



Winnersh Parish Council

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MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL HELD AT WINNERSH COMMUNITY CENTRE ON TUESDAY 11 JANUARY 2022

PRESENT: Cllrs P Fishwick (Chairman); K. Bradeepan; P Bray; L Doyle;
D Green; S Hanna; G Harper; R Nicholson; R Shepherd-DuBey; J Southgate; C Taylor.

IN ATTENDANCE: P Stoneman (Clerk).

1 APOLOGIES FOR ABSENCE: Apologies were received from Cllrs J Boadu;
B Krauze; F Obileye; L Wooldridge.

2 DECLARATIONS OF INTEREST: None.

3 MINUTES OF THE LAST MEETING AND MATTERS ARISING

3.1 The minutes of the Parish Council meeting held on the 14 December 2021 were **APPROVED**, and the Parish Council **RESOLVED** that the Chairman should sign them as a true record subject to the date shown on the minutes as circulated being changed from 14 November to the 14 December.

3.2 There were no matters arising.

4 PUBLIC SESSION: There were no members of the public in attendance.

5 REPORTS FROM WOKINGHAM BOROUGH COUNCILLORS

5.1 Borough councillors P Bray and P Fishwick had circulated reports in advance of the meeting relating to WBC matters (Appendix 1), and these were noted.

6 QUESTIONS FROM PARISH COUNCILLORS ON PARISH MATTERS: None

7 REPRESENTATIVES ON OUTSIDE BODIES

7.1 Cllr Fishwick advised that he would be attending a Speedwatch session with Finchampstead Parish Council to seek advice on how the scheme operated and how if Winnersh Parish Council were to introduce Speedwatch, the process to enable that.

8 PLANNING & TRANSPORT COMMITTEE

- 8.1 The minutes of the Informal Planning & Transport (P&T) Committee meeting held on the 21 December 2021 were **APPROVED** and it was **RESOLVED** that Cllr Taylor should sign them as a true record.

9 RECREATION & AMENITIES COMMITTEE

- 9.1 The minutes of the Informal Recreation & Amenities (R&A) Committee held on the 4 January 2022 were **APPROVED** and it was **RESOLVED** that Cllr Wooldridge should sign them as a true record.

- 9.2 Cllr Raf Nicholson was in attendance at the meeting and the minutes would be changed to reflect that.

- 9.3 The recommendation that an additional recycling bin be positioned near the basketball court was approved and it was agreed that this would be funded from the climate change emergency budget at a cost of purchase and installation of approximately £800.

ACTION: CLERK

10 CLIMATE CHANGE EMERGENCY

- 10.1 Cllr Fishwick had circulated a Climate Change Emergency report (Appendix 2) in advance of the meeting and the report was noted.

- 10.2 Cllr Fishwick gave an update on the proposed wildflower meadow in Hatch Farm Way and as the developers, Persimmon and Vistry, had agreed to contribute towards the cost of the work at £500 each, the Clerk would write and thank them for their support.

ACTION: CLERK

11 THE WINNERSH SUSTAINABLE TRANSPORT GROUP

- 11.1 The Chairman had circulated a Stations Adoptions report (Appendix 3) in advance of the meeting and the report was noted.

12 HISTORY PROJECT

- 12.1 Cllr Wooldridge was not in attendance so the update on the History Project would be deferred to the next meeting.

13 SCHEDULE OF PAYMENTS

- 13.1 The schedule of payments, due since the last meeting, was circulated in advance of the meeting (Appendix 4), and upon the **PROPOSAL** of Cllr Harper, **SECONDED** by Cllr Southgate, it was **RESOLVED** to make payments totalling £17,421.46.

- 13.2 The bank balance at the 31 December 2021 was £190,369.02.

14 LOCAL PLAN UPDATE

- 14.1 Cllr Fishwick had circulated a draft response to the Local Plan Update that had been considered by the Planning & Transport Committee (P&T) on the 21 December 2021. The consultation period would end on the 24 January 2022 and in order to meet the deadline Cllr Fishwick sought views on the draft response.

14.2 Members went through the draft comments comprehensively and agreed with the proposed response in each case and/or made suggestions for some minor changes.

14.3 The Council **RESOLVED** to delegate the responsibility of finalising and submitting a response to Wokingham Borough Council to Cllr Fishwick, Cllr Wooldridge and Cllr Taylor. A final draft would be circulated to all Members before submission.

