



Winnersh Parish Council

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MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL HELD AT WINNERSH COMMUNITY CENTRE ON TUESDAY 14 SEPTEMBER 2021

PRESENT: Cllrs P Fishwick (Chairman); P Bray; S Hanna; G Harper; R Shepherd-DuBey;
L Wooldridge.

IN ATTENDANCE: P Stoneman (Clerk).

- 1 APOLOGIES FOR ABSENCE:** Apologies were received from Cllrs K Bradeepan;
B Krauze; F Obileye; J Southgate; C Taylor;

2 DECLARATIONS OF INTEREST

- 2.1 Cllr Fishwick declared an interest in Item 3 and Item 19 and being related to an applicant applying for a position as Parish Councillor he would leave the meeting during these Items and would not be involved in the selection process.
- 2.2 Cllr Harper declared an interest in Item 10 and as an allotment holder he would not participate in any decisions relating to allotments.

3 CO-OPTION OF PARISH COUNCILLORS

- 3.1 Cllr Fishwick having declared an interest in this item left the meeting and Cllr Wooldridge (Vice-Chair) took the chair.
- 3.2 Members agreed to invite each candidate in separately and after their presentation they would leave the meeting. The selection process would take place in PART II (Item 19) and the candidates would be informed of the outcome the following day.
- 3.3 Presentations were given by three candidates who had applied to become parish councillors and question and answer sessions followed.

4 MINUTES OF THE LAST MEETING AND MATTERS ARISING

- 4.1 The minutes of the Parish Council meeting held on the 20 July 2021 were **APPROVED**, and the Parish Council **RESOLVED** that the Chairman should sign them as a true record.

4.2 Matters arising: (Minute 14) Cllr Southgate was thanked in his absence for leading on what was a well organised and very well attended Fete. Members felt that despite the challenges of organising an event during the coronavirus pandemic, and moving the event from June to September, this was one of the most successful since it was introduced several years ago and was a real credit to Cllr Southgate and the team of councillors, staff and volunteers that had assisted in the preparations and on the day.

5 PUBLIC SESSION: There were no members of the public in attendance.

6 WOKINGHAM BOROUGH COUNCIL MATTERS

6.1 Borough Cllrs Bray, Fishwick and Shepherd-DuBey had circulated reports in advance of the meeting relating to WBC matters (Appendix 1), and these were noted.

6.2 Cllr Shepherd-DuBey explained that she was seeking WBC support for blue badge holder parking and a bench to be located at the Winnersh Park & Ride.

6.3 Cllr Harper thanked Cllr Fishwick for arranging for the footway over the bridge in Woodward Close to be surfaced.

7 QUESTIONS FROM PARISH COUNCILLORS ON PARISH MATTERS: None

8 REPRESENTATIVES ON OUTSIDE BODIES: None

9 PLANNING & TRANSPORT COMMITTEE

9.1 The minutes of the Informal Planning & Transport (P&T) Committee meeting held on the 10 August 2021 were noted but could not be approved as there were insufficient members of P&T in attendance. It was **RESOLVED** that the minutes be submitted for approval at the next meeting of P&T on 21 September 2021.

ACTION: CLLR TAYLOR/APC

10 RECREATION & AMENITIES COMMITTEE

10.1 The minutes of the Informal Recreation & Amenities (R&A) Committee meeting held on the 6 July 2021 were approved and the Parish Council **RESOLVED** that Cllr Wooldridge should sign them as a true record.

ACTION: CLLR WOOLDRIDGE/CLERK

10.2 Cllr Wooldridge presented the following recommendations from the meeting:-

1) Christmas Event: The R&A Committee was supportive of running a Christmas event on Friday 3 December 2021 that could include carol singing from children attending local primary schools, extending the Christmas lights switch on with improved lighting, a Christmas market with local traders and refreshments. It was also recommended that a fireworks display should not take place but the idea of a laser display using drones be explored.

The proposal to run a Christmas event was **APPROVED**.

2) Allotment Charges (from October 2022): Cllr Wooldridge explained that allotment charges for 2022 would need to be agreed now to enable notice 12 months' notice to allotment holders before being applied in October 2022. The recommendation was to retain charges at the current level given the likely disruption with the new access road and building works associated with the SEND school. Allotment rental charges would be reviewed this time next year.

