



## Winnersh Parish Council

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### MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL HELD AT WINNERSH COMMUNITY CENTRE ON TUESDAY 8 FEBRUARY 2022

**PRESENT:** Cllrs P Fishwick (Chairman); J Boadu; K. Bradeepan; P Bray; L Doyle;  
S Hanna; G Harper; R Nicholson; F Obileye; J Southgate;

**IN ATTENDANCE:** P Stoneman (Clerk).

- 1 APOLOGIES FOR ABSENCE:** Apologies were received from Cllrs D Green  
B Krauze; R Shepherd-DuBey; C Taylor; L Wooldridge.

- 1.1 The Clerk advised that Cllr Krauze had submitted a formal request to extend his leave of absence for a further term of 3 months until the 12 April 2022. The Clerk had shared the request, and the circumstances, with members of the Executive Committee. The Executive Committee recommended that Full Council be asked to formally approve the request. Cllr Fishwick **PROPOSED** that, given the circumstances, leave of absences for Cllr Krauze be authorised and extended to the 12 April, and this was unanimously agreed. The Clerk was asked to inform Cllr Krauze of the decision and to pass on the best wishes of the council.

**ACTION: CLERK**

- 2 DECLARATIONS OF INTEREST:** Cllr Doyle declared an interest in correspondence Item 18.1.4, being a volunteer at Wokingham Citizens Advice.

### **3 MINUTES OF THE LAST MEETING AND MATTERS ARISING**

- 3.1 The minutes of the Parish Council meeting held on the 11 January 2022 were **APPROVED**, and the Parish Council **RESOLVED** that the Chairman should sign them as a true record.
- 3.2 Matters arising:-
- 3.2.1 Item 9.3: A recycling bin, to be located close to the basketball court, had been ordered.
- 3.2.2 Item 10.2: A meeting was being arranged between Cllr Fishwick and Mr Robins to assess the extent of the work for the proposed wildflower meadow in Hatch Farm Way.
- 3.2.3 Item 14.3: The WPC response to the Local Plan Update consultation had been submitted to Wokingham Borough Council.

3.2.4 Item 15.1: At the request of the council, the Clerk had raised concerns at the Clerks Forum about the illegal use of E-Scooters on the public highway. The Clerk was advised that the Wokingham Community Safety Partnership were currently discussing the concerns, including how to discourage illegal use and enforcement methods.

3.2.5 Item 15.1: The Clerks Forum had been in contact with WBC about how to engage with 'Let's Talk Climate' and a response was awaited.

**4 PUBLIC SESSION:** There were no members of the public in attendance.

## **5 REPORTS FROM WOKINGHAM BOROUGH COUNCILLORS**

5.1 Borough councillors P Bray and P Fishwick had circulated reports in advance of the meeting relating to WBC matters (Appendix 1), and these were noted.

5.2 Cllr Bray advised that the rough sleeper outside Sainsburys had accommodation and that the WBC outreach team were working with him.

## **6 QUESTIONS FROM PARISH COUNCILLORS ON PARISH MATTERS**

6.1 There had been no questions received on parish matters.

## **7 REPRESENTATIVES ON OUTSIDE BODIES**

7.1 Cllr Fishwick advised that he had attended a Speedwatch session with Finchampstead Parish Council to seek advice on how the scheme operated and the process to follow should Winnersh Parish Council introduce a similar Speedwatch scheme (Appendix 2).

7.2 Cllr Hanna asked how the equipment was provided i.e., was that through the police? Cllr Fishwick advised that Thames Valley Police had an equipment borrowing service to enable schemes to run without the need to commit to expenditure in the initial stages. Schemes wanting to continue would then need to purchase all necessary equipment.

7.3 Cllr Southgate suggested that WPC trial the scheme before committing any expenditure to the purchase of equipment.

7.4 Cllr Hanna briefed the council on his attendance at the Borough / Parish Liaison Forum. The topics covered included the following:-

7.4.1 Planning applications: A number of parishes were reporting that residents were not always being informed of planning applications in their locality. It was suggested that notices be spread more widely in the area where planning applications had been made.

