



Winnersh Parish Council
Winnersh Community Centre
New Road, Sindlesham
Wokingham, Berks, RG41 5DU
T: 0118 9780244
E: clerk@winnersh.gov.uk
www.winnersh.gov.uk

**MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL
HELD ON TUESDAY 17th OCTOBER 2023 AT 7:30pm
AT THE WINNERSH COMMUNITY CENTRE**

Councillors:

Cllr P Bray
Cllr A Fyfe
Cllr N Kilby

Cllr L Doyle
Cllr D Green (**Chairman**)
Cllr R Shepherd-DuBey

Cllr P Fishwick
Cllr G Harper
Cllr J Southgate

Officers:

Marcia Milsom, Clerk

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Giacon, Kak, Nicholson and Obileye.

2. DECLARATION OF INTEREST

None.

3. GENERAL POWER OF COMPETENCE

The General Power of Competence (GPC) was introduced by the Localism Act 2011. In simple terms, it gives councils the power to do anything an individual can do provided it is not prohibited by other legislation. The council must decide, at a full meeting of the council, that it meets the criteria for eligibility at that particular point in time, as follows:

- the number of councillors elected at the last ordinary election, or at a subsequent by-election, must equal or exceed two thirds of its total number of councillors.
- The Clerk must hold at least one of the sector-specific qualifications.

It was **RESOLVED** that Winnersh Parish Council met the criteria for eligibility to use the General Power of Competence until it's next 'relevant' meeting.

4. CLERK'S REPORT

- i. The Clerk's report with updates on matters arising from the previous minutes was attached as Appendix 1. **Noted.**
- ii. Kerry Simpson (Assistant Parish Clerk) has successfully completed her ILCA qualification (Introduction to Local Council Administration). The Clerk was asked to send a congratulations card to Kerry.

ACTION: CLERK

The Clerk has registered the APC to complete the FILCA qualification (Financial Introduction to Local Council Administration) at a cost of £120.00. **Noted.**

5. MINUTES OF THE PREVIOUS MEETINGS

It was **RESOLVED** that the minutes of the meeting held on 19th September 2023 (previously circulated) be confirmed and signed as a true record.

6. PUBLIC SESSION

There were no members of public in attendance.

7. CORRESPONDENCE

The following items of correspondence had been received:

- i. Response letter from Sainsbury's regarding removal of glass recycling banks – attached at Appendix 2a. Cllr Bray reported that WBC Planning Enforcement team were still investigating the removal of the recycling banks. **Noted.**
- ii. Information on RBFRS Armed Forces Veterans' Event attached at Appendix 2b. The Clerk was asked to promote the event again on the website and social media.
ACTION: CLERK
- iii. Invitation to South Western Railway Annual Stakeholder Conference attached at Appendix 2c. **Noted.**
- iv. BALC Newsletter – this had been forwarded to all members. **Noted.**

8. MEETINGS OF COMMITTEES OF COUNCIL

i. Recreation & Amenities Committee

It was **RESOLVED** that the minutes of the Recreation & Amenities Committee meeting held on 3rd October 2023 (previously circulated) be confirmed and signed as a true record.

ii. Planning & Transport Committee

It was **RESOLVED** that the minutes of the Planning & Transport Committee meeting held on 10th October 2023 (previously circulated) be confirmed and signed as a true record.

9. QUESTIONS

Cllr Fyfe asked for an update on the Relief Caretaker vacancy. The Clerk advised that three people had expressed an interest and discussions were ongoing. The Clerk had investigated costs for external cleaning and key holding services and would bring quotes to Council for further discussion if a new member of staff was not recruited.

10. REPORTS OF COUNCILLORS/OFFICERS REPRESENTING THE COUNCIL ON OTHER BODIES.

- Cllr Harper had attended the Reading to Windsor Community Rail Line Steering Group AGM on 17th October 2023 on behalf of Cllr Fishwick. A verbal report was given under item 21.

11. REPORTS FROM WBC WARD AND PARISH COUNCILLORS

- i. A written report from Ward Councillors was attached at Appendix 3. **Noted.**
- ii. There were no verbal reports from Parish Councillors on matters within their wards.

12. CAPITAL PROJECT UPDATE

- i. An update on 2023-24 capital projects was attached at Appendix 4. **Noted.**

13. WPC LAPTOP

WPC owns a laptop which was purchased in 2020. This is used at meetings to project the agenda and other documents. The laptop screen was recently damaged accidentally during transit. The APC has contacted ITQED to discuss repair but unfortunately, the laptop warranty does not cover accidental damage. ITQED have provided a quote for supply and fit of a new screen in the sum of £177.50 + VAT.