ACTION: CLLRS FISHWICK/WOOLDRIDGE/TAYOR

15 CORRESPONDENCE

15.1 The following items of correspondence were raised and noted:-

16/12/21 Email from Wokingham Borough Council
Subject: WBC Infrastructure Funding Statement 2020 - 2021

17/12/21 Email from Thames Valley Police – Neighbourhood Alert
Subject: E-Scooters

Following a discussion about the impact that e-scooter riders were having in the Community it was agreed that the Clerk would write to the Police to establish what enforcement was taking place.

ACTION: CLERK

5/1/22 Email from CLASP Wokingham
Subject: Notification and invitation to attend the CLASP AGM on the 21 January 2022

7/1/22 Email from Wokingham Borough Council
Subject: Let's Talk Climate

The clerk was asked to raise at the Clerks Forum how a Parish Council could express an interest in 'Let's Talk Climate'.

ACTION: CLERK

10/1/22 Email from Royal Berkshire Fire Authority (RBFA)
Subject: RFBA Council Tax Consultation 2022/23

16 URGENT MATTERS:

16.1 Cllr Southgate advised that preparations would need to start for the Winnersh Fete on the 18 June 2022 and it would be necessary to pull together a core group to start planning the event. Cllr Bradeepan asked about what plans WPC had for the Queen's Platinum Jubilee and Cllr Southgate responded suggesting that an option would be to make it a theme for the Fete.

17 DATE OF THE NEXT MEETING: Tuesday 8 FEBRUARY 2022 at 19:30.

There being no further business the meeting closed at 21.10.

Signed: Cllr P Fishwick _____

Chairman of Winnersh Parish Council

APPENDIX 1

REPORTS FROM BOROUGH COUNCILLORS (Agenda Item 5)

Report to the Parish Council Meeting on 11 January 2022 by Borough Councillor Paul Fishwick

Borough Council committee meetings

Since the last Full Council meetings (14th December 2021), there have been very few meetings due to the Christmas/New Year period and there has only been one meeting held where I am on that committee.

Community and Corporate Overview and Scrutiny Committee – 5th January 2022

Key items on the agenda were:

Item 68 - Planning Enforcement; Building Control; and Housing Acts

Item 69 - Medium Term Financial Plan 2022-25: Revenue and Capital Budget*

*Cllr Prue Bray has highlighted in her report some of the pressures that the Borough Council is facing.

[Agenda for Community and Corporate Overview and Scrutiny Committee on Wednesday, 5th January, 2022, 7.00 pm - Wokingham Borough Council \(moderngov.co.uk\)](#)

Winnersh specific

Winnersh Relief Road Phase 2

As reported to the last Full Council, on the 10th September I highlighted to the Project team issues with the raised junction pedestrian/cycle table at entrance access to Woodward Close, where vehicles were close to 'grounding' the front of the vehicle.

The team are reviewing the issue and I will be in contact with them again this week.

Hatchwood Mill Estate

The three Borough ward councillors have continued to be involved with the condition of the none adopted infrastructure on the estate that is due to be handed over to the Management Company later this year. It has been noted that remedial works are being carried out across the estate.

Report to the Parish Council Meeting on 11 January 2022 by Borough Councillor Prue Bray

Because of Christmas, not much has been going on at the Borough Council since our last meeting.

The Local Government settlement is a one year deal which allows the council to set an additional social care precept, of 1%, with the maximum overall Council Tax rise still subject to a referendum if above the 2% limit. The maximum rise in Wokingham Borough is therefore 3%. As inflation is running at over 5%, this represents a real terms decrease in the amount of money WBC will have available.

The government has announced a one-off "Services Grant" of £822 million. The precise split between authorities is not yet clear, but Wokingham Borough's share is not likely to be significant enough to assist the Council much with its budget.

I am currently working on my response to the consultation on the Local Plan.

Climate Change Emergency Report – January 2022 (Agenda Item 10)

Climate Change Emergency Report

The Working Group currently consists of councillors Fishwick (Chair), Doyle (new member), Green (new member), Krauze (apologies) and Shepherd-DuBey.

Hatch Farm Way – Wildflower Meadow

At the last meeting of Council (item 9 refers) a report updated members on the progress with the proposed Wildflower meadow.

I have approached the developers Persimmon and Vistry informing them that the Borough Council had raised no objections to the creation of the Wildflower Meadow and as a community gesture, wondered if they would be willing to carry out any of the initial work such as treatment with herbicide and rotavate the soil? Or a contribution towards the costs?

In response to my mail and writing on behalf of both developers Darren McArthur Regional Technical Manager of Vistry Thames Valley wrote.