7.4.2 Tree strategy & 250,000 tree planting project: an update and presentation had been given on the emerging Tree Strategy and the Climate Emergency project to plant 250,000 trees across the Borough.

7.4.3 Tackling homelessness in the borough: a presentation was given on measures to tackle homelessness in the Borough.

7.4.4 Update on the covid-19 pandemic: an update was given on the latest developments relating to the Covid-19 pandemic including that Wokingham was the second highest in the UK for booster jabs (16 years + ) at 86%.

- 7.5 Cllr Harper expressed disappointment that as Cllr Hanna's deputy on the liaison group, he had not received any information from WBC about the meeting. The Clerk would contact WBC to ensure that Cllr Harper would also receive the agenda and minutes for future meetings. **ACTION: CLERK**

## **8 PLANNING & TRANSPORT COMMITTEE**

- 8.1 The minutes of the Informal Planning & Transport (P&T) Committee meeting held on the 18 January 2022 were **APPROVED** and it was **RESOLVED** that Cllr Taylor should sign them as a true record.

## **9 RECREATION & AMENITIES COMMITTEE**

- 9.1 The minutes of the Informal Recreation & Amenities (R&A) Committee held on the 1 February 2022 were **APPROVED** and it was **RESOLVED** that Cllr Wooldridge should sign them as a true record.

- 9.2 The recommendation (minute 7.3) to progress projects as a matter of urgency for the installation of new doors, access control equipment and improved CCTV was approved.

**ACTION: CLERK**

## **10 FINANCE & GENERAL PURPOSES COMMITTEE**

- 10.1 The minutes of the Finance & General Purposes Committee (F&GP) held on the 25 January 2022 were **APPROVED** and it was **RESOLVED** that Cllr Southgate should sign them as a true record.
- 10.2 Cllr Southgate highlighted that the interim Internal Audit Report had been received and despite a small number of accounting errors, the control systems and procedures appeared effective.
- 10.3 Cllr Harper thanked the Clerk for his efforts in ensuring the council continued to maintain a good record for keeping the accounts in good order and for providing all the necessary information and support to the auditor.
- 10.4 Cllr Southgate explained that the list of aged debtors and creditors had been discussed and that whilst efforts had been made to clear as many as possible there were still a few outstanding. It was considered that these were most likely to be accounting errors following the transition from SAGE to Rialtas accounting software. The Clerk had been asked to investigate only those remaining debtors/creditors that were shown on the list since September 2020. **ACTION: CLERK**

## **11 QUARTER 3 ACCOUNTS (2021/22), BUDGET AND PRECEPT (2022/23)**

- 11.1 Quarter 3 Accounts (Appendix 3): Cllr Southgate **PROPOSED** that the Quarter 3 accounts be approved and this was unanimously **AGREED**.
- 11.2 Budget 2022/23 (Appendix 4): Cllr Southgate set out the proposed budget for 2022/23 and explained that further work was required in relation to the list of capital projects. The list as presented would be worked through and where necessary more accurate estimates from suppliers would need to be obtained. It was agreed that this would be considered by F&GP at the next meeting on 26 April 2022. Cllr Southgate **PROPOSED** that the budget for 2022/23 be approved and this was unanimously **AGREED**.

- 11.3 Parish Precept 2022/23: Cllr Southgate explained that in order to balance the budget, Winnersh Parish Council would require a council tax charge of £41.86 for a Band D property. This would be a 3% increase on the previous year and would generate £186,917 from the precept. Cllr Southgate **PROPOSED** that the precept be set at £41.86 for 2022/23 and this was unanimously **AGREED**.

## **12 SCHEDULE OF PAYMENTS**

- 12.1 The schedule of payments, due since the last meeting, was circulated in advance of the meeting (Appendix 5), and upon the **PROPOSAL** of Cllr Fishwick, **SECONDED** by Cllr Hanna, it was **RESOLVED** to make payments totalling ££9,293.07.

