on WBC Gambling Policy.

4) Email from CAB – 6 July 2021  
Subject: Introduction to CAB - advice for Wokingham councillors.

5) Email (6 July 2021) and Letter (19 July 2021) from The Link Visiting Scheme  
Subject: Thank you for the grant.

6) Letter from Me2 Club - 5 July 2021  
Subject: Thank you for the grant.

7) Email from Wokingham Job Support Club - 1 July 2021  
Subject: Thank you for the grant

8) Email and card from CAB - 1 July 2021  
Subject: Thank you for the grant

## **17 URGENT MATTERS**

17.1 Cllr Harper explained that arrangements were being made by the Winnersh Allotment Association for a formal opening of the allotments on 11 September.

17.2 The Chairman emphasised the importance of the next meeting of Full Council at which applicants for the roles of co-opted councillors would be attending as part of the recruitment process and a full attendance was sought.

## **18 DATE OF THE NEXT MEETING: Tuesday 14 SEPTEMBER 2021 at 19:30.**

There being no further business the meeting closed at 21.06.

Signed: Cllr P Fishwick \_\_\_\_\_

Chairman of Winnersh Parish Council

### REPORTS FROM BOROUGH COUNCILLORS

**Borough Councillor Paul Fishwick**  
**Report to the Parish Council Meeting 20 July 2021**

#### **Borough Council committee meetings**

Since the last Full Council meetings, I have attended the following committee meetings:

#### **Licensing and Appeals Committee – 23<sup>rd</sup> June 2021**

Key items on the agenda were:

Draft Statement of Gambling Principles (this is now subject to a consultation)

Hackney Carriage and Private Hire License Fees Consultation Responses Report

[Agenda for Licensing and Appeals Committee on Wednesday, 23<sup>rd</sup> June, 2021, 7.00 pm - Wokingham Borough Council \(moderngov.co.uk\)](#)

#### **Overview and Scrutiny Management Committee – 6th July 2021**

Key items on the agenda were:

Discussion with Leader and Chief Executive Council priorities for 2021/22

Community Deliberative Processes – Climate Emergency

Establishing the Tree and Biodiversity Protection Task and Finish Group

[Agenda for Overview and Scrutiny Management Committee on Wednesday, 7th July, 2021, 7.00 pm - Wokingham Borough Council \(moderngov.co.uk\)](#)

#### **Winnersh specific**

##### **Winnersh Relief Road Phase 2**

As reported at the last meeting, there were issues highlighted by residents 324 to 332 Reading Road related to Road Safety and accessing their driveways that I had taken up with the Project Team. A Road Safety Audit at stage 3 has been carried out by an Independent Auditor but the report is still awaited with comments on recommendations from the designer.

The new 'southern' roundabout between the M4 and the BP garage was opened to traffic on 3<sup>rd</sup> July.

The focus is now on creating the new service road to access properties 286, 288 and 290 Reading Road .

#### **Hatchwood Mill Estate**

The three Borough ward councillors have continued to be involved with the condition of the none adopted infrastructure on the estate that is due to be handed over to the Management Company later this year.

### **Lord Harris Court**

I have also objected to the Planning Application 212164 a full application for the proposed installation of a Non-Return Valve and 24-hour storage cesspit to store effluent.  
(Retrospective).

### **Sainsbury's Recycling**

Recycling of glass and cardboard continues to be an issue at Sainsbury's. Glass can be recycled at Sindlesham Court and the Royal British Legion in Winnersh Parish.

### **Carriageway resurfacing**

**B3030 Robinhood Lane** (Danywern Drive to 40mph speed limit signs) is planned to be resurfaced over 3 nights from 21<sup>st</sup> July.

**Churchill Drive** (Westfield Road to B3030 King Street Lane) is planned to be resurfaced over 2 days from 4<sup>th</sup> August.

**Mayfields** (B3030 Mole Road to St Mary's Road and St Mary's Road to turning head) is planned to be resurfaced on 3<sup>rd</sup> September.

**B3030 King Street Lane** (Hatch Farm Way to Bearwood Road) is planned to be resurfaced over 2 nights from 8<sup>th</sup> September. This scheme was delayed from 19<sup>th</sup> July.

### **Micro asphalt programme (August)**

Garth Close (whole road)

Sadlers Lane (number 9 to end of road)

Eden Way / Isis Close / Arun Close (whole estate)

### **Grass cutting**

The Borough Council's contractor was about 2 weeks behind schedule for the May cut and further delays have been experienced since then. The crew have now started to cut the 'June' scheduled cut in Winnersh. The sigh-line at New Road junction with Bearwood Road that was missed on the delayed 'May cut' was reported by me and chased again but has still not been cut (at the time of writing).