The APC has also obtained quotes from ITQED for replacement laptops in the sums of £897.50 and £613.50 – attached at Appendix 5a and 5b.

It was **RESOLVED** to arrange for a repair to be carried out at a cost of £177.50 + VAT.

ACTION: CLERK

14. WEBSITE MAINTENANCE

The website service agreement expires at the end of October 2023.

A quote from Web Marketing Matters for renewing the service agreement for 1 year is as follows:

1. Unlimited website hosting - £40 per month (*was £35*).
2. Monthly WordPress website maintenance and support package - £129 per month (*no change*). Discount is available for 3 and 5 year agreements as below:

| Years | Description | Monthly Cost | Discount % |
|-------|-----------------------------|--------------|------------|
| 1 | Website hosting and support | £169.00 | - |
| 3 | Website hosting and support | £152.10 | 10% |
| 5 | Website hosting and support | £135.20 | 20% |

It was **RESOLVED** to renew the contract for one year at a cost of £169.00 per month and a review be taken before the next renewal date.

ACTION: CLERK

15. LAND AT WOODWARD CLOSE

There is an area of land under WBC ownership between the WPC allotment site and the new Oak Tree School access site – map attached at Appendix 6.

Cllr Harper reported that prior to the Oak Tree School plans, WBC had determined that this area of land was not suitable for housing. The previous Clerk had contacted WBC to discuss the possibility of WPC leasing the land for recreational purposes but no response had been received. The area is currently very overgrown which could impact on the allotment site.

It was **RESOLVED** to refer the matter to the Recreation & Amenities Committee for a discussion on the feasibility of taking over the area and ideas of what the land could be used for.

ACTION: CLERK

16. VILLAGE GATEWAY SIGNS

Cllr Bray had received a request from a resident for consideration to be given to installing gateway signs, similar to those in Hurst. Cllr Harper advised that WPC had looked at this in the past and at the time, deemed that it was not good value for money.

It was **RESOLVED** to refer the matter to the Planning & Transport Committee to discuss options for installing gateway signs on the rural approaches to Winnersh (Bearwood Road, Mole Road and Robinhood Lane).

ACTION: CLERK/APC

17. CCLA INVESTMENT

The APC had started the process of investment with CCLA. There is a requirement for only four signatories on the account. The Clerk had recommended that this be Chairman of Council plus the three Standing Committee Chairman.

It was **RESOLVED** that the Cllrs David Green, Lesley Doyle, Geoffrey Harper and John Southgate act as signatories for the CCLA investment.

ACTION: CLERK/APC

18. ORDERS FOR PAYMENT

A schedule of all payments was attached at Appendix 7.

- i. It was **RESOLVED** to approve the schedule of payments.
- ii. It was **RESOLVED** that Cllrs Green and Doyle would examine and authorise the payments listed on the schedule.

ACTION: CLLRS GREEN & DOYLE

19. CHRISTMAS EVENT WORKING GROUP

Notes of the meeting held on 2nd October were attached at Appendix 8. **Noted.**

20. FACILITIES DEVELOPMENT WORKING GROUP

The Facilities WG were meeting after the Council meeting to review the pavilion structural survey report. **Noted.**

21. WINNERSH SUSTAINABLE TRANSPORT WORKING GROUP

A report by Cllr Fishwick was attached at Appendix 9.

Cllr Harper reported the following:

- the Wokingham Sustainable Transport Group were continuing to encourage cycling and were carrying out cycle marking.
- the group needed a new Chairman and Vice Chairman if anyone was interested.
- the Waterloo Line would be celebrating its 200th anniversary in 2025.

Noted.

The next Full Council meeting would be held on Tuesday 21st November 2023 at 7.30pm.

The meeting closed at 8.27pm.

Full Council Clerk's Report - October 2023

| Meeting Action Point | Date Decision Ratified | Minute reference | Owner | Notes | Status |
|--|------------------------|------------------|------------|--|-------------|
| CIL Co-funding - California Country Park | 21.02.23 | 12 | Clerk | Agreed to fund £5k CIL funds to California Country Park project. No further update received. Works due to commence April 23. | In progress |
| CIL Co-funding - Local Bus Services | 21.03.22 | 23 | Clerk | Clerk has confirmed contribution with WBC. Awaiting payment request | In progress |
| Allotment combination locks | 18.04.22 | 7 i.i c | Clerk | Gate works completed by Reds10. Digilock installation imminent | In progress |
| Sindlesham Room/JGR drawings | 18.04.22 | 7 i.i d | Clerk | Drawings reviewed by R&A. Clerk investigating quotes for works | In progress |
| Pavilion House works | 18.04.22 | 7 i.i e | Clerk | Works are due to be completed imminently | In progress |
| Allnatt Pavilion building survey | 18.04.22 | 7 i.i g | Clerk | Facilities WG meeting to discuss the structural report | In progress |
| Christmas event | 20.06.23 | 21 | Clerk & WG | Working Group met 2nd October to progress event | In progress |
| Sainsbury's Recycling | 18.07.23 | 9 | Clerk | Response received. On agenda as correspondence | Complete |
| Streetlight electricity supply | 18.07.23 | 17 ii | Clerk/APC | SSE scheduled to carry out cut and cap works at end of October | In progress |
| D-Day event | 19.09.23 | 7 i | Clerk | The Clerk has contacted Wokingham TC to determine if any event is being held | In progress |
| Emergency Lighting | 19.09.23 | 8 i a | Clerk | Emergency Lighting repairs scheduled for 23rd October | In progress |
| Planning comments consultation | 19.09.23 | 8 ii | APC | Consultation discussed at P&T and response agreed and submitted | Complete |
| Planning decision reporting | 19.09.23 | 8 ii | APC | APC has started to add congruent/incongruent to agendas and minutes | Complete |
| Sales Ledger o/s balances | 19.09.23 | 8 iii a | APC | Sales Ledger minor balances written off in Rialtas system | Complete |
| Investment Accounts | 19.09.23 | 8 iii d | Clerk/APC | The APC is liaising with CCLA and United Trust on investment accounts | In progress |
| Christmas equipment | 19.09.23 | 15 | Clerk | The Clerk has ordered the tree and decorations and is investigating lights options | In progress |

Meetings/Training attended by Clerk:

| | |
|----------------|---|
| 25th September | Meeting with pizza van owner |
| 2nd October | Christmas Event WG meeting |
| 11th October | Initial budget discussion meeting with APC/John Southgate |

Staff Holiday

| | |
|---------------------|------------|
| 24th - 26th October | KS holiday |
|---------------------|------------|

Capital Projects Update 2023/24 - October 2023

Appendix 4

| Item No | | Project | Budget | Actual Cost to date | Committed Cost to date | Project Detail | Action/Notes | Status |
|---------|------|-------------------------------------|--------------|---------------------|------------------------|---|---|-------------|
| 1 | R&A | Floor Scrubber/Dryer | | 1,449.99 | | | Machine purchased. | Complete |
| 2 | R&A | Community Hall Floor | 10,000.00 | 8,784.12 | | Agreed to carry out sand and re-seal of existing floor and replace at a future date. | Sand and re-seal works completed | Complete |
| 3 | R&A | Toilet Refurbishment | 30,000.00 | 6,177.62 | | Replace the toilets in the WCC and replace with 3 unisex and 1 accessible + corridor to lead to the outside | Disabled toilet works completed | Complete |
| | | | | | | | Quotes being sought for main toilet refurbishment following change of project detail agreed at R&A. | In progress |
| 4 | R&A | Path Renewals & Ramps | 15,000.00 | 3,650.00 | | Replace the footpath with bitmac/resin or similar or replace/repair rocking and broken slabs between the car park and the community centre and around by the Sindlesham Room/Parish Office. | Works carried out w/c 11th September | Complete |
| 5 | R&A | Dimmable Lighting | 5,000.00 | 342.18 | | Low level/dimmable lighting in the Winnersh Hall and Sindlesham Room | LED lighting upgrade completed | Complete |
| 6 | R&A | Sindlesham Room/Parish Office | 25,000.00 | | | Strip out bar area and install internal lift and staircase from bar area to John Grobler Room | R&A reviewed sketch options. Clerk obtaining quotes | In progress |
| 7 | R&A | Car Park levelling | 10,000.00 | 5,900.00 | | Disabled bay tarmac and gravel | Works carried out w/c 11th September | Complete |
| 8 | R&A | Play Area Equipment replacement | 20,000.00 | 16,857.40 | | New toddler unit | New unit installed. | Complete |
| 9 | R&A | Hall Curtains | 5,000.00 | 1,259.00 | 1,259.00 | Replace the curtains in the main hall | Fitting scheduled for November | In progress |
| 10 | R&A | Pavilion House | 28,344.00 | | | | | |
| | | Windows/Doors | | 6,143.33 | | New windows and doors | Windows/doors fitted 22nd/23rd May. | Complete |
| | | Kitchen/Bathroom | | 7,124.51 | 6,285.90 | New kitchen & bathroom, electrical works, plastering works | Bathroom and plastering works completed. Kitchen and electrical works imminent | Complete |
| | | Carpet | | | 459.00 | Carpet to stairs and landing | Order placed | In progress |
| | | Decorating | | | 3,600.00 | | Works commencing 25th September | In progress |
| | | | | 23,612.74 | | | | |
| 11 | R&A | New tables | 1,656.00 | 1,273.59 | | | Tables delivered. | Complete |
| 12 | F&GP | Small Projects | 500.00 | | | | | |
| 13 | FC | Climate Change Working Group | 10,000.00 | | | | | |
| 14 | FC | Sustainable Transport Working Group | 500.00 | | | | | |
| 15 | FC | Sindlesham Room Door Magnet | - | 685.92 | | | Magnet installed | Complete |
| 16 | FC | Coronation | 1,000.00 | 1,162.89 | | | Bench installed. Artwork framed and hung in hall. | Complete |
| | | | £ 162,000.00 | £ 84,423.29 | £ 11,603.90 | | | |