- 12.2 The bank balance at the 31 January 2022 was £180,335.00.

## **13 CLIMATE CHANGE EMERGENCY**

- 13.1 Cllr Fishwick had circulated a Climate Change Emergency report (Appendix 6) in advance of the meeting and the report was noted.
- 13.2 Cllr Nicholson asked about glass recycling and why the facility was no longer provided at Sainsbury's car park. Cllr Fishwick explained that this had been a private arrangement and there had been issues due to the large quantity of glass being deposited. The glass recycling bin had now been returned to Sainsbury's.
- 13.3 Cllr Fishwick and Cllr Bray explained that there were other sites for recycling glass including Sindlesham Court (Mole Road), Dinton Pastures and the British Legion (Woodward Close) and it was agreed that the information would be put on the WPC website.
- ACTION: CELO**

## **14 THE WINNERSH SUSTAINABLE TRANSPORT GROUP**

- 14.1 The Chairman had circulated a Stations Adoptions report (Appendix 7) in advance of the meeting and the report was noted.

## **15 HISTORY PROJECT**

- 15.1 Cllr Wooldridge had circulated a History Project report (Appendix 8) in advance of the meeting and the report was noted.
- 15.2 Cllr Bray asked if a display could be held at the Summer Fete with items from the time when Elizabeth II became the Queen in 1952. **ACTION: CLLR WOOLDRIDGE**

## **16 WINNERSH FETE**

- 16.1 Cllr Southgate gave an update on progress for the Winnersh Fete that would be held on the 18 June 2022. The inaugural planning meeting was held on the 27 January and good progress was being made. Whilst Wokingham Borough Council were not able to be involved in the event in 2021, WBC staff would be participating in the 2022 event and they would arrange and fund activities including the climbing wall and inflatables and they would arrange first aid cover.
- 16.2 Invitations had been sent out to traders and there had been sixteen positive responses so far. Plans for the main arena would need to be progressed and arrangements for the planning and running of the main arena would be considered at the next meeting.

- 16.3 The working group would agree which charities (one local and one national) to support from the fete proceeds at the next working group meeting.

## **17 QUEEN'S PLATINUM JUBILEE**

- 17.1 The idea of planting a tree on Bearwood Recreation Ground to mark the Queen's Platinum Jubilee was discussed. The council agreed to fund and plant an English oak tree and a flowering cherry tree. The Clerk advised that such trees would cost around £600 each to purchase.
- 17.2 Cllr Bray suggested the oak tree be named the 'Queen Elizabeth II Oak' and that was agreed. Members agreed to purchase and plant the trees as soon as possible and to provide a plaque that would be installed and unveiled in June 2022.

**ACTION: CLERK/CELO**

## **18 CORRESPONDENCE**

- 18.1 The following items of correspondence were raised and noted:-

18.1.1 24/01/22 Email from Wokingham Borough Council

Subject: Have your say on draft Anti-Poverty Strategy for Wokingham Borough  
Cllr Bradeepan agreed to look at the strategy and respond as appropriate

**ACTION: CLLR BRADEEPAN**

18.1.2 02/02/22 Email from Wokingham Borough Council

Subject: Consultation on Taxi Fares

18.1.3 03/02/22 Email from Thames Valley Police

Subject: Have Your Say event at WCC - 12 February, 2022

18.1.4 06/02/22 Email from Citizens Advice Wokingham

Subject: Citizens Advice Wokingham - February Newsletter

18.1.5 08/02/22 Email from Wokingham Borough Council

Subject: Help shape fun activities for your child

18.1.6 08/02/22 Email from Thames Valley Police

Subject: Money seized from Criminals by TVP Given back to communities

Clerk to explore if funding could be used to purchase Speedwatch equipment.

**ACTION: CLERK**

## **19 URGENT MATTERS: None**

## **20 DATE OF THE NEXT MEETING: Tuesday 8 MARCH 2022 at 19:30.**

There being no further business the meeting closed at 20.42.