The proposal to keep allotment rents at the current level, with a further review in September 2022 (with any increase applicable from October 2023) was **APPROVED**.

11 CLIMATE CHANGE EMERGENCY

11.1 The Chairman had circulated a Climate Change Emergency report (Appendix 2) in advance of the meeting and the report was noted.

12 THE WINNERSH SUSTAINABLE TRANSPORT GROUP

12.1 The Chairman had circulated a Station Adoptions report (Appendix 3) in advance of the meeting and the report was noted.

13 SCHEDULE OF PAYMENTS

13.1 The schedule of payments, due since the last meeting, was circulated in advance of the meeting (Appendix 4), and upon the **PROPOSAL** of Cllr Shepherd-DuBey, **SECONDED** by Cllr Hanna, it was **RESOLVED** to make payments totalling £33,877.31.

13.2 The bank balance at 31 August 2021 was £162,237.26.

13.3 The schedule of payments for August 2021 that had been circulated to all councillors, and approved virtually, was **APPROVED**. Payments totalling £25,083.03 were made and the bank balance at 31 July was £174,062.95 (Appendix 5).

14 DIRECT DEBIT MANDATE - BT

14.1 The Clerk sought approval for the setting up of a monthly direct debit in favour of BT, to cover the Parish Office broadband and telephone charges and this was **APPROVED** with Cllr Shepherd-DuBey and Cllr Hanna signing the direct debit mandate.

15 CORRESPONDENCE

15.1 The Clerk read out the following email:-

Email from PKF Littlejohn LLP - 13 September 2021

Subject: Completion of External Audit for the year ended 31 March 2021.

Cllr Harper thanked the Clerk and staff on behalf of the Council for their work in ensuring the accounts had been prepared and submitted in accordance with proper practices resulting in the successful completion of the external audit.

16 URGENT MATTERS: None

17 DATE OF THE NEXT MEETING: Tuesday 12 OCTOBER 2021 at 19:30.

There being no further business the meeting closed at 20.55.

Signed: Cllr P Fishwick _____

PART II – Confidential Session

- 18** The Council **RESOLVED** in accordance with the Public Bodies (admission to Meetings) Act 1960 to exclude the public and press for discussion of the following personnel or confidential matters where publicity might be prejudicial to the special nature of the business.
- 18.1 Cllr Fishwick having declared an interest in the following item left the meeting and Cllr Wooldridge took the chair.

19 CO-OPTION OF PARISH COUNCILLORS

- 19.2 The committee considered the application forms and presentations from three prospective parish councillors and voted by a show of hands for each candidate. The committee **RESOLVED** by unanimous vote to appoint Lesley Doyle, David Green and Rafaelle Nicholson who would become parish councillors upon each signing the 'Acceptance of Office' form that would be issued by the Clerk. **ACTION: CLERK**

There being no further business the meeting closed at 21:10.

Signed: Cllr Wooldridge _____

Vice Chairman of Winnersh Parish Council

APPENDIX 1

REPORTS FROM BOROUGH COUNCILLORS (Agenda Item 6)

Borough Councillor Paul Fishwick

Report to the Parish Council Meeting on 14th September 2021

Borough Council committee meetings

Since the last Full Council meetings (20th July 2021), I have attended the following committee meetings:

Extraordinary Community and Corporate Overview and Scrutiny Committee – 21st July 2021

Key items on the agenda were:

Item 21 Bringing the Public Protection Service back in-house

Item 22 Future Work Programme

[Agenda for Community and Corporate Overview and Scrutiny Committee on Wednesday, 21st July, 2021, 7.00 pm - Wokingham Borough Council \(moderngov.co.uk\)](#)

Full Council – 22nd July 2021

Key items on the agenda were:

Item 24 Holding of Full Council meetings and remote attendance.

Item 25 Armed Forces covenant

Item 26 Annual Pay Policy Statement

Item 27 Member code of conduct

Item 28 Changes to the Constitution

Item 29 Climate Emergency Action Plan Second Annual Report

Item 30 Health scrutiny arrangements across Buckinghamshire, Oxfordshire and Berkshire West Integrated care system.