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**Borough Councillor Prue Bray**  
**Report to the Parish Council Meeting 20 July 2021**

### **Planning**

All 3 of us have worked hard to get the application for the phone mast on the corner of Arbor Lane refused.

I spoke at the Planning Committee on 14<sup>th</sup> July on the application to use the former park and ride car park for storage of materials. Most concerns had been addressed but I wanted to draw attention to the need for a flood evacuation plan that took into account the fact that the route out to the access road can be under water before the access road itself. This was accepted by the committee.

I have also objected to the cess pit application at Lord Harris Court. One of the things I would like to find out is how the developers were able to discharge a condition that said the waste water drainage was adequate when they were intending to install a cess pit because they knew it wasn't.

We are also working with the planning officer to try to get a sensible outcome for the application for the NEAP at Hatchwood Mill, an outcome that provides the right facilities for the local area and will not be a huge financial burden for the residents of Hatchwood Mill itself.

### **Schools and children**

I attended one of the two online information meetings held by Maiden Erlegh Trust in the first two weeks of July to discuss the new SEND school at Winnersh Farm. Most of what was presented was about how the school would operate, the curriculum etc. The fact that the building does not yet have planning permission was not mentioned.

When – technically, if – the school opens it will have its own equivalent to a governing body underneath the Multi-Academy Trust, which should enable us to at least communicate with the school on local issues. They are anticipating letting facilities to the local community at weekends and after school. Also, the uniform has been chosen to be affordable.

I am dealing with several different issues about schools, some quite complex: these include school places, safeguarding reporting, and what vegetarian options are available for school lunches.

The council has announced it will be continuing to provide vouchers worth £15 a week during the school holidays for children eligible for Free School Meals. This will be done using government funding, which should enable the provision to continue up to the end of the calendar year.

The Executive are set to approve a new Home to School Transport policy at the end of July. I have seen the draft policy, to which I contributed a number of comments. The rewriting makes it far more understandable for parents. There have only been minor tweaks to the actual rules.

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### **Borough Councillor Rachelle Shepherd - DuBey Report to the Parish Council Meeting 20 July 2021**

The local plan update is stalled again for no apparent reason other than the reduction in the number of planning officers. There are two proposals for more housing in Sindlesham one in the local plan update and the other in the regular planning process. The problem is inadequate roads in the area and overdevelopment in what is the countryside. They seem to be refusing to look at any other areas except Sindlesham/Arborfield despite other areas being promoted.

The borough has still failed to produce the assessment of the effects on the new WRR roundabout of the development of 250 houses in Winnersh farm. They have produced a traffic modelling on the SEND school and the 100 homes off Woodward close. The conclusion seems to be overwhelming the roundabout with those two pieces of development. Also, the proposed estate is outside the settlement boundaries of Winnersh and is effectively removing the only countryside left in that part of Winnersh



### Report from the Climate Change Emergency Group

Since the report to the last meeting, the Glasdon dual litter bins have arrived at the Parish Council they are in the process of being installed on the Bearwood Recreation Ground during the second half of July.

The replacement cladding on the Community Hall, that included higher specification thermal insulation, has been completed and the extension to the main hall to provide storage space is planned to be completed during the summer school holiday period.

Several key residents have been contacted in relation to the planned establishment of a Wildflower meadow off Hatch Farm Way in partnership the developers Bovis Homes and Persimmon Homes.

A natural wildflower area has been established within Bearwood Recreation Ground where a tree was removed several decades ago. The area has remained uncut this year.



The Climate Change Working Group is planning on meeting on 11<sup>th</sup> August to review what has been achieved so far, what items require further work and introduce new items to investigate.

Further meetings will then be arranged for September onwards for the remainder of the municipal year.

**Councillor Paul Fishwick, Chair of the Climate Change Working Group.**

### **The Winnersh Sustainable Transport Group**

#### **Stations Adoptions Winnersh and Winnersh Triangle stations**

##### **Stations Adoptions Winnersh and Winnersh Triangle stations**

The Wokingham Arts Society have now been given a brief on sustainable travel/Climate Change and we now await their submissions.

##### **Local Cycling and Walking Infrastructure Plan (LCWIP)**

In March 2021 the Borough Council consulted on the LCWIP and Winnersh Parish Council through its Planning and Transport Committee provided feedback within the Winnersh Parish area.

