



## **Winnersh Parish Council**

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Minutes of the **RECREATION AND AMENITIES COMMITTEE** meeting held at the  
Winnersh Community Centre on **Tuesday 3 January 2023**

**Present:** Cllrs: G Harper (Chair), J Southgate, L Doyle, R Nicholson

**1. Apologies for absence.**

Apologies received from Cllrs K Bradeepan, S Hanna

**2. Declarations of Interest.**

Cllr Harper declared an interest in that he is a tenant at Winnersh Allotments

**3. Matters arising from the minutes of the last meeting held on the 6 December 2022**

9.1 A decibel monitor has been purchased for monitoring noise levels at future Community Hall events.

**4. Public Session:** There were no members of the public in attendance.

**5. Winnersh Allotments: to receive an update**

5.1 Two of the three outstanding rents have now been paid and the third tenant who has not paid has been informed the plot will be relet

**6. Playground Equipment**

6.1 Inspection: The recent playground report from ARD listed seven RED items listed. Quotes have been received from ARD for their repair and were **APPROVED**. ARD to be contracted to carry out the repairs.

**ACTION: CELO**

**7. R&A Committee budget expenditure for 2022/23 Financial Year**

7.1 Cllr Southgate reported that was little change since the previous month due to the Christmas period.

**8. Capital Budgets and 2022/23 budget**

8.1 The Capital budgets for 2022/23 were reviewed and it was agreed that an effort would be made to complete more of them in this financial year. It has been difficult to get quotes as companies contacted have been reluctant to do site visits and quotes as they are busy

completing current contracts before Christmas

- i) Path Repair – quotes being obtained. One company has done site survey, waiting for quote. Two other contacted with site visits to be done after Christmas.

**ACTION: Cllr Harper**

- ii) Ramp to Sindlesham Room – to be included in path repair work
- iii) Toilets – Two companies have done site survey for disabled toilet in Community Hall and one quote received to date. Third company contacted has not responded. Awaiting options design from Lee Norris for main toilets refurbishment.

**ACTION: Cllr Harper**

- iv) Main Hall floor- Cllr Harper was asked at Full Council to try and get another competitive quote for refurbishing the Community Hall floor. He managed to identify another viable company and received a quote. The quote was slightly less than Floors of Distinction (FoD) but only for two layers of lacquer not the three from FoD. The quote was also only budgetary as they only gave firm prices three months in advance of work being done and confirmed prices would rise as the work is to be done in August 2023. The Committee therefore **APPROVED** awarding the contract to FoD.

**ACTION: Cllr Harper**

- v) Low level/dimmable lighting in Hall and Sindlesham Room: electrician has made site visit and as no report and quote received another company has been asked to quote. Awaiting response.

**ACTION: Cllr Harper**

- vi) Curtains/blinds in Community Hall/Sindlesham Room/Alnatt Pavilion. Cllr Doyle received two quotes for the blinds Third company declined to quote. The committee **APPROVED** the award of contract to ALAMO. Cllr Harper thanked Cllr Doyle for her hard work in getting the quotes. The replacement of the curtains in the Community Hall requires further work and Cllr Doyle will investigate further.

**ACTION: Cllr Doyle**

- vii) Doors - completed
- viii) CCTV - completed

## **9. Capital Projects for 2023/24**

9.1 There was a further discussion on what Capital Projects could be included for 2023/24 but no new projects were added to the current list. It was agreed that the Future Projects would need to be reviewed as they could impact on what was included for next year and it should be added the agenda for the next Full Council.

### **9.2 Suggestions proposed :**

- Relay the tarmac for the disabled parking area to eradicate the pools of water when it rains and also top up the gravel in none tarmac parking areas. One company has done site visit, awaiting quote, Waiting to arrange site visits with two other companies.  
**ACTION: Cllr Harper**
- Refurbish stairs to Parish Offices – not needed if Sindlesham Room access goes ahead.
- Remove bar area in Sindlesham Room and install internal stairs and disabled lift to John Grobler Room and Council Office. Indications are that this would cost £35K - £40K. Query whether this will be necessary if council offices moved as part of Future Projects.  
Cllr Nicholson commented that the National Lottery had given grants for similar work at parishes in the past and this might be a source of funding.
- Café

- Replace some equipment in playground as it is getting old and expensive to repair  
– arrange meeting with ARD **ACTION: CLLR Harper/CELO**

11. **Correspondence:** to receive items of correspondence.

11.1 It was noted that the CCTV installation will commence on 16/17 January 2023

12. **Any other matters considered urgent by the Chairman** - None

13. **Date and time of the next meeting:** Tuesday 7 February 2023, 7.30pm.

The meeting closed at 20.22.