Item 31 Wokingham Borough Wellbeing Board

Item 33 Member questions

Item 34 Ward questions (only time for 2 questions)

No further business was conducted as following a requested by Cllrs Conway and Jones to extend the meeting by 30 minutes. Upon being put to the vote, the proposal was lost.

[Agenda for Council on Thursday, 22nd July, 2021, 7.30 pm - Wokingham Borough Council \(moderngov.co.uk\)](#)

Community and Corporate Overview and Scrutiny Committee – 1st September 2021

Key items on the agenda were:

Item 28 Update on Local Elections

Item 29 Broadband provision

Item 30 Library service update

[Agenda for Community and Corporate Overview and Scrutiny Committee on Wednesday, 1st September, 2021, 7.00 pm - Wokingham Borough Council \(moderngov.co.uk\)](#)

Planning Committee 8th September 2021

I attended the Planning Committee to speak on two items within the Winnersh Parish area.

Item 35 Application 211772 Land at Winnersh Farm, Woodward Close (Proposed SEND School).

Item 39 Application 212164 Lord Harris Court, Mole Road Sindlesham (Cess pit – retrospective).

[Agenda for Planning Committee on Wednesday, 8th September, 2021, 7.00 pm - Wokingham Borough Council \(moderngov.co.uk\)](#)

Winnersh specific

Winnersh Relief Road Phase 2

The main focus since the last meeting has been to complete the works around the Woodward Close junction and creating the new service road to access properties 286, 288 and 290 Reading Road. These areas are due for completion during week commencing 13th September with two further night closures (13th and 14th) to carry out works to the junctions with Woodward Close, Green Lane and Sadlers Lane.

Ahead only road markings on King Street Lane that I suggested in May 2021 have also now been installed.

There have also been some remedial works carried out where works were not within specification.

The majority of the work will now move to the North Wokingham Distributor Road between the new roundabout at the BP garage and the northern end of Old Forest Road/Toutley Lane.

Hatchwood Mill Estate

The three Borough ward councillors have continued to be involved with the condition of the none adopted infrastructure on the estate that is due to be handed over to the Management Company later this year, and the planned NEAP.

Sainsbury's Recycling

Recycling of glass and cardboard continues to be an issue at Sainsbury's. Glass can be recycled at Sindlesham Court and the Royal British Legion in Winnersh Parish.

Carriageway resurfacing

B3030 Robinhood Lane (Danywern Drive to 40mph speed limit signs) was planned to be resurfaced over 3 nights from 21st July, but has been rescheduled to commence on 30th September.

Churchill Drive (Westfield Road to B3030 King Street Lane) has been completed.

Mayfields (B3030 Mole Road to St Mary's Road and St Mary's Road short section to o/s 1) has been completed.

B3030 King Street Lane (Hatch Farm Way to Bearwood Road) has been completed. Please note that anti-skid will be laid on 15th September overnight.

Micro asphalt programme (4th to 6th October 2021)

Garth Close (whole road)

Sadlers Lane (number 9 to end of road)

Eden Way / Isis Close / Arun Close (whole estate)

St Mary's Road (o/s 1 to turning head)

Footbridge over railway line opposite Winnersh Station

I reported the defective structure to WBC structures earlier this year and there are plans to carry out a replacement deckboard during a track possession with Network Rail during October 2021.

Woodward Close footbridge – anti slip treatment progress

I am chasing up officers for a progress report as treatment was promised in the 'summer'.

Borough Councillor Prue Bray

Report to the Parish Council Meeting on 14th September 2021

Schools and children

The planning application for the new SEND school was approved on 8th September. The school is to be of modular construction, like Wheatfield. It is due to open in September next year and the council say they are confident this timetable can be met.

Speaking with my governor hat on, I am very pleased to be able to tell everyone that The Forest School has been judged Good by Ofsted, following an inspection in July. The report was published last week. The school was given a Good rating in every category. The head deserves thanks and congratulations, as she has put in a tremendous amount of work, along with the staff, and the governing body, to achieve this result.

Not everything is going swimmingly however. The council made changes to the provision of school coaches for The Forest and Emmbrook over the Summer but did not inform the schools of the changes, let alone consult them. The same vehicles are being used to drop off and pick up pupils from both schools. This has introduced major issues with timings and a decision,

taken by the council after the start of term, without even talking to the school, that the coaches will from now on drop and pick up Forest students from the bus stop by Sainsburys rather than the school itself. Quite apart from the less than ideal service now being provided, the complete lack of communication from the council has been quite appalling. We have taken up both issues.