Signed: Cllr P Fishwick \_\_\_\_\_

Chairman of Winnersh Parish Council

### REPORTS FROM BOROUGH COUNCILLORS (Agenda Item 5)

**Report to the Parish Council Meeting on 8 February 2022 by Borough Councillor Paul Fishwick**

#### **Borough Council committee meetings**

Since the last Full Council meetings (11<sup>th</sup> January 2022, there have been several meetings held where I am on that committee.

#### **Overview & Scrutiny Management Committee – 11<sup>th</sup> January 2022**

I had to send apologies for this meeting due to the Parish Council Full Council.

Key items on the agenda were:

Item 62 - Quarter 2 2021/22 Performance Monitoring Report

Item 63 – Climate Emergency Action Plan

Item 64 – Tree Strategy

Item 65 – Tree protection and Biodiversity Task & Finish Group update (please note that I am a member on this group).

[Agenda for Overview and Scrutiny Management Committee on Tuesday, 11th January, 2022, 7.00 pm - Wokingham Borough Council \(moderngov.co.uk\)](#)

#### **Full Council – 20<sup>th</sup> January 2022**

Key items on the agenda were:

Item 77 – Council's Anti-abuse charter

Item 78 – Council tax base 22/23

Item 79 – Council tax reduction scheme 22/23

Item 80 – Treasury management mid-year report 2021-22

Item 81 – Procurement of external audit

Item 82 – Appointment of Town/Parish Council representative on the standards committee

Item 83 – Appointment to Royal Berkshire Fire Authority

Item 84 – Timetable of meetings

Item 85 – White ribbon motion

Item 86 – Member questions

Item 87 – Continuation of meeting beyond 10:30pm – It was proposed by Prue Bray and seconded by Sarah Kerr to extend the meeting by 30 minutes. This was put to the vote and lost.

Item 88 – ward questions

This included a Winnersh ward question from me;

I am sure that we all want to see school students walking and cycling to school safely. However, the Council's policy on not salting signed cycle routes has resulted in many students coming off their bikes and injuring themselves on their way to Wheatfield and Forest schools in Winnersh on Tuesday morning, when air temperature fell to -3 with widespread ice. These incidents have dented the confidence of many students who are now asking parents to drive them to school. What actions will the Executive Member take to make cycling safer on these dedicated cycling routes?

#### **Answer**

I believe that we may have discussed the gritting of cycle routes recently, maybe a couple of meetings ago. At the time I was told that there wasn't sufficient cycle usage to be able to grit them and for them to remain safe. What happens is, if you grit something and no one uses it for a while, it actually freezes over again. So, if you could give me the precise route, I can get someone to assess whether there is enough traffic to make gritting work. Just send me an email. Due to time constraints, no further items were considered.

[Agenda for Council on Thursday, 20th January, 2022, 7.30 pm - Wokingham Borough Council \(moderngov.co.uk\)](https://www.moderngov.co.uk/agenda/2022/01/20/730pm-wokingham-borough-council)

#### **Licensing and Appels Committee – 26<sup>th</sup> January 2022**

Key items on the agenda were:

Item 22 – Fees and charges for Licensable activities 2022/23

- Item 23 - Statutory Consultation on Increase to Hackney Carriage Fare Tariffs

#### **Extraordinary overview & Scrutiny Committee – 8<sup>th</sup> February 2022**

I have sent apologies to this meeting as it is being held at the same time at Winnersh parish Council Full Council. There is one key item on the agenda, Call-In of Executive Member Decision, which has been referred to in Prue Bray's report.

#### **Winnersh specific**

##### **Local Plan Update**

I have submitted my 8-page response to the Local Plan update which generally aligns with the submission of the Parish Council. It was emailed to Wokingham Borough Council and the submission covers all sites proposed within or partially within Winnersh ward/Parish including Local Green space.

##### **Local Cycling and Walking Infrastructure Plan (LCWIP)**

Wokingham BC officers have now considered the responses from the previous consultation covering the whole borough, in which the Parish Council made a submission together with a joint Borough ward councillors' submission in July 2022.

The Borough Council will be asking for comments on the primary route network of the LCWIP in mid-February 2022 and the Parish Council can make representation through the Planning & Transport Committee.

##### **Winnersh Relief Road Phase 2**

As reported to the last Full Council, on the 10<sup>th</sup> September I highlighted to the Project team issues with the raised junction pedestrian/cycle table at entrance access to Woodward Close, where vehicles were close to 'grounding' the front of the vehicle.

The Project team have reviewed the shape of the entrance 'table' into Woodward Close and agreed that the 'downward' shape is the incorrect profile. Work to rectify this will be carried out during the next few months.

I am continuing to press for further remedial action at other locations (along with Prue and Rachelle) on this project.

### **Hatchwood Mill Estate**

The three Borough ward councillors have continued to be involved with the condition of the none adopted infrastructure on the estate that is due to be handed over to the Management Company later this year, and remedial works have continued across the estate.

### **Winnersh Meadows**

Rachelle and I met with officers on 4<sup>th</sup> February to look at the condition of the official walkways through the country park. There are several areas that were flooded with surface water and very muddy and this was following the 6<sup>th</sup> driest January since records began 101 years ago.

Officers agreed to look at what could be feasible.

### **Missing English Oak**



At the same time of the visit, we highlighted the missing English Oak tree (tree 18) that was planted as one of 60 trees to celebrate the Queens Diamond Jubilee in 2012.

Officers agreed to place an order for a replacement English Oak that should be planted in approximately 6 weeks time.

I have informed the Wokingham Veteran Tree Association.

### **Waiting restriction requests**

On behalf of all three Borough ward councillors, I have submitted a request for waiting restrictions including evidence at **Sadlers Lane** junction with Reading Road where vehicles entering Sadlers Lane are confronted by vehicles exiting due to a long line of parked vehicles. These vehicles are not from the NWDR construction site.



The second site is **Lenham Close** at its junction with Old Forest Road and extending into Lenham Close at the first junction within the street. These vehicles appear to originate from the new development opposite at Morris Close (Emmbrook ward) and vehicles park on the junction and partly on the footway with Old Forest Road creating a dangerous situation.

The third location is **Watmore Lane** near its junction with Greenwood Grove. The issues here only occur during morning (drop-off) and afternoon (pick up) times from Winnersh school.

### **Report to the Parish Council Meeting on 8 February 2022 by Borough Councillor Prue Bray**

I spent most of January writing my response to the Local Plan Update, which I submitted in time for the deadline. It generally conforms to the views expressed in the Parish Council's own response. It is a bit too long to attach to this report, so instead if you are interested in reading it, you can see it in more easily digestible sections on my blog:

<https://pruebray.mycouncillor.org.uk/>

I have also either continued to pursue or started pursuing a number of pieces of casework with council officers, covering a variety of issues, including:

- Delays with Education Health and Care Plans (required for children with special educational needs and disabilities to get the right education provision)
- A homeless person
- Progress on the new temporary accommodation at Grovelands Park
- Reporting pot holes
- Snagging on the Winnersh Relief Road
- Landscaping for Hatchwood Mill
- Unresponsive housing association
- General benefits and housing advice
- Vegetation overgrowing street lights
- Dropped kerb
- Access to NHS dentist

I was also a signatory on a call-in notice. This related to an Individual Executive Member Decision to implement an Off-Street Parking Traffic Regulation Order. This order introduced a large number of changes to the council's car parks, including a requirement that people will be required to display a ticket at all times even when there is no charge. This is being introduced to try to tackle anti-social behaviour in car parks. While I understand that having regulations in car parks 24/7 will mean enforcement of those regulations can be carried out at all times, in my view it has not been explained satisfactorily what will happen if residents fail to display a ticket at a time when parking is free. The agenda for the meeting still does not clarify this point, as the officer response to the call-in notice appears to suggest that the council intends to subject residents to fines in those circumstances, which seems to me to be unfair. The meeting to hear the call-in is at the same time as the Parish Council meeting. Hopefully it will clarify things. There are other problems with the explanation for the decision but in my view, this is the main one.