IT QED Ltd
 Unit J1 The Granary
 Bridge Farm, Reading Road
 Arborfield
 Berkshire
 RG2 9HT
 Tel : 01628825015
 Email : accounts@it-qed.co.uk
 VAT Reg No: 934897273



QUOTATION

Page 1

Winnersh Parish Council
 Winnersh Community Centre
 New Road, Sindlesham
 Wokingham
 Berkshire
 RG41 5DU

| | |
|----------------|------------|
| Quotation No | 10003 |
| Quotation Date | 12/09/2023 |
| Order No | |
| Account Ref | WINNERSH |

itQED Quotations are valid for 7 days or until the end of the current month whichever occurs the sooner

| Qty | Ordered | Description | Unit Price | Net Amount |
|-----|---------|---|------------|------------|
| | 1.00 | HP ProBook 440 14 G10 i5-1335U Notebook 35.6 cm (14") Full HD Intel® Core™ i5 8 GB DDR4-SDRAM 256 GB SSD Win 11 Pro | 810.00 | 810.00 |
| | 1.00 | HP 3 year Next Business Day Care Pack for Laptops | 75.00 | 75.00 |

| | | |
|------------------|---|----------|
| Total Net Amount | £ | 885.00 |
| Carriage | £ | 12.50 |
| Total VAT Amount | £ | 179.50 |
| Order Total | £ | 1,077.00 |

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Sainsbury's

Your Sainsbury's Case ID: ECM-202309-701

18th September 2023

Sainsbury's Store Support Centre
33 Holborn
London
EC1N 2HT

Ms M Milsom
Sindlesham
Winnerish Parish Council
New Road Wokingham
RG41 5DU

sainsburys.co.uk | 020 7695 6000

Dear Marcia,

Thank you for your letter to Sainsbury's, which has been forwarded into the Executive Office. I have been asked that I look into your complaint and respond personally to you.

I am sorry you are unhappy we have removed the recycling facilities at the Sainsbury's store in Winnersham. We regularly review the services we offer to ensure we're delivering impact where our customers value it the most. As part of our strategic development in recycling, we are removing duplication with local facilities and instead focusing on materials which are traditionally harder for customer to recycle at home. like flexible plastics, which we collect in all our supermarkets.

I can confirm flexible plastic can still be recycled at the Winnarsh store.

Majority of all council kerbside facilities recycle cardboard. Glass and certain types of plastic are also widely accepted. Customers can use the Recycle Now website to find their local glass and plastic recycling facilities.

Once again on behalf of Sainsbury's, I am truly sorry for any upset and inconvenience this matter has caused you and if I can be of any further assistance in this matter or any other then please contact me on the details below.

Yours sincerely

NH
Nicola Haviland
Executive Office
Tel: 0345 013 0490
Email: Nicola.Haviland@sainsburys.co.uk

My Working Hours - Monday - Tuesday - 8:00am - 5:30pm and Wednesday - Thursday - 8:00am - 5:00pm

Upcoming Annual Leave – 12:00pm Thursday 21st September - Monday 9th October

Dear Winnersh Parish Council,

South Western Railway Annual Stakeholder Conference

Thursday 23rd November 2023 (hybrid event, in person near Waterloo and streamed online)

I would like to invite you to our annual stakeholder conference on 23rd November, which this year will be a hybrid event held in person near Waterloo and also streamed online. Registration and refreshments will open at 09.00, with the first speaker beginning at around 09.30 and the conference expected to finish by around 16.00.