All of our schools are working very hard to mitigate the risks of covid. Good ventilation is key to reducing the risk. The government has promised schools CO2 monitors to be used in poorly ventilated areas. We believe that in Wokingham Special schools will receive the monitors in September. We do not yet have an indication of when mainstream schools will get them.

Borough Councillor Rachelle Shepherd - DuBey

Report to the Parish Council Meeting on 14th September 2021

There are no significant new proposals for housing in Winnersh except for the homes proposed next to the SEND school and the proposed housing at Hatch Farm. However, there are significant housing proposed for the local plan update including the 250 homes in Winnersh Farm behind Maidensfield and those proposed Homes for the Reading University land (Hall Farm) extending from Sindlesham to Arborfield with a quite a few dubious assumptions.

There have been major changes to the Winnersh Park and Ride including moving the bus stop location. However, there are many unanswered questions about blue-badge accessibility to the new bus stop location, seating and weather protection for patrons.

The government still seems to be proposing the DCLG 'Homes for the Future' proposals (removing most of the present local input into planning decisions) despite the overwhelming negative responses. Planning for the future has included designating areas for development and regeneration where developers can build without getting approvals to build. I can speak more of this when the actual bill and the proposals are defined. The bill is expected to be discussed in the present legislative session since it was in the Queen's speech.

APPENDIX 2

Climate Change Action Plan Review (Agenda Item 11)

September 2021

Introduction

Back in 1992, 1,700 scientists around the world issued a chilling “warning to humanity”. The infamous letter declared that humans were on a “collision course” with the natural world if they did not rein in their environmentally damaging activities.

Some 27 years later the report by the Committee on Climate Change (CCC), Net Zero, the UK’s contribution to stopping global warming, published on 2nd May 2019, was undertaken to provide advice to the UK’s Government with respect of the Paris Agreement.

The CCC concluded 4 key actions in its recommendations;

1. The UK should legislate as soon as possible to reach net-zero gas emissions by 2050. The target can be legislated as a 100% reduction in greenhouse gases from 1990 using the existing Climate Change Act 2008 procedures.
2. The target should cover all sectors of the economy including international aviation and shipping.
3. The aim should be to meet the target through UK domestic effort, not relying on international carbon unit (credits). In other words, we must make the effort, not rely on others, it starts here, and Winnersh Parish Council must lead by example.
4. Now is the right time to set a net zero target. It is technically possible, based on current consumer behaviours and known technologies, with prudent assumptions over cost reduction.

However, the Intergovernmental Panel on Climate Change (IPCC) report in August was given a ‘code red for humanity’ and provided some key points

- Global surface temperature was 1.09C higher in the decade between 2011-2020 than between 1850-1900.
- The past five years have been the hottest on record since 1850
- The recent rate of sea level rise has nearly tripled compared with 1901-1971
- Human influence is "very likely" (90%) the main driver of the global retreat of glaciers since the 1990s and the decrease in Arctic sea-ice

- It is "virtually certain" that hot extremes including heatwaves have become more frequent and more intense since the 1950s, while cold events have become less frequent and less severe

The IPCC authors believe that 1.5C will be reached by 2040 in all scenarios. If emissions aren't slashed in the next few years, this will happen even earlier.

The report is another in a long line of wake-up calls.

Winnersh Parish Council

A **Climate Change Emergency Working Group** has been established at Winnersh Parish Council, commencing in December 2019, to investigate and propose to the parish's Full Council the ways that it can reduce its carbon footprint with an aim to become carbon neutral by 2030.

It will undertake this role by:

- Reviewing all the functions of the Parish Council, including lighting, land management and supply chains with an aim to reduce carbon.
- Reviewing and updating all Policies of the Parish Council in relation to carbon reduction.
- All proposed projects put to Full Council or any Standing Committee to include a Climate Change Impact Assessment.
- Work with neighbouring Town and Parish Council's as well as the Borough Council on the Climate Change Emergency.
- Develop a 'live' Parish Council Action Plan that will be compliant with the Borough Council's Climate Change Emergency Action Plan where it is relevant to Winnersh Parish Council.

