



## **Winnersh Parish Council**

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Minutes of the **RECREATION AND AMENITIES COMMITTEE** meeting held at the Winnersh Community Centre on **Tuesday 7<sup>th</sup> February 2023** from 7.30pm to 9.14pm.

**Councillors Present:** Cllrs Harper (Chairman), Southgate, Doyle & Hanna

**In attendance:** Marcia Milsom, Clerk

### **1. Apologies for absence.**

Apologies received from Cllr Nicholson.

### **2. Declarations of Interest.**

None received.

### **3. Matters arising from the minutes of the last meeting held on 3<sup>rd</sup> January 2023**

6.1 Order placed for playground equipment repairs.

8.1 (i) Path repair – quotes still being sought.

8.1 (iii) Toilets – only 1 quote received following site surveys. Lee Norris (architect) has drawn up design plans with 2 options which were shown to members.

Option 1: 3 male cubicles + 4 urinals, 4 female cubicles, unisex baby changing and internal reconfiguration of disabled toilet.

Option 2: 2 male cubicles + 3 urinals, 4 female cubicles, unisex baby changing and internal reconfiguration of disabled toilet.

Cllr Southgate noted that each option provided a single door and queried whether double doors were a requirement for privacy, even though both options did not give direct site lines to the cubicles/urinals. Cllr Harper would clarify this with the architect.

**ACTION: Cllr Harper**

It was noted that Option 1 was preferred and it was unanimously **RESOLVED** to move forward with this option and obtain quotes.

**ACTION: CLERK**

8.1 (iv) Main Hall Floor – order placed, work commencing in August 2023.

8.1 (v) Low Level/Dimmable Lighting - Cllr Harper had spoken to Binfield Electrics who would investigate options when attending to carry out other repairs.

8.1 (vi) Blinds – order placed. Cllr Doyle had been advised by Alamo that there was a 4-6 week lead time, however they would endeavour to bring this forward.  
Curtains – Cllr Doyle noted that it would be sensible to wait until hall floor works had been carried out to avoid the need to remove the curtains again. Cllr Doyle was asked to continue obtaining quotes, advising contractors that work was not required until August/September 2023.

**ACTION: Cllr Doyle**

9.2 Disabled Parking bay tarmac – Cllr Harper reported that this had not yet been progressed as it was a 2023/24 project.  
Play Equipment – Cllr Harper and CELO had met with ARD who had advised that majority of equipment was sound and therefore did not require replacement.

#### **4. Public Session**

There were no members of the public in attendance.

#### **5. Berkshire Youth**

An update was received from Gareth Mepham (Berkshire Youth) on the weekly youth club at Rainbow Park Community Centre as follows:

- Sessions re-started in November 2022
- Attendance increasing weekly – offer well received by parents. Most attendees resident in Rainbow Park.
- Activity programme arranged including cooking and archery. NB cooker currently not working – WBC contacted.
- Lots of equipment donated – difficult to store.
- Looking to carry out work in local primary schools to promote.
- Looking at options for trips, i.e. Dinton Pastures
- Pleased that WPC supporting the initiative
- Focus on 8-12 years olds to support transition to secondary school. Follows other programmes in the area. Engagement with 11-15 year olds not as good.

It was agreed that regular updates were required and therefore a representative would be invited to attend quarterly, however written monthly reports would be well received.

#### **6. Winnersh Allotments**

- 6.1 Outstanding rents – all rents now paid.
- 6.2 Tenant moving plots – tenant has started to move equipment to new plot. Deadline of 28<sup>th</sup> February given to tenant for completion of move.
- 6.3 Allotment lease update – Cllr Harper noted the need to review the lease with regards to the access road following the build of Oak Tree School. It was unanimously **RESOLVED** to engage WPC solicitors to liaise with WBC on completion of a revised lease once Cllr Harper and the Clerk had reviewed it.

**ACTION: Cllr Harper/CLERK**

## **7. Playground Equipment**

- 7.1 Inspection: the recent playground report from Active Risk Management Services had highlighted five items which had been upgraded from YELLOW to RED from the previous report. The Clerk advised that a quote for the additional repairs had already been requested. It was **RESOLVED** to go ahead with the additional repairs subject to a satisfactory quote from ARD, agreed by Cllr Harper and the Clerk. ARD would be requested to carry out all repairs together if possible, providing that this did not cause undue delay to the current repairs.