The event will be held at **15 Hatfields, Chadwick Court, London SE1 8DJ**.

As with previous stakeholder conferences we have run, this will be an opportunity for you to hear directly from members of our senior leadership team about our performance and progress over the past twelve months. We will celebrate some of our recent successes, many of which were achieved working in partnership with stakeholders and partners such as yourselves, as well as looking ahead to the coming year. There will be dedicated sessions for Q&A and discussion throughout the day, as well as the opportunity for networking with your fellow attendees.

If you would like to attend this event please RSVP to our stakeholders@swrailway.com email address (feel free to copy me in if you wish) and **let us know if you plan to attend in person or you would like the on-line conference link to be emailed to you**. This will allow us to ensure we have sufficient catering and seating space for everyone who plans attends in person, or alternatively ensure that a virtual conference link is sent to you if wish to watch online.

We will send out the in-person and virtual joining details a little closer to the time once we have the finalised agenda confirmed (which we will also share at that time). If you have any questions you would like to submit in advance or topics you'd be interested in hearing about, please do let us know at the same time as registering your interest in attending.

You have received this email as one of the stakeholders on our network, so that we can provide information about an upcoming event which may be of interest. If you do not want to receive these emails in the future, or if there is someone else at your organisation who you would want to receive them instead of, or as well as, you please let me know by reply.

Kind regards,

Matt

Matthew Evans

Senior Stakeholder and Public Affairs Manager
South Western Railway



Armed Forces Veterans' Hub Event

9 November 2023 – 10.30am-1.30pm

**Location: Newbury Fire Station,
Hawthorn Road, Newbury, RG14 1LD.**

- » The Armed Forces Veterans' Hub is open to all veterans.
- » Veterans do not need to book and can drop in between the above times.
- » At this event, attendees will be able to speak to a range of organisations and charities such as;



Royal Air Force
Benevolent Fund

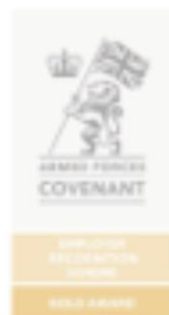


the
Armed Forces
charity

For more information please contact

businesssupportteam@rbfrs.co.uk or 0118 938 4806

**ROYAL BERKSHIRE
FIRE AND RESCUE SERVICE**



[RoyalBerksFRS](#)

[@RBFRSOfficial](#)

[RoyalBerkshireFire](#)

Royal Berkshire Fire and Rescue Service

rbfrs.co.uk

IT QED Ltd
 Unit J1 The Granary
 Bridge Farm, Reading Road
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 Email : accounts@it-qed.co.uk
 VAT Reg No: 934897273



