



Winnersh Parish Council

Winnersh Community Centre
New Road, Sindlesham
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Minutes of the **RECREATION AND AMENITIES COMMITTEE** meeting
held on **Tuesday 2nd January 2024 at 7.30pm**
at the Winnersh Community Centre

Councillors Present: Cllrs Doyle, Fyfe, Green, Kilby, Nicholson & Southgate

Officers: Marcia Milsom - Clerk

1. APOLOGIES FOR ABSENCE

None.

2. DECLARATIONS OF INTEREST

None.

3. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 5th December 2023 (previously circulated) were approved and signed at Full Council on 19th December 2023.

The Clerk's report with updates on matters arising from previous meetings was attached at Appendix 1. **Noted.**

4. BERKSHIRE YOUTH

A report on recent activities was attached at Appendix 2. **Noted.**

Cllr Kilby joined the meeting at 7.36pm.

5. WINNERSH ALLOTMENTS

Solar Shed – the Clerk met with Cllr Harper, WAA and WBC to discuss and agree the final positioning of the sheds. The concrete bases were installed on 19th December and WBC has placed the order for two bespoke sheds which are due to be delivered and installed in January. **Noted.**

6. ALLNATT PAVILION WATER

The water supply to the pavilion currently extends into a second toilet, urinals and shower area, none of which are accessible to or used by any hirers.

However, the toilet ball float does not fully shut off and often expels water out of the overflow pipe, the urinals continually drip fill and then periodically flush to expel the water in the cistern and the caretaker still runs the showers to ensure legionella is not present. This means that there is continual unnecessary water usage.

It was **RESOLVED** to cap the water supply to the second toilet, showