



## **Winnersh Parish Council**

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Minutes of the Informal **RECREATION AND AMENITIES COMMITTEE** meeting held remotely on **Tuesday 5 APRIL 2022.**

**PRESENT:** Cllrs L. Doyle; P. Fishwick; S. Hanna (Vice Chairman); J. Southgate.

**IN ATTENDANCE:** Philip Stoneman (Clerk);  
Joanne Yeomans (Community Engagement & Lettings Officer - CELO);  
One member of the public.

### **1 APOLOGIES FOR ABSENCE**

- 1.1 Apologies for absence were received from Cllr L. Wooldridge and Cllr R. Nicholson.
- 1.2 In the absence of Cllr Wooldridge (Chairman), Cllr Shaun Hanna (Vice Chairman) chaired the meeting.

### **2 DECLARATIONS OF INTEREST: None.**

### **3 BERKSHIRE YOUTH**

- 3.1 As Gareth Mepham was unable to attend the meeting there was no update available.
- 3.2 The Clerk was asked to invite Berkshire Youth to attend the next meeting of the committee on the 3 May and to forward a written proposal on youth service provision in advance of the meeting.  
**ACTION: CLERK**
- 3.3 Cllr Southgate asked if an update could be provided for the next Full Council as whilst provision had been made in the 2022/23 budget, the actual level of youth service and costs had not been agreed.  
**ACTION: CLLR HANNA/CLERK**

### **4 MINUTES OF THE LAST MEETING AND MATTERS ARISING**

- 4.1 The minutes of the meeting held on the 1 March 2022, approved at Full Council on the 8 March, were noted and the following matters were raised:-

- 4.2 Item 7.3: The Clerk advised that quotes had been sought for new doors and access control equipment. It was proving difficult to make direct comparisons as one company was unable to quote for access control equipment. Another quote was now out of date and the company would need to be asked to confirm if the quote still stood or if it would need to be re-submitted. In the unlikely event that any update could be given to the next Full Council it was agreed that an update would be given to the next meeting of R&A in May.  
**ACTION: CLERK**
- 4.3 Item 5.2: Cllr Fishwick confirmed that he had notified the Neighbourhood Team (Thames Valley Police) about offensive graffiti in the area. He had also spoken with the Borough Commander about the difficulty experienced in reporting graffiti through 101. The Borough Commander agreed that the difficulty in reporting incidents via 101 was not acceptable and would investigate the matter and how that could be improved.
- 4.4 Item 7.1: As Cllr Wooldridge was not in attendance and therefore an update on the Facilities Development Working Group was not available.
- 4.5 Item 10.1: The Clerk advised that a meeting between the Head of the new Anti-Social Behaviour Team and the Clerks Forum was being arranged.
- 5 PUBLIC SESSION:** There was one member of the public in attendance and as her interest was in allotments a question was raised under that item on the agenda.
- 6 GROUNDS MAINTENANCE CONTRACT**
- 6.1 The Clerk advised that quotes were being sought for the grounds maintenance contract and these were to be returned by the deadline of the 25 April 2022. The current contractor had agreed to continue providing the service until the end of May 2022 with the new contract running from 1 June 2022 to 31 March 2024.
- 7 WINNERSH ALLOTMENTS**
- 7.1 The CELO gave an update on the allotment inspection that had taken place on the 19 March 2022. In total there were ninety-nine plots (full and half plots) of which twelve needed attention. Photos were taken of those requiring attention, or not being cultivated, and contact would be made with plot holders to remind them of their responsibilities to maintain their plots in accordance with the tenancy agreement.
- 7.2 The member of the public, who was also a plot holder and member of the Winnersh Allotment Association, asked a question about what action Winnersh Parish Council (WPC) was taking to serve notice on plot holders that were not cultivating or preparing their plots. The CELO advised that those plot holders were being told that if there had been no improvement within one month the plot would be taken back and reallocated.
- 7.3 Cllr Hanna and the CELO explained that WPC were following a process and were mindful of the difficulty that some plot holders had experienced as a result of COVID and other factors. However, where it was evident that plots were being neglected, and there was no acceptable reason for that, then action would be taken by June 2022 to relet the plots.  
**ACTION: CELO**

## **8 FACILITY HIRE CHARGES**

- 8.1 The CELO put forward a proposal to make the process for taking deposits for hiring the Community Centre and Allnatt Pavilion more efficient. Currently a £60 deposit is taken and the balance would fall due two weeks before the booking took place.
- 8.2 Following a discussion about various options, it was agreed that the deposit be kept at £60 but if the full cost of the hire was less than £100 it should be paid in full when the booking was confirmed. Additionally, regardless of how much the full cost would be, if the event or activity were to take place within two months the full amount would be payable at the time of the booking i.e., in such cases a £60 deposit would not be applicable.

## **9 THE GREAT BRITISH SPRING CLEAN**

- 9.1 Cllr Fishwick gave an update on the annual litter pick that had not gone ahead on the 3 April as the Church facilities had not been available.
- 9.2 An alternative date of the 15 May was proposed and the Clerk was asked to liaise with the Church and the Scouts/Guides/Brownies about their availability to participate. Depending upon availability, if the 15 May was not convenient the alternative date would be 22 May.

**ACTION: CLERK**

## **10 CORRESPONDENCE**

- 10.1 4/4/2022 Email from Gorilla Bakes  
Subject: Coffee trailer enquiry.  
An enquiry about providing a coffee, tea, cake, and rolls service from a converted horse box at the community centre.
- 10.1.1 The proposal was considered and it was agreed that the opportunity be offered on a free trial basis for one month, provided that the company shared the results through open book accounts. Subject to the success of the free trial the council would consider whether this would become an on-going arrangement and potentially the market would be tested for other suppliers.
- 10.1.2 It was noted that Winnersh Rangers had a coffee van on a Saturday morning and the proposal would not conflict with that service. The Clerk and CELO would liaise with Winnersh Rangers about the terms of that existing arrangement.
- 10.2 4/4/2022 Email from Wokingham Community Energy  
Subject: Community Funded Solar Panels.  
The community centre had been identified as a candidate for community funded solar panels under the Wokingham Community Energy (WCE) scheme.
- 10.2.1 It was agreed that Cllr Fishwick, Cllr Green, and the Clerk would speak with WCE to explore what opportunities there were for increasing the number of solar panels.

## **11 MATTERS CONSIDERED URGENT BY THE CHAIRMAN: None**

- 12 DATE AND TIME OF THE NEXT MEETING:** Tuesday 3 May 2022 at 19.30.  
There being no further business the meeting closed at 20.47.