QUOTATION

Page 1

Winnersh Parish Council
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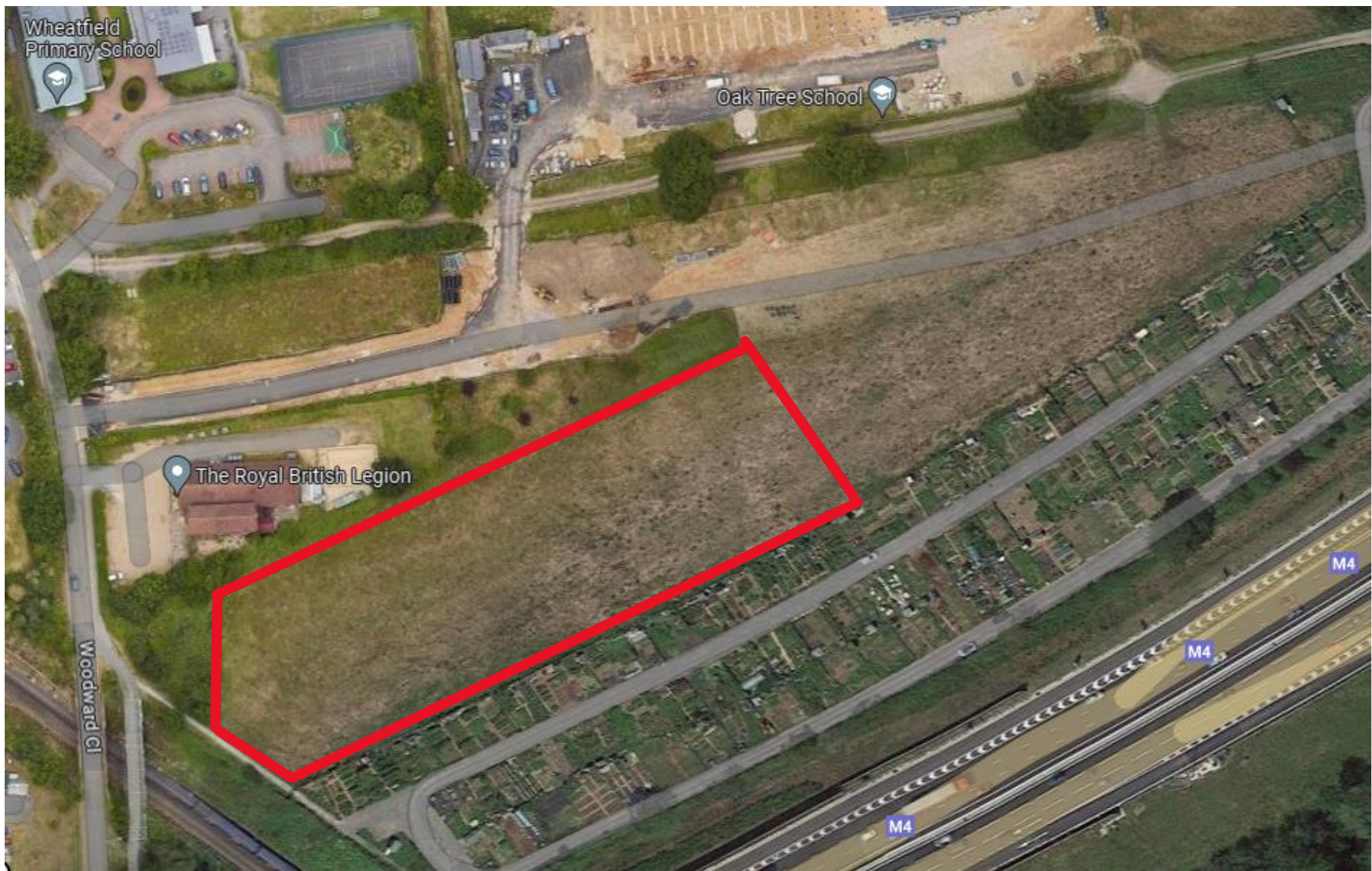
| | |
|----------------|------------|
| Quotation No | 10036 |
| Quotation Date | 27/09/2023 |
| Order No | |
| Account Ref | WINNERSH |

itQED Quotations are valid for 7 days or until the end of the current month whichever occurs the sooner

| Qty | Ordered | Description | Unit Price | Net Amount |
|-----|---------|--|------------|------------|
| | 1.00 | HP 250 G9 i5 8GB 256SSD W11P | 550.00 | 550.00 |
| | 1.00 | HP 3 year Next Business Day Care Pack for HP 250 Laptops | 51.00 | 51.00 |

| | | |
|------------------|---|--------|
| Total Net Amount | £ | 601.00 |
| Carriage | £ | 12.50 |
| Total VAT Amount | £ | 122.70 |
| Order Total | £ | 736.20 |

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Notes of Christmas Event WG – 2nd October 2023

Present: Cllrs Raf Nicholson and John Southgate
Marcia Milsom (Clerk) and Joanne Yeomans (CELO)

MM advised there were 3 confirmed stall holders. The office would continue to promote the event on social media.

Refreshments – the church administrator had advised that she was unable to attend the revised date and therefore would not be able to provide a BBQ. She would ask the church wardens if they were able to serve refreshments. If not, staff and/or Councillors would serve.

JY had spoken with the Scouts who were willing to attend and offer hot dogs in place of the BBQ. They would be willing to serve hot and cold drinks if needed.

MM would investigate whether sale or return of mulled wine was available from Majestic Wine (or similar).

MM confirmed that all three primary schools had confirmed attendance. She would contact them to see if they were able to arrange a collaboration as well as individual performances.

MM confirmed that The Barberettes would be attending.

MM confirmed that the WBC Mayor was booked to attend and switch on the lights.

Raffle – MM had not yet had time to work on this.

Tree/lights – Council had agreed a budget of £1,000 for a new tree and lights. MM would get these ordered asap. The tree in the hall would be erected around 1st December.

JY asked whether it would be useful to have any banners erected around the recreation ground to promote the event. It was agreed to purchase 2-3 banners to display on the roundabout and possibly at Sainsbury's, funded from the £1,000 budget.

Entertainment – there was a discussion about alternatives to fireworks as these were no longer allowed on the recreation ground. MM would investigate alternatives such as laser shows and fire eaters.