**ACTION: CLERK**

- 7.2 Playground repairs – the original repair works had been delayed due to ARD waiting for parts.

- 7.3 Quotes for toddler equipment – options for a toddler unit had previously been circulated. It was **RESOLVED** to accept the quote from ARD for erection of heras fencing, removal of existing equipment (including storage/disposal), installation of new Kompan Motivator unit and supply/installation of bonded rubber mulch overtopping at a total cost of £16,857.40 + VAT.

**ACTION: CLERK**

## **8. R&A Committee budget expenditure for 2022/23 Financial Year**

- 8.1 Cllr Harper reported that the current budget for capital projects was £88,000. To date, approximately £18,000 had been spent and an order placed for the solar panel batteries of approximately £9,000. Cllr Harper reported that he was making progress on the other projects.

## **9. Capital Projects and 2023/24 budget**

- 9.1 Winnersh Hall floor maintenance – works scheduled for August 2023.
- 9.2 Council Office/Sindlesham Room development – Berkshire Construction had provided a draft proposal and ball park quote. It was **RESOLVED** to engage Lee Norris Architects to draw up firm plans.

**ACTION: CLERK**

- 9.3 Pavilion House – Berkshire Construction had provided a ball park quote for all works required. The Clerk was asked to obtain quotes from individual contractors (bathroom, kitchen, windows, electrical). It was agreed that a quote for full re-decoration would also be sought as there could be significant impact on the existing décor.

**ACTION: CLERK**

## **10. Bench for King Charles III Coronation**

- 10.1 Cllr Harper reported that details of a wooden commemorative Coronation bench had been forwarded by Cllr Nicholson. It was **RESOLVED** that the Clerk would investigate options for a recycled material commemorative bench.

**ACTION: CLERK**

## **11. Community Centre Hire Charges**

- 11.1 It was noted that there had been no increase to hire charges since 2020. It was also noted that there had been a significant increase in utility costs. It was therefore **RESOLVED** to increase the hire charges for all facilities by 7% from 1<sup>st</sup> April 2023.

**ACTION: CLERK**

## **12. Memorial Bench**

- 12.1 A request for a memorial bench on Bearwood Recreation Ground for a local resident had been received from the family. It was **RESOLVED** that in principle, a bench would be installed on Bearwood Recreation Ground, the cost of supply and installation covered by the family. The Clerk was asked to liaise with the family on options for bench type and suggested location.

**ACTION: CLERK**

## **13. Annual Litter Pick**

- 13.1 The date of the annual litter pick had been set as Sunday 26<sup>th</sup> March 2023, Cllr Hanna to lead the event. The Clerk was asked to ensure that sufficient litter pickers and hi-viz jackets were available, send invitations to local community groups and liaise with St Mary's Church Warden for equipment and refreshment arrangements. The Clerk advised that she would produce a risk assessment and volunteer contact form.

**ACTION: CLERK**

## **14. CCTV Installation**

- 14.1 The CCTV upgrade and expansion works were now completed and the invoice had been paid. **Noted.**

## **15. Correspondence:** to receive items of correspondence.

- 15.1 No correspondence had been received.

Cllr Doyle reported that the basketball court markings were very faded. Cllr Harper would liaise with ARD to ascertain if they could undertake this.

**ACTION: Cllr Harper**

Cllr Doyle also reported that parking at weekends when football matches were in play was becoming a significant problem, with cars regularly parking on the verges of Bearwood Recreation Ground and pavement on Mole Road.

The Clerk was asked to write to Winnersh Rangers FC to request that all club members are reminded of the accepted parking arrangements on match days. The Clerk was also asked to contact Lord Harris Court and Bearwood Primary School to determine if there were options for match day parking on those sites.

**ACTION: CLERK**

16. **Date and time of the next meeting:** Tuesday 7<sup>th</sup> March 2023 at 7.30pm. **Noted.**

The meeting closed at 9.14pm.