



Winnersh Parish Council
Winnersh Community Centre
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Finance & General Purposes Committee Members:

Cllrs J. Southgate (Chairman); P. Bray; P Fishwick; G. Harper; R. Shepherd-DuBey.

Dear Councillor,

You are summoned to attend a meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** of Winnersh Parish Council to be held at Winnersh Community Centre on **Tuesday 16th January 2024 at 7.30pm.**

M Milsom

Marcia Milsom
Clerk to the Council

10th January 2024

AGENDA

1. APOLOGIES FOR ABSENCE

To Receive apologies for absence.

Councillors should personally notify the Clerk of the Council by midday of the meeting day of any intended absence along with the reason.

2. DECLARATIONS OF INTEREST

To Receive any personal or prejudicial interests in relation to any items on the agenda.

3. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 24th October 2023 (attached) were approved and signed at Full Council on 21st November 2023.

The Assistant Parish Clerk's report with updates on matters arising from previous meetings is attached at Appendix 1. *For noting.*

4. DONATIONS AND REFERRALS

- i. To consider the following applications for donations/grants
 - a. Keep Mobile - £2600. Attached at Appendix 2.
 - b. First Days Children charity - £1000. Attached at Appendix 3.
 - c. ARC Counselling and Information - £1000. Attached at Appendix 4.
- ii. To consider any referrals from other committees

5. DEBTORS

A sales ledger outstanding balances report is attached at Appendix 5.

6. Q3 ACCOUNTS

The income and expenditure and balance sheet reports are attached at Appendix 6.

To Review the Q3 accounts and make a recommendation for approval to Full Council.

If you have any queries on the income and expenditure report, please submit by 12pm on Tuesday 15th January to ensure sufficient time for officer investigation.

7. CHAIRMAN'S ALLOWANCE

The current budget for Chairman's Allowance is £160.00

To Agree the Chairman's Allowance budget for 2024-25.

8. 2024-25 BUDGET

- i. The draft 2024-25 detailed operating budget is attached at Appendix 7a.

To Agree the draft operating budget for 2024-25 for recommendation to Full Council.

- ii. The draft earmarked reserves additions and usage is attached at Appendix 7b.

To Agree the additions and usage of earmarked reserves for 2024-25 for recommendation to Full Council.

- iii. The resulting draft Budget Summary with Precept calculation is attached at Appendix 7c.

To Agree the Precept figure for 2024-25 for recommendation to Full Council.

9. BANK INVESTMENTS

The account with Redwood Bank is now open with an initial deposit of £85,000 made. *For noting.*

The application with CCLA is still in progress. *For noting.*

10. SOLAR

A report from Cllr Harper will be circulated prior to the meeting. *For noting.*

11. HIRERS DEPOSIT REFUNDS

At present, hirers that pay a booking or damage deposit through the bank are required to wait until a full Council meeting for any refund, which could be up to 4 weeks.

To Consider delegating authority to the Clerk to refund damage deposits after an event or booking deposits for cancelled events, outside of the normal payment process. This would still require authorisation by two signatories.

12. DATE AND TIME OF THE NEXT MEETING

To Agree the date and time of next meeting as Tuesday 23rd April 2024 at 7.30pm.