Sponsorship – MM would contact local businesses to see whether they were willing to sponsor the event. These funds could be used for the additional entertainment.

Advertising – MM would create a Facebook event to promote. The office would contact Wokingham Word, Round & About, My Wokingham and Wokingham Today to ask them to advertise the event.

MM had not yet spoken to Prince Philip Duke of Edinburgh Court to invite residents.

Next meeting date: 25th October 2023 @ 9.30am at Parish office.

Borough Ward member update to Winnersh Parish Council from Borough Councillors Prue Bray, Paul Fishwick and Rachelle Shepherd-DuBey

17th October 2023

Active travel scheme Winnersh to Wokingham town centre Phase 1 consultation

The first stage of a planned new cycling and walking route from Wokingham town centre to the outskirts of Winnersh [has gone out to consultation](#).

A329 Reading Road Active Travel Scheme
Sadler's Lane to Emmbrook Road

Share your views

Wokingham Borough Council has been awarded funds to design improvements for walking and cycling along the A329 Reading Road from Sadler's Lane to Wokingham Town Centre.

This is being designed in 4 sections. We are consulting on the first of these, which is between Sadler's Lane and Emmbrook Road. This includes a new one-way segregated cycle track on each side of the Reading Road.

The scheme is part of our vision to encourage healthier, more sustainable travel across the borough by making walking, wheeling and cycling a safe, attractive and inclusive option for everyone.

Find out more and respond at engage.wokingham.gov.uk or call 0118 974 6000 for other formats.

Consultation closes on 22nd October

Plans on display at:

- Shute End, Wokingham, RG40 1BN (in reception)
- Winnersh Parish Council, New Road, RG41 5DU (plans available in the office Mon-Thurs 9:30am-2:30pm)
- Wokingham Information Centre, Town Hall, Market Place, RG40 1AS (plans available on request, Mon/Weds/Fri 10am-2pm)

Scan me

my Journey

Department for Transport

WOKINGHAM BOROUGH COUNCIL

Residents have until Sunday, 22 October to comment on the proposal, which the council would like to build along both sides of the A329 Reading Road as it works to improve local walking and cycling links.

The route is part of the borough's [Local Cycling and Walking Infrastructure Plan](#), a long-term vision that was widely consulted on, and reflects residents' concerns about traffic speeds, difficulty crossing safely and a lack of protected cycling space.

Design work has been [externally funded by a £606,215 grant](#) from the Government's Active Travel Fund, provided for this specific purpose. Construction would be funded entirely by outside sources like Government grants or money from developers building new homes.

[Have your say: New walking and cycling link proposed | Wokingham](#)

Bus Service Enhanced Partnership

The revised Bus Service Improvement Plan (BSIP) sets out the Council's vision and objectives for local buses and was approved by the Executive and published on 27th January 2023.

Once there is an approved BSIP in place the Enhanced Partnership and Plan can be developed, which is a legal agreement between the Borough as Local Transport Authority and the local bus service operators.

It is aimed at delivering the BSIP and sets minimum standards & framework for how any funding including grant will be spent.

The 9 key objectives set out as follows;

- Objective 1: Grow passenger numbers to pre-pandemic levels and to continue that growth.
- Objective 2: Return bus services to pre-pandemic levels, improve levels of service and extend to new areas of travel demand.
- Objective 3: Improve bus journey times, reliability and punctuality along key transport corridors.
- Objective 4: Make fares affordable and simpler.
- Objective 5: Deliver a greener bus network by reducing carbon emissions and provide residents with attractive greener travel alternatives.
- Objective 6: Improve bus integration with rail passengers, cyclists, pedestrians and car drivers.
- Objective 7: Improve passenger engagement and satisfaction of bus services.
- Objective 8: Improve accessibility to transport services and the local bus network for communities in more rural and low-density areas.
- Objective 9: Ensure bus travel is a safe means of transport.

WOKINGHAM BOROUGH

ENHANCED PARTNERSHIP PLAN AND SCHEME

2023



Following approval of 2nd and revised BSIP the Borough has received £400k grant from the DfT - subject to publication of approved EP by 30th September 2023.

It should also be noted without an EP there is a risk to other central government grant funding, including the Bus Service Operator Grant, which is currently £111,400 pa.