To explain call-ins, this is a process by which any 5 councillors who are not on the Executive can ask for the Overview & Scrutiny Management Committee to look in detail at a decision made by the Executive to see whether it observes the principles of openness and proportionality, taking advice from officers ensuring consultation has been carried out properly. The committee cannot overturn a decision but can ask the Executive to take a decision again and make recommendations about what information should be looked at or process should be followed when doing so.

### Speedwatch Report – February 2022 (Agenda Item 7.1)

Alleged speeding of traffic is a constant complaint from residents. Thames Valley Police are reliant on Community Speedwatch and the Parish Council investigated setting one up in 2019, but once the Covid pandemic hit the Police ceased all speedwatch operations.

Finchampstead PC have been operating a successful Community Speedwatch for a number of years and I was invited to attend one of their sessions with representatives of Finchampstead Parish Council and a resident volunteer on 14<sup>th</sup> January 2022.

During the 1-hour session on the B3430 Nine Mile Ride Eastbound traffic near Kiln Ride there were 25 vehicles exceeding the speed limit criteria (30mph + 10% + 2mph = 35mph) out of 314 vehicles. 2 additional vehicles were exceeding the speed limit but turned off into side roads before their number plate could be registered.

One vehicle was registered as 46+mph. The equipment only indicates 46+ when they exceed 46mph.

However, we later learned that Thames Valley Police have stopped processing the data obtained from the equipment that Finchampstead Parish Council use and they will need to purchase more advanced equipment to enable the Police to process the data collected. Finchampstead PC have included this in their budget to enable the service to continue.

I have explored sharing equipment with Finchampstead PC but it would not be insured unless a member of Finchampstead PC was also attending the site in Winnersh, which is not practical. Therefore, Winnersh PC would need to purchase their own equipment and I have submitted a budget for this to be considered.

**Councillor Paul Fishwick**

**Q3    ACCOUNTS TO BE ADDED**

## APPENDIX 4

### WINNERSH PARISH COUNCIL BUDGET SUMMARY 2022/23 Full Council Meeting 8 February 2022

		2021/22 £	2022/23 £
a	Expenditure excluding Capital/Special Projects	160,835	172,775
b	Income excluding Precept	32,420	64,480
c=a-b	<b>Excess of Expenditure over Income</b>	<b>128,415</b>	<b>108,295</b>
d	General Reserves	40,000	40,000
e	Bank Balance Brought Forward	600	85,978
f=c+d-e	Earmarked Reserves - already deducted from balance brought fwd <b>Balance to be Funded excluding Projects</b>	<b>167,815</b>	<b>62,317</b>
g	Capital / Special Projects	40,000	104,600
h	Long term facility improvements (previously 'Other Projects')	5,000	20,000
i	Funding from CIL	38,140	0
j=f+g+h+i	<b>Total for Funding by Precept</b> <i>Change from Previous Year</i>	<b>174,675</b> +11.4%	<b>186,917</b> +7.0%
k	<i>Tax Base (nominal number of Band D properties)</i>	4,117.7	4,465.3
m=J/k	<b>Council Tax Charge for Band D Property</b> <i>Change from Previous Year</i>	<b>40.64</b> +9.2%	<b>41.86</b> +3.0%
<b>Capital/Special Projects (by Committee)</b>			
	Full Council	5,000	16,100
	F&GP	0	500
	R&A	40,000	88,000
g	<b>Total Capital/Special Projects</b>	<b>45,000</b>	<b>104,600</b>
h	<b>Long Term Facility Improvements</b>	<b>0</b>	<b>20,000</b>
	<b>Total for all projects in 2022/23</b>	<b>45,000</b>	<b>124,600</b>
<b>Note:</b>			
<b>The following earmarked reserves are not included in the above summary:</b>			
	Allotments (payment in lieu of storage units)	28,742	
	CIL pre 21/22	37,840	
	CIL 21/22	10,776	
	Winnersh History Project	2,379	
	<b>Total</b>	<b>79,737</b>	

### Potential Capital Projects 2022/23

#### R&A COMMITTEE

##### 1) Path (repair) £10,000

- Replace the footpath with bitmac/resin or similar or replace/repair rocking and broken slabs between the car park and the community centre and around by the Sindlesham Room/Parish Office.