“Its good to hear that you have received approval from the Borough Council, I can confirm that both Persimmon and Vistry have no objections to the planting of the wildflower meadow.

As a gesture of goodwill both developers have agreed to contribute towards the cost of this work to a value of £500 each, therefore an overall contribution of £1000 to the Parish Council.

Please let me know how you wish to proceed regarding the payment of the contribution at the appropriate time.”

The contribution by both developers towards this exciting project is most welcome and I recommend that the Clerk writes to the developers thanking them for their contribution following the Full Council meeting.

Councillor Paul Fishwick, Chair of the Climate Change Working Group

The Winnersh Sustainable Transport Group (Agenda Item 11)

Stations Adoptions Winnersh and Winnersh Triangle stations

Since the last Full Council meeting on 14th December 2021 with the Christmas/New Year period there is not much to report.

The Community Rail Partnership virtual meeting had been arranged on 6th January 2022 with representatives of SWR who maintain the shelters to agree the process for the installation of the artwork, and a protocol related to cleaning and general maintenance of the shelters once the artwork is in place was cancelled at short notice. A new date is awaited.

A virtual meeting of the Winnersh Sustainable Transport Group is also planned during January 2022 (dates/times circulated) to discuss the next phase of improvements at the stations, recruit volunteers from the public and obtain Health & Safety training for all.

Revised timetable on SWR network

Due to the impact of the Omicron virus a revised timetable will come into operation on the SWR network. Most Train Operating companies are or have introduced similar arrangements.

More details can be found here [Live Train Times & Travel Information | South Western Railway](#)

Councillor Paul Fishwick, Chair of the Winnersh Sustainable Transport Group.

APPENDIX 4

Schedule of Payments - January 2022			
Payee	Description	Amount	Comments
Payroll			
Salaries (PS-CF-JN-JR)	Net salaries	£ 3,872.62	January 2022 payroll
HM Revenue & Customs	PAYE & NI	£ 1,203.53	
The Berkshire Pension Fund	LGPS contributions	£ 1,476.64	
Invoiced Payments			
Berkshire Construction	Storage extension	£ 7,577.21	Final Payment
Collard	Waste removal	£ 82.03	7Dec21-24Dec21
D Knight	Window cleaning	£ 120.00	Jan-22
EON	Gas - Allnatt Pavilion	£ 160.70	1Dec-3Jan22
EON	Electric - Allnatt Pavilion	£ 60.67	3Dec-31Dec21
EON	Electric - Community Ce	£ 209.80	1Dec21-31Dec21
ITQED	365 monthly licences	£ 133.02	Jan-22
ITQED	IT monthly support	£ 98.80	Jan-22
ITQED	PC backups & anti-virus	£ 35.64	Jan-22
ITQED	365 backup	£ 55.20	Jan-22
RBS Rialtas	Bookings Software	£ 355.20	28Jan2022 (12mths)
RBS Rialtas	Accounts software	£ 979.20	9Jan2022 (12mths)
N Robins	Grounds maintenance	£ 436.80	Dec-21
N Robins	Tree	£ 66.00	Replace damaged sapling
SSE Southern Electric	WCC Car Park Lamp	£ 63.84	Continuous (PEC) 24 Sept-24Dec21
SSE Southern Electric	WCC Car Park Lamp	£ 115.59	Energy used 24 Sept-24Dec21
Web Marketing Matters	Website support	£ 147.60	Dec-21
TOTAL for Payroll/Invoiced Payments/Refunds		£ 17,250.09	
Direct Debits			
BT	Broadband and phone	£ 39.00	DD 29Dec21
Sage	Payroll (Jan 2022)	£ 8.40	DD Jan-22
Sage	Accounts	£ 61.20	DD Jan-22
Daisy	Caretaker mobile phone	£ 11.59	DD 16Jan21
TOTAL for Direct Debits		£ 120.19	
Lloyds/UNITY Bank Multipay Card			
Lloyds Bank	Multipay Card Fee	£ 3.00	04-Jan-22
Lloyds Bank	Screwfix	£ 48.18	20-Dec-21
TOTAL for Multipay Card by Direct Debit		£ 51.18	
TOTAL SPEND		£ 17,421.46	
Paid since the last meeting			
TOTAL paid since last meeting		£ -	
Bank Balance at 31 December 2021			
Unity Bank		£ 149,482.27	
Natwest Current Account		£ 2,500.00	
Natwest Reserve Account		£ 38,386.75	
TOTAL for all Bank Accounts		190,369.02	