This report provides the Council with a review of actions taken so far and new actions to investigate over the remainder of this municipal year.

Actions to date

Completed actions

Action 1 External Street lighting – The existing street lighting in the car park and walkway to the Parish Council facilities were replaced from low pressure sodium lighting (orange) to LED in 2016.

Action 2 64- panel solar system – Fully functioning from April 2019 generated approximately 13.56 MWh in the 12-month period ending March 2020.

Action 3 Conversion of lighting to LED – replacement of the more 'energy hungry' fluorescent tube lighting in the Main Hall, Sindlesham Room, Allnatt Pavilion, the John Grobler Room, and office were all completed during the period January to May 2020.

Action 4 Waste collection – contract of waste collection mixed with recycling material terminated May 2020. New recycled waste collection and general waste contract operational from September 2020.

Action 5 Food Recycling – Wokingham Borough Council cannot include Food Recycling from the Parish Council as it is not within their contract. WPC will require the hirer to dispose of their own food waste.

Action 6 Bonfires – Eradicate bonfires from all Winnersh Parish Council controlled land. Bearwood Recreation Ground – Bonfires are prohibited. Woodward Close Allotments – New allotment agreements issued September 2020 prohibit bonfires.

Action 7 Single use plastic cups – No single use cups to be purchased/used in Council facilities by staff or members of the council.

Action 8 Energy supply – The energy supply for 'green' electricity and gas was completed in September 2020.

Action 9 Tree Replacement at Bearwood Recreation Ground – 7 new trees have been planted at Bearwood Recreation Ground. 6 supplied by Nick Robbins and 1 grown from an acorn taken from the Sindlesham Oak. 10 fruit trees have been planted at Winnersh allotments.

Action 10 Waste and recycling bins – installation of general waste and recycling bins around Bearwood Recreation Ground, replacing the 'single waste' bins. This aligns with the waste collection service provided by Collards (Action 4).

Ongoing actions

Action 11 Introduction of hedging around Bearwood Recreation Ground. Hedging has been planted (March 2021) around part of the recreation ground, mainly focused on the Mole Road / Bearwood Road corner. However, the hedging has not all taken and will be revisited during the Autumn of 2021.

Action 12 Wildflower meadow off Hatch Farm Way. Commenced the establishment of a Wildflower meadow off Hatch Farm Way in partnership the developers Bovis Homes and Persimmon Homes.

Action 13 Wildflower Meadow Bearwood Recreation Ground. A natural wildflower meadow has been established in the area around the site of an old tree stump on the Bearwood Roadside of the ground. This remained uncut during 2021 and wildflowers grew during the summer period. It is planned to retain this area for 2022 as a natural wildflower meadow.

Action 14 EV charge points. Investigate the feasibility of installing Electric vehicle charging points at Bearwood Recreation Ground car parking area. Awaiting feasibility study ordered with Hampshire CC.

Action 15 River Loddon Flood prevention scheme – At the 8th December 2020 Full Council were given a presentation by Fran Hobson on the River Loddon Flood Prevention scheme. It was agreed that a possible contribution would be considered at the February 2021 Full Council.

Resolved at 9th February 2021 Full Council meeting (minute ref 8.1 refers); Whilst the Parish Council supports the River Loddon Flood Relief scheme in principle, it is with regret that it is not able to provide a financial contribution during 2021/22 due to the continued significant impact on its income from the Covid pandemic. However, the

Council will consider a financial contribution when setting its budget for the 2022/23 financial year.

Action 16 Secure cycle storage. Investigate the feasibility of secure cycle storage at Bearwood Recreation Ground. Consider with the facilities improvements plan.

Action 17 Environmental Efficiency of the Parish Councils buildings. This topic area is to look at the environmental efficiency of the buildings and what improvements could be made and at what cost.

The replacement cladding (Community Hall and completed June 2021) and extension to the Winnersh Community Hall (due to commence August 2021), will provide improved thermal and noise efficiency.

The remainder of the facilities form part of the facilities improvements plan.

Action 18 Adoption of Winnersh and Winnersh Triangle Stations. The adoption of the two stations and work to make the locations a pleasant and safe gateway to and from the area is ongoing. This will assist in encouraging the travelling public to choose rail as a means of travel as an alternative to the private car, reducing harmful greenhouse gases and helping towards tackling Climate Change.