Further information can be found here (Agenda item 50)

[Agenda for Executive on Thursday, 28th September, 2023, 7.00 pm | Wokingham \(modern.gov.co.uk\)](#)

Aldi Planning application Gazelle Close

Prue and Paul have been chasing for an update on this application and the issue has been with the council not obtaining a response from the Environment Agency related to the drainage proposals and flooding of the site.

| | Schedule of Payments - October | | | |
|--|---|---------------------------------|--------------|--------------------|
| | Payee | Description | Amount | Comments |
| | Payroll | | | |
| | Net Salaries | Net Salaries (MM/CF/JY/KS) | £ 5,476.74 | Oct-23 |
| | HMRC | PAYE & NI | £ 1,411.32 | |
| | Berkshire LGPS | LGPS Contributions | £ 2,255.44 | |
| | Invoiced Payments | | | |
| | ARD | Play Area Inspection | £ 144.00 | 01 October 2023 |
| | Business Stream | Allotment Water | £ 844.44 | 4/07/23-29/09/2023 |
| | Castle Water | Allnatt Pavilion/Pavilion House | £ 118.99 | 01/09/23-30/09/23 |
| | Christmas Tree World | Christmas Tree and Decorations | £ 469.97 | Oct 2023 |
| | Collard | Waste removal | £ 111.19 | Sep 2023 |
| | Dave Knight | Window Clean | £ 120.00 | Sep 2023 |
| | Earth & Environmental | AP Grounds Investigation Report | £ 582.00 | Sep 2023 |
| | GDPR/Data Protection Act 2018 | Data Protection fee | £ 40.00 | Oct 2023 |
| | Handy Home Services | Pavilion House decoration | £ 3,600.00 | Oct 2023 |
| | Holly Digital | Printer/Copier Service | £ 33.24 | Sep 2023 |
| | ITQED | IT monthly support | £ 98.80 | Sep 2023 |
| | ITQED | PC backups & anti-virus | £ 40.19 | Sep 2023 |
| | ITQED | 365 backup | £ 57.60 | Sep 2023 |
| | ITQED | IT monthly support | £ 98.80 | Oct 2023 |
| | ITQED | PC backups & anti-virus | £ 40.19 | Oct 2023 |
| | ITQED | 365 backup | £ 57.60 | Oct 2023 |
| | Nick Robins | Grounds Maintenance | £ 1,282.80 | Sep 2023 |
| | Pest UK | Removal 1 x wasp nest | £ 72.00 | Sep 2023 |
| | SES Business Water | Allotment Water | £ 128.48 | 31/08/23-30/09/23 |
| | SLCC | Membership Renewal - KS | £ 146.00 | Sep 2023 |
| | SMS Commercial | Annual Boiler Service | £ 252.00 | Sep 2023 |
| | SSE Southern Electric | Street Light | £ 244.81 | Sep 2023 |
| | Web Marketing Matters | Website Support | £ 177.12 | Sep 2023 |
| | Hassan Lone | Deposit Refund | £ 60.00 | Oct 2023 |
| | S Singh | Allotment overpayment | £ 5.00 | Sep 2023 |
| | J Njenga | Allotment overpayment | £ 10.00 | Sep 2023 |
| | S Marihoho | Allotment overpayment | £ 20.00 | Sep 2023 |
| | TOTAL for Payroll/Invoiced Payments/Refunds | | £ 17,998.72 | |
| | Direct Debits | | | |
| | Daisy | Caretaker mobile phone | £ 9.00 | Sep 2023 |
| | Sage | Accounts Software | £ 15.60 | Oct 2023 |
| | Sirus | CCTV Monthly maintenance | £ 55.98 | Oct 2023 |
| | TOTAL for Direct Debits | | £ 80.58 | |
| | Lloyds/UNITY Bank Multipay Card | | | |
| | Net World Sports | Basket Ball Ring | £ 62.79 | Sep 2023 |
| | Lloyds | Monthly Fee | £ 3.00 | Sep 2023 |
| | TOTAL for Multipay Card by Direct Debit | | £ 65.79 | |
| | TOTAL SPEND | | £ 18,093.47 | |
| | Paid since the last meeting | | | |
| | Daisy | Caretaker mobile phone | £ 14.17 | Aug 2023 |
| | Sirus | CCTV Monthly maintenance | £ 55.98 | Sep 2023 |
| | Lloyds | Monthly Fee | £ 3.00 | Sep 2023 |
| | TOTAL paid since last meeting | | £ 14.17 | |
| | Bank Balance at | | | |
| | Unity Bank | | £ 248,089.60 | As at 12 October |
| | Natwest Business Reserve | | £ 56,398.90 | As at 29 September |
| | Natwest Current Account | | £ 2,500.00 | As at 25 July |
| | TOTAL for all Bank Accounts | | £ 306,988.50 | |