##### 2) Doors £15,000

- Entrance to Winnersh Hall
- Entrance to Sindlesham Room
- Parish Office
- Winnersh Hall fire escape
- Winnersh Hall - storage room
- Accessible Toilet (Allnatt Pavilion)

##### 3) Toilets £30,000

- Replace the toilets in the WCC and replace with 3 unisex and 1 accessible + corridor to lead to the outside.

##### 4) Main Hall Floor £13,000

- Replace with laminate floor.

##### 5) CCTV £8,000

- Provide additional CCTV cameras and replace existing, including control equipment.

##### 6) Ramp £2,000

- Raise the level of footpath to the threshold at Sindlesham Room entrance.

##### 7) Lighting £2,000

- Low level/dimmable lighting in the Winnersh Hall and Sindlesham Room.

##### 8) Curtains/blinds £8,000

- Replace curtains/blinds in the Winnersh Hall/Sindlesham Room/ Allnatt Pavilion and Parish Office.

#### F&GP

##### 9) Small projects that may arise throughout the year £500

#### FULL COUNCIL

##### 10) Climate Change emergency Initiatives £10,000

##### 11) Station Adoption Initiatives £500

##### 12) Speedwatch £5,600

- Purchase of Speedwatch equipment.

**TOTAL = £104,600**

## APPENDIX 5

Schedule of Payments - February 2022			
Payee	Description	Amount	Comments
Payroll			
Net Salaries	Net Salaries (PS/CF/JN/JR)	£ 3,939.74	Payroll - Feb 2022
HMRC	PAYE & NI	£ 1,219.93	
Berkshire LGPS	LGPS Contributions	£ 1,476.64	
Invoiced Payments			
Bowak	Cleaning Supplies	£ 178.46	11-Jan-22
Collard	Waste removal	£ 60.57	04Jan-22Jan2022
D Knight	Window cleaning	£ 120.00	
EON	Gas - Allnatt Pavilion	£ 101.48	Jan-22
EON	Electric - Allnatt Pavilion	£ 67.64	Jan-22
EON	Electric - Comm'ty C'tre	£ 181.90	Jan-22
ITQED	365 monthly licences	£ 133.02	Feb-22
ITQED	IT monthly support	£ 98.80	Feb-22
ITQED	PC backups & anti-virus	£ 35.64	Feb-22
ITQED	365 backup	£ 55.20	Feb-22
SLCC	Membership - P Stoneman	£ 215.00	Jan-22
NALC	Recruitment advert	£ 120.00	Jan-22
N Robins	Grounds maintenance	£ 436.80	Jan-22
Web Mark'ting Matt's	Website support	£ 147.60	Jan-22
Hirer (GA)	Hire charge refund	£ 264.70	Cancelled event
Hirer (RG)	Hire deposit refund	£ 60.00	Cancelled event
Hirer (OM-A)	Hire deposit refund	£ 60.00	Cancelled event
TOTAL for Payroll/Invoiced Payments/Refunds		£ 8,973.12	
Direct Debits			
BT	Broadband and phone	£ 40.22	DD 30-Jan-22
Sage	Payroll (Jan 2022)	£ 8.40	DD 28-Jan-22
Sage	Accounts	£ 61.20	DD 01-Feb-22
Daisy	Caretaker mobile phone	£ 11.59	DD 13-Feb-22
TOTAL for Direct Debits		£ 121.41	
Lloyds/UNITY Bank Multipay Card			
Lloyds Bank	Multipay Card Fee	£ 3.00	02-Feb-22
Timpson	Field Gate Keys	£ 28.00	10-Jan-22
INDEED	Job Advert	£ 15.53	15-Jan-22
Timpson	WCC/AP Keys	£ 30.00	28-Jan-22
Argos	USB Data stick for CCTV	£ 14.99	28-Jan-22
INDEED	Job Advert	£ 107.02	01-Feb-22
TOTAL for Multipay Card by Direct Debit		£ 198.54	
TOTAL SPEND		£ 9,293.07	
Paid since the last meeting			
TOTAL paid since last meeting		£ -	
Bank Balance at 31 January 2022			
Unity Bank		£ 139,447.92	
NatWest Current Account		£ 2,500.00	
NatWest Reserve Account		£ 38,387.08	
TOTAL for all Bank Accounts		£ 180,335.00	

