



## **Winnersh Parish Council**

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Minutes of the **RECREATION AND AMENITIES COMMITTEE** meeting held at the  
Winnersh Community Centre on **Tuesday 1 November 2022**

**Present:** Cllrs: J Southgate, G Harper, K. Bradeepan, L. Doyle.

In the absence of a Chairman and Vice Chairman it was proposed by Cllr Harper and seconded by Cllr Bradeepan that Cllr Southgate would Chair the meeting until a Chairman had been elected.

### **1. Election of Chairman and Vice Chairman**

- 1.1 Cllr Harper was proposed as Chairman by Cllr Doyle and seconded by Cllr Bradeepan. Cllr Harper accepted the nomination and took over the meeting as Chairman.
- 1.2 Cllr Hanna was proposed as Vice Chairman by Cllr Harper and seconded by Cllr Bradeepan. Cllr Hanna was not able to be at the meeting due to illness but had previously indicated he would accept if nominated. He was duly elected Vice Chairman.

### **2. Apologies for absence.**

Apologies received from Cllr S Hanna

### **3. Declarations of Interest.**

Cllr Harper declared an interest in that he was a tenant at Winnersh Allotments

### **4. Matters arising from the minutes of the last meeting held on the 6 September 2022**

- 4.1 Full Council agreed that the current sign restricting overnight parking was adequate
- 4.2 It has been recommended by the CELO/APC that the moving of desks into the John Grobler Room be delayed until the new Parish Clerk is in role
- 4.3 The CELO had contacted the organisers of the Kenyan Festival to advise them that permission had not been granted for the Festival to be held at Winnersh in 2023
- 4.4 Berkshire Construction has completed the work on the magnetic door holds and urinal repairs
- 4.5 The CELO has emailed Berkshire Youth to inform them that the budget had been approved. An invoice has been requested to include in the next Schedule of Payments
- 4.6 Cllr Harper has contacted Feely Fruity about establishing a small orchard at the allotments. He is awaiting a reply.

**5. Public Session:** There were no members of the public in attendance.

**6. Winnersh Allotments: to receive an update**

**6.1 Tenancy Agreements**

6.1.1 Tenants of Plots 28 and 43 who did not have their tenancies renewed and appealed but had their non renewals agreed at Full Council have been informed. There has been no response from the tenant at plot 28 and the tenant of Plot 43 has agreed to move to plot 1A as recommended by Council.

6.1.2 Plot 77 has belatedly appealed against the decision not to renew their tenancy as they have been away. The plot was inspected more closely and as there were signs of cultivation this year it was agreed to allow their renewal but on the proviso that the plot had to be in a cultivated and tidy condition at the next inspection in April 2023 or their tenancy would be terminated with no appeal.

6.2 There are six annual rents still outstanding

**ACTION: CELO**

6.3 National Highways will start work on creating an entrance to the allotments to complete the repairs to the M4 railway bridge on November 11<sup>th</sup> 2022.

**7. Christmas Lights**

7.1 It was agreed to install Christmas lights in the trees in front of the Allnatt Pavilion and Community Centre this Christmas. However, it was decided that there would not be a Switch On ceremony as it was now too late to arrange it.

7.2 The Christmas lights need PAT testing before installation and it was agreed that Nick Robins would be contacted for a quote to put them up and take them down.

**ACTION: Cllr Harper**

**8. Playground Equipment**

8.1 Inspection: The recent playground report from ARD was noted. The majority of the red flagged items are in fact still waiting repair from the last inspection.

8.2 Update on playground repairs: ARD have now confirmed that the repairs to the playground equipment will start week commencing 7<sup>th</sup> November 2022.

8.3 Cllr Doyle asked whether Agility Climber +Sliding Beam equipment could be replaced with a toddler slide as she had noticed it was not well used and there was a need for more toddler equipment.

**ACTION: Cllr Harper/CELO**

8.4 Cllr Doyle remarked that the report highlighted that the area under some of the play equipment was dirty, leaves, acorns etc, and could with a clean.

**ACTION: Cllr Harper/CELO**

8.5 Cllr Southgate asked whether the Orange (Moderate) rated items would be repaired. Cllr Harper replied that once all the Red flagged items had been completed then the Orange flagged items would be considered.

**9. Capital Budgets and 2022/23 budget**

9.1 The Capital budgets for 2022/23 were reviewed and it was agreed that an effort would be made to complete more of them in this financial year.

9.2 The CIL money already received would be reviewed to confirm what needed to be spent this financial year.

**ACTION: Cllr Harper**

9.3 There are eight Capital Projects listed for the financial year:

i) Path Repair – quotes to be obtained

ii) Ramp to Sindlesham Room – to be included in path repair work

iii) Toilets – architect to be hired

iv) Main Hall floor- floor company to be contacted and site visit arranged to review

- options
- v) Low level/dimmable lighting in Hall and Sindlesham Room: electrician to be consulted as to whether the LED lights are dimmable  
**ACTION: All Cllr Harper**
  - vi) Curtains/blinds in Community Hall/Sindlesham Room/Alnatt Pavilion  
**ACTION: Cllr Doyle**
  - vii) Doors - completed
  - viii) CCTV - completed

## **10. Capital Projects for 2023/24**

10.1 There was a discussion on what Capital Projects could be included for 2023/24. It was agreed that the Future Projects would need to be reviewed as they could impact on what was included for next year.

10.2 Suggestions put forward :

- Relay the tarmac for the disabled parking area to eradicate the pools of water when it rains
- Refurbish stairs to Parish Offices
- Disabled lift to Parish Offices
- Café
- Remove bar in Sindlesham Room and refurbish
- Replace some equipment in playground as it is getting old and expensive to repair

11. **Correspondence:** to receive items of correspondence. - None

12. **Any other matters considered urgent by the Chairman** - None

13. **Date and time of the next meeting:** Tuesday 6 December 2022, 7.30pm.

The meeting closed at 20.45.