



## **Winnersh Parish Council**

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Minutes of the **RECREATION AND AMENITIES COMMITTEE** meeting  
held on **Tuesday 6<sup>th</sup> June 2023 at 7.30pm**  
at the Winnersh Community Centre

**Councillors Present:** Cllrs Doyle (Chairman), Green, Nicholson & Southgate

**Officers:** Marcia Milsom - Clerk

**In attendance:** Gareth Mephram - Berkshire Youth

### **1. ELECTION OF CHAIRMAN**

It was proposed by Cllr Southgate, seconded by Cllr Green and with no other nominations, **RESOLVED** that Cllr Lesley Doyle be elected as Chairman of the Recreation & Amenities Committee for 2023/24.

### **2. ELECTION OF VICE CHAIRMAN**

It was proposed by Cllr Doyle, seconded by Cllr Green and with no other nominations, **RESOLVED** that Cllr Raf Nicholson be elected as Vice Chairman of the Recreation & Amenities Committee for 2023/24.

### **3. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Kilby.

### **4. DECLARATIONS OF INTEREST**

None.

### **5. MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting held on 2<sup>nd</sup> May 2023 had been approved and signed at the Council meeting on 16<sup>th</sup> May 2023.

The Clerk's report with updates on matters arising from previous meetings was attached at Appendix 1. **Noted.**

## 6. **BERKSHIRE YOUTH**

Gareth Mepham of Berkshire Youth was in attendance and gave a verbal report as follows:

- Currently 18 young people attending per session with 56 attendances in May.
- Trip in April was well received.
- Trying to arrange a family beach trip and events over the summer holidays.
- Weather has enabled lots of outdoor activity.
- Cooking sessions still very popular.
- Increase in numbers has increased overall atmosphere.
- Working with Reading University on volunteering opportunities.
- Received some money from Police & Crime Commission to provide safe spaces so looking at ways of making these available for Winnersh youth.
- Working towards engaging with older youths.
- Oven still not working – Gareth will email Clerk to give updates.

## 7. **WINNERSH ALLOTMENTS**

- i. Lease changes – a draft Deed of Amendment to Lease document had been received from Surrey Hills Solicitors and attached at Appendix 2.

The Clerk advised that there was only one amendment to clause 2 of the lease which referred to the access road changes but that a final map was still awaited. The Clerk would present the final draft Deed of Amendment and map when received. **Noted.**

- ii. Highways England had now vacated the site. Cllr Harper, the Clerk and the CELO had attended a meeting on site with Volkers to discuss reinstatement of the site. A snagging list had been prepared by Cllr Harper and Volkers had now addressed the majority of these issues. The CELO would be contacting Volkers to request a top-up of the grit/shingle that they had used to enable future ground levelling as needed. **Noted.**

## 8. **WARGAMES ASSOCIATION STORAGE**

A briefing paper on Wargames Association storage was attached at Appendix 3.

It was **RESOLVED** that the Wargames Association could install mesh security fencing in the Winnersh Hall storage cupboard to facilitate storage of its tables and other equipment, the work to be ordered by WPC and the full cost to be met by the Wargames Association.

## 9. **PLAYGROUND EQUIPMENT**

- i. The replacement toddler unit was installed on 18<sup>th</sup> May 2023 and the old equipment had been removed off site. Cllr Doyle noted that she had seen the equipment being well used. **Noted.**

- ii. The current one-year play inspection contract had now ended and three quotes had been obtained for quarterly and annual play inspections as follows:

	<b>Annual Inspection</b>	<b>Qtly operational inspection (3)</b>	<b>Total annual cost</b>
Contractor A	420.00	360.00	780.00
Contractor B	368.00	1104.00	1472.00
Contractor C	195.00	585.00	780.00

It was **RESOLVED** to accept the quote from Contractor A, ARD Playgrounds for 1 year at a cost of £780.00 per annum.

## 10. BASKETBALL COURT

The nylon nets were re-sited by Nick Robins and currently remained in position although had been pulled and ripped. The Clerk has contacted Basketball England with regard to the advice from the play inspector that nets on unsupervised courts are not recommended.

Their opinion, through extensive research, was that nets improve the player experience significantly and therefore they advocate and supply free nets through #ProjectSwish. Due to the ring being set at 3.05m, they did not see a concern with entrapment.

It was **RESOLVED** to continue to provide nylon nets and the Clerk was asked to obtain a set through #ProjectSwish. Monitoring of the number of nets replaced during the forthcoming year and a further review would be carried out and reported next year.

**ACTION: CLERK**

## 11. ELECTRICAL INSTALLATION CONDITION REPORT (EICR) & PAT TESTING

An Electrical Installation Condition Report (EICR) is a complete assessment of the electrical installations within a commercial property. It evaluates the condition of electrical systems and installations in the property and ascertains whether or not they comply with the relevant safety standards.

The maximum period between inspections and testing is 5 years. The Clerk believed the last inspection was carried out in 2014.

The Clerk had obtained 2 quotes for carrying out the EICR as follows:

Contractor A	1,575.00	<i>Includes PAT testing (£195.00)</i>
Contractor B	965.00	

It was **RESOLVED** to accept the quote for EICR from Contractor B, Greenpower Installations at a cost of £965.00 and request them to also carry out PAT testing if the rate was similar to Contractor A.

## 12. CAPITAL PROJECTS AND BUDGET REVIEW 23/24

An update on 2023/24 capital projects was attached at Appendix 4. **Noted.**

- i. Car Park Levelling – four quotes had been received, attached at Appendix 5.

The Clerk was asked to obtain a revised quote from Contractor C for the same specification as Contractor B. If this resulted in a quote of less than the budget of £10,000 then the Committee **RESOLVED** to award the works to Contractor C and the Clerk would arrange the works as soon as possible.

- ii. Path Renewal – three quotes had been received, attached at Appendix 6.

The Clerk was asked to draw up a specification for the path works from the car park to the base of the JGR steps and ask Contractors A and C to provide an updated quote. The Clerk would try to obtain an additional quote on the same basis.

The Clerk was also asked to clarify with WBC whether there were any restrictions to replacing the current slab path with tarmac and if not, to liaise with the contractors on this option.

**ACTION: CLERK**

- iii. LED Lighting – a quote in the sum of £6,6063 had been received for the upgrade of Winnersh Hall lighting to dimmable LED.

It was **RESOLVED** that the works would not be progressed due to the high cost.

- iv. Sindlesham Room/Office access – Lee Norris Architects had provided a fee proposal for drawing up sketch options for lift/stair access in the sum of £895.00.

It was **RESOLVED** to accept the fee proposal and the Clerk was asked to investigate potential funding options for the works.

**ACTION: CLERK**

## 13. CORRESPONDENCE

None received.

## 14. DATE AND TIME OF THE NEXT MEETING

The next meeting was **AGREED** as Tuesday 4<sup>th</sup> July 2023 at 7.30pm.

The meeting closed at 9.19pm.