### **Climate Change Emergency Report – February 2022 (Agenda Item 13)**

#### **Climate Change Emergency Report**

The Working Group met on 31<sup>st</sup> January 2022 (councillors Fishwick (Chair), Doyle, Green, Krauze (apologies) and Shepherd-DuBey).

The working group reviewed the report presented to Full Council in September 2021 and agreed to investigate some items further and set out in Annex A.

#### **Hatch Farm Way – Wildflower Meadow**

Further to the report to the last meeting of Council (item 9 refers) an order has been placed with Nick Robbins to treat the roadside slope during February 2022 with a herbicide. Approximately, 3 to 4 weeks later rotavate the soil.

March 2022, volunteers led by Winnersh parish Council to remove any grass and weeds. Following that the area would be sown with a mix of wildflower seed and sharp sand.

Flowering will take place during the summer and in late autumn the area will then be cut

It would be good if some Parish Councillors could volunteer to help residents during mid to late March.

**Councillor Paul Fishwick, Chair of the Climate Change Working Group**

### **The Winnersh Sustainable Transport Group (Agenda Item 14)**

#### **Stations Adoptions Winnersh and Winnersh Triangle stations**

##### **Stations Adoptions Winnersh and Winnersh Triangle stations**

Since the last Full Council meeting on 11<sup>th</sup> January, I have continued to chase the Community Rail Partnership for the final draft pieces of artwork from the Wokingham Arts Society. In addition to that they are to arrange a meeting with representatives of SWR who maintain the shelters to agree the process for the installation of the artwork, and a protocol related to cleaning and general maintenance of the shelters once the artwork is in place. A previous meeting was cancelled at short notice.

A virtual meeting of the Winnersh Sustainable Transport Group is also planned 10<sup>th</sup> February 2022 to discuss the next phase of improvements at the stations, recruit volunteers from the public and obtain Health & Safety training for all.

##### **Revised timetable on SWR network**

Due to the impact of the Omicron virus a revised timetable came into operation on the SWR network from 17<sup>th</sup> January 2022. However, they are now starting to reintroduce some services as staff numbers increase.

More details can be found here [Live Train Times & Travel Information | South Western Railway](#)

**Councillor Paul Fishwick, Chair of the Winnersh Sustainable Transport Group.**



### **The History Group report (Agenda Item 15)**

The History Group took a bit of a break at the end of last year in order to adhere to the Covid rules and also to recognise the worries that some members had about social contacts.

We put on hold the plans we had formed to approach the Berkshire Records Office regarding management of the WPC archives going forward.

At the start of the Covid restrictions Mary and Joyce very kindly took the records home so that their work could continue uninterrupted. Now the Covid rules have been relaxed we have been able to relocate the records back to the Council Offices. This will facilitate the meeting with the Berkshire Records Office that had been planned. The planned meeting with BRO to progress ideas around future records management will be reinstated.

There is still some work on sorting and indexing that remains to be done and Mary and Joyce are keen to complete that. In addition, there is considerable appetite to do some work collecting memories and artefacts connected to more recent history including the Covid months to keep the archive live and active.

**Councillor Linda Wooldridge, Chair of the History Group**