LCWIP is a strategic approach that analyses local travel patterns to help identify where best to invest in cycling and walking infrastructure

The Borough Council have now provided a draft cycling and walking network plans that we have been asked to feedback our comments ideally by 5<sup>th</sup> August, later responses would be accepted until 6<sup>th</sup> September 2021.

The Planning and Transport Committee will provide a response on behalf of the Parish Council during August.

**Councillor Paul Fishwick, Chair of the Winnersh Sustainable Transport Group.**

## APPENDIX 4

July 2021 Schedule of Payments			
Payee	Description	Amount	Comments
Salaries (PS-CF-KL-JN)	July Payroll	£ 4,799.06	Includes incremental pay rise for PS-KL-JN
HM Revenue & Customs	July HMRC	£ 1,307.65	
The Berkshire Pension Fund	July Pension	£ 1,818.94	
Berkshire Youth	Rainbow park sessions	£ 2,250.00	1st payment as agreed
BT	New handset x 2 and monthly charge	£ 285.14	
Dave Knight	Window cleaning	£ 100.00	
SLCC	GDPR Course	£ 36.00	To help with writing GDPR policy document
SLCC	Social Media	£ 36.00	
Web Marketing Matters	Website	£ 164.00	July invoice
Holly Digital	Printer use	£ 79.49	
S Uppal	Deposit return	£ 60.00	
R Collard		£ 45.50	
ITQED	July Support	£ 98.80	
ITQED	Anti-virus	£ 35.64	
ITQED	365 monthly charge	£ 133.02	
ITQED	365 Backup	£ 55.20	
Butler Signs	Noticeboard	£ 683.76	This is a deposit for the new noticeboard
SSE	Lamp column	£ 264.92	This is the total of 3 invoices March - July
Claire Connell	Year end & Report	£ 305.00	
Geoff Harper	Fuel and strimmer line	£ 27.27	
Manoj Datta	Party cancellation	£ 110.00	Covid cancellation
Dawn Sanobar	Deposit return	£ 60.00	Covid cancellation
<b>TOTAL</b>		<b>£ 12,755.39</b>	

Direct Debits			
Sage Payroll	July	£ 8.40	
Sage Accounts	July	£ 54.00	
Daisy	June-July	£ 11.59	Caretaker mobile
Hub energy	June	£ 6.92	Allnatt Pavillion Gas
Hub energy	June	£ 79.98	Gas Community Centre
Hub energy	June	£ 31.28	Allnatt Pavillion Electricity
Hub energy	June	£ 46.30	Community Centre Electricity
Lloyds	Credit Card balance	£ 108.93	
TV Licence		£ 159.00	This is being reviewed internally as we probably do not need one
Bank service charge		£ 37.35	
Plusnet	Credit account	-£ 43.16	Plusnet
<b>TOTAL</b>		<b>£ 500.59</b>	
Credit card			
Amazon		£ 17.00	July Statement
Amazon	Kettle & Handwash	£ 19.96	
Amazon	Ballpoint Pens	£ 3.04	
Amazon	Gel pens	£ 4.49	
Amazon	Ring Binders	£ 29.90	
Timpson	Allotment Toilet keys	£ 12.49	
Timpson	Store cupboard replacement key	£ 8.50	
Monthly Fee		£ 3.00	
Amazon	Antibacterial Wipes	£ 10.55	
<b>Total</b>		<b>£ 108.93</b>	
<b>TOTAL SPEND</b>		<b>£ 13,364.91</b>	
<b>Paid since the last meeting</b>			
Lee Norris	Architect fees	£ 2,575.00	
Greenwood pre school	Grant	£ 250.00	
A Solo Security		£ 43.80	
Nick Robbins	Monthly charge	£ 1,335.60	
Link Visiting	Grant	£ 290.00	
Me2club	Grant	£ 500.00	
BT	Phone & Internet	£ 11.94	May - June
Wokingham Job support	Grant	£ 500.00	
Berkshire Construction	Sindlesham room new flooring	£ 1,062.48	
Citizens Advice	Grant	£ 1,000.00	
Rialtas	Annual Licence	£ 206.40	Allotment module
<b>Total</b>		<b>£ 7,775.22</b>	
<b>Bank Balance 30/06/2021</b>			
Unity Bank		£ 165,139.92	
Natwest Current Account		£ 2,500.00	
Natwest Reserve Account		£ 25,774.70	
<b>Bank Total</b>		<b>£ 193,414.62</b>	