Phase 1 installation of Artwork in the 4 waiting shelters at the stations on the theme of destinations (travel by rail) linked to Climate change is ongoing with installation planned for the autumn of 2021.

Action 19 Paperless meetings. Whilst meetings have been 'virtual' copies of reports have been sent electronically. Meetings are now returning to 'in person' and what measures can be introduced so that the Parish Council can reduce the paper copies required for meetings to zero.

Action 20 Education / Publicity. Contact was made with Bearwood School and The Forest School, and the plan was to prepare talks on Climate Change. This links in with our Station Adoptions as well. Once established it would be offered to Winnersh and Wheatfield schools.

Action 21 Energy of the future. This topic is to look at what the Parish Council could do to generate its own energy requirements in the future. This is to be considered with the facilities improvements plan.

Action 22 Carbon footprint of goods and supplies. Wherever possible to purchase goods and supplies locally sourced.

Action 23 Winnersh Matters. To reduce the paper version of Winnersh Matters from 5,000 copies (Summer 2021) to 500 by Summer 2022 with introduction of e-newsletter and magazine.

Action 24 Local Walking and Cycling Infrastructure Plan (LCWIP). The Parish Council submitted comments to the Borough Council related to its draft LCWIP (March 2021) related to the Winnersh Parish Council area. The Council plan to continue to engage in further consultations related to this topic area.

New Actions to consider/investigate

Action A – Future procurement. Whenever relevant and practical, to obtain an Environmental/Climate change policy from suppliers and contractors to demonstrate what steps are being taken to mitigate Climate change.

Action B – Rainwater harvesting. Explore opportunities to reduce water consumption by using rainwater harvesting.

Action C – Communication with residents. Promotion of what Winnersh Parish Council is doing about Climate Change and suggesting ways in which they can help mitigate the impacts.

Action D – Fruit trees planted at Bearwood Recreation Ground. Planting of fruit trees as a small orchard like Winnersh Meadows. Residents may pick the fruit or it's used in the Café? and they are watered using Action B.

Action E – Residents suggested actions. Residents suggested ideas for action using e-newsletter and web site/social media.

Councillor Paul Fishwick, Chair of the Climate Change Working Group.

APPENDIX 3

The Winnersh Sustainable Transport Group (Agenda Item 12)

Stations Adoptions Winnersh and Winnersh Triangle stations

A virtual meeting took place between a representative of the Wokingham Arts Society, the Community Rail partnership and me on Monday 13th September 2021 to share some ideas that the artists had suggested and clarify a few points.

The aim is for the artwork to be completed and installed in the shelters by the end of the Autumn .

Local Cycling and Walking Infrastructure Plan (LCWIP)

The Planning and Transport Committee provided a response on behalf of the Parish Council to the LCWIP consultation on 3rd September 2021.

Councillor Paul Fishwick, Chair of the Winnersh Sustainable Transport Group.

