



Winnersh Parish Council
Winnersh Community Centre
New Road, Sindlesham, Wokingham
Berkshire RG41 5DU
Phone 0118 978 0244
e-mail clerk@winnersh.gov.uk
www.winnersh.gov.uk

14th December 2023

To all Winnersh Parish Councillors

Dear Councillor

You are hereby summoned to a **Meeting of Winnersh Parish Council** to be held at Winnersh Community Centre on Tuesday 19th December 2023 at **7.30pm**, when it is proposed to transact the business specified in the agenda hereto.

Yours sincerely

M Milsom

Marcia Milsom
Clerk of the Council

AGENDA

1. APOLOGIES FOR ABSENCE

To Receive apologies for absence. Members are reminded that apologies must be submitted to the Clerk by 12pm on the day of the meeting.

2. DECLARATION OF INTEREST

To Receive any personal or prejudicial interests in relation to any items on the agenda.

3. CLERK'S REPORT

The Clerk's report with updates on matters arising from previous minutes is attached at Appendix 1. *For noting.*

4. MINUTES OF THE PREVIOUS MEETINGS

To Receive and Sign as a correct record the Minutes of the Meeting of Council dated 21st November 2023 – draft minutes attached.

5. PUBLIC SESSION

To Receive questions and/or comments from members of the public present.

6. STANDING COMMITTEES

Cllr Fyfe has expressed an interest in joining the R&A Committee.

To Consider appointing Cllr Fyfe to the R&A Committee.

7. MEETING ATTENDANCE

A report on Councillor meeting attendance from May – November 2023 is attached at Appendix 2. *For noting.*

8. CORRESPONDENCE

The following items of correspondence have been received:

- i. Email from WBC Cleaner & Greener Team advising of date of annual litter pick as 23rd & 24th March 2024 – attached at Appendix 3.

To Consider WPC holding an annual litter pick on the specified dates and agree the format.

- ii. Email newsletter from CCB – [Connecting Communities in Berkshire December News \(mailchi.mp\)](https://mailchi.mp/ConnectingCommunitiesinBerkshire). *For noting.*

9. MEETINGS OF COMMITTEES OF COUNCIL

i. Recreation & Amenities Committee

To Approve and Sign the minutes of the meeting held on 5th December 2023 (draft minutes attached).

- a. Main Hall Toilet Refurbishment – the Committee agreed the award of contract. The Clerk has subsequently received additional information regarding VAT on the quote – Clerk to give a verbal update.

To Consider amending the award of contract to Contractor C in the sum of £16,500.00 + VAT.

ii. Planning & Transport Committee

To Approve and Sign the minutes of the meeting held on 12th December 2023 (draft minutes attached).

10. QUESTIONS

To Receive questions from Parish Councillors on parish matters not covered elsewhere on the agenda.

11. REPORTS OF COUNCILLORS/OFFICERS REPRESENTING THE COUNCIL ON OTHER BODIES

To Receive verbal reports from Parish Councillors/Officers representing the Council on outside bodies.

12. REPORTS FROM WBC WARD AND PARISH COUNCILLORS

- i. A written report from Ward Councillor Bray is attached at Appendix 4.
- ii. To Receive verbal reports from other Ward Councillors.
- iii. To Receive verbal reports from Parish Councillors on matters within their wards.

13. CAPITAL PROJECT UPDATE

An update on 2023-24 capital projects is attached as Appendix 5. *For noting.*

14. WINNERSH FUEL ALLOTMENT TRUST (WFAT) MEMBERSHIP

To implement the arrangement agreed at the last Council meeting, WFAT's solicitors have recommended that the Council become the Trust's sole Member. This will mean that the Council will appoint WFAT's Trustees (on the recommendation of the existing Trustees) but will not need to have any other active involvement. A formal motion to this effect will be part of WFAT's application to the Charity Commission.

To Consider the motion that; Winnersh Parish Council becomes the sole Member of the new Winnersh Fuel Allotment Trust incorporated charitable company.

15. ORDERS FOR PAYMENT

A list of all payments due or made since the last meeting is attached at Appendix 6.

- i. To Agree the schedule of payments.
- ii. To Agree two Councillors authorised to make the payments listed on the schedule.

16. CHRISTMAS EVENT

The event held on 2nd December was very well attended and appears to have been successful. The raffle, donations and stalls raised £603.62 for Wokingham Foodbank.

To Consider hosting an event in 2024 and agree a date.

17. CLIMATE CHANGE WORKING GROUP

A report from Cllr Fishwick will be circulated prior to the meeting if available. *For noting.*

18. WINNERSH SUSTAINABLE TRANSPORT WORKING GROUP

A report from Cllr Fishwick will be circulated prior to the meeting if available. *For noting.*

The next Full Council meeting will be held on **Tuesday 23rd January 2024** at 7.30pm.