APPENDIX 4

September 2021 Schedule of Payments			
Payee	Description	Amount	Comments
Salaries (PS-CF-KL-JN-JR)		£ 4,892.91	JR has covered CF this month including the fete which explains the increase in salaries and HMRC
HM Revenue & Customs	September	£ 1,277.83	
The Berkshire Pension Fund	September	£ 1,727.79	
Circus Scene	Circus skills at fete	£ 585.00	
Bowak	Cleaning supplies	£ 148.80	
Nick Robbins	Fete Markings for stall holder	£ 330.00	
Berkshire Construction	Extension - 2nd stage payment	£ 18,080.11	
ITQED	Anti-virus & monitoring	£ 35.64	
ITQED	365 and exchange back ups	£ 55.20	
ITQED	365 & Exchange September	£ 133.02	
ITQED	Support - September	£ 98.80	
R Collard	Waste Removal	£ 154.13	
Pest UK	Annual Contract	£ 401.28	
London Hearts	Defibrillator & External heated cabinet	£ 1,453.20	
Butler Signs	Noticeboard Balance	£ 1,025.64	
Web Marketing Matters	September Website Support	£ 164.00	
Nick Robbins	Pitch Marking	£ 240.00	
Sound & Lighting Hire	Fete system hire	£ 420.00	
Ray Prior Falconary	Fete bird display	£ 325.00	
Dave Knight	Window Cleaning	£ 100.00	
Gemma Niles	Damage deposit refund	£ 200.00	
PKF	Year End external audit	£ 720.00	
Geoff Harper	Fire extinguisher for fete and fuel for strimmer	£ 40.06	
Nick Robbins	August Grounds Maintenance	£ 1,053.60	
TOTAL		£ 33,662.01	
Direct Debits			
Sage Payroll	September	£ 8.40	
Sage Accounts	September	£ 54.00	
Hub	Gas community centre	£ 29.14	
Hub	Gas Allnatt	£ 5.13	
Hub	Electricity Allnatt	£ 11.91	
Daisy	Caretaker Phone	£ 11.59	
TOTAL		£ 120.17	
Credit card			
Amazon	Laminating Folders	£ 20.90	
Online Trophies	Fete supplies	£ 53.25	
Trophies plus medals	Fete supplies	£ 17.98	
Monthly fee		£ 3.00	
Total		£ 95.13	
TOTAL SPEND		£ 33,877.31	
Paid since the last meeting			
Total		£ -	
Bank Balance 31/08/2021			
Unity Bank		£ 127,018.24	
Natwest Current Account		£ 2,500.00	
Natwest Reserve Account		£ 32,719.02	The amount has increased by £6,899.68 due to a VAT refund
Bank Total		£ 162,237.26	

APPENDIX 5

August 2021 Schedule of Payments			
Payee	Description	Amount	Comments
Salaries (PS-CF-KL-JN-JR)	August Payroll	£ 4,942.95	JR is covering CF for the last 2 weeks in August which explains why the salary and HMRC payments are increased this month.
HM Revenue & Customs	August HMRC	£ 1,290.43	
The Berkshire Pension Fund	August Pension	£ 1,727.79	
Web Marketing Matters	Website - August	£ 164.00	
Joseph Njenga	Overpayment of booking	£ 32.75	Margaret Muiruri is the account name for this to be transferred to
Big on bouncing	Bouncy castle for fete	£ 851.00	
R Collard	Waste Removal	£ 91.54	July
Berkshire Construction	Deposit	£ 10,331.50	Main Hall extension
Itqed	August Support	£ 98.80	August
Itqed	Anti-virus	£ 35.64	August
Itqed	Back ups	£ 55.20	August
Itqed	365 & Exchange	£ 133.02	August
Kingfisher Direct	Water Bowser	£ 297.53	
Dave Knight	Window Cleaning	£ 100.00	
Beyond First Aid	Event staff hire	£ 200.00	First aiders for the Fete
BT	Internet & Phone	£ 39.00	Office Internet & Phone
A Star Signs	Date Changes to Fete banners	£ 96.00	
TOTAL		£ 20,487.15	
Direct Debits			
Sage Payroll	July	£ 8.40	
Sage Accounts	July	£ 54.00	
Hub Energy	Gas July Allnatt	£ 13.59	Hub energy has gone into administration. EON has taken over, a new DD may need to be set up at some point.
Hub Energy	Gas July Community Ce	£ 58.89	
Hub Energy	Electricity July Allnatt	£ 30.58	
Daisy	Caretaker Phone	£ 11.59	July Bill
TOTAL		£ 177.05	
Credit card			
Rock Awnings	Gazebo	£ 342.95	Gazebo with logo for the Fete and future events
Bracknell Forest BC		£ 21.00	Temporary event licence for the Fete
Monthly Charge		£ 3.00	
Total		£ 366.95	
TOTAL SPEND		£ 21,031.15	
Paid since the last meeting			
Lee Norris	Building Control fee	£ 312.84	Main Hall extension
Nick Robbins	Grounds Maintenance	£ 945.60	July grounds maintenance
Nick Robbins	Recycling Bins	£ 1,717.44	Installation of new bins
Print room group	Newsletters & posters	£ 1,078.00	Winnersh Matters and fete flyers
Total		£ 4,053.88	
Bank Balance 31/07/2021			
Unity Bank		£ 145,743.88	
Natwest Current Account		£ 2,500.00	
Natwest Reserve Account		£ 25,819.07	
Bank Total		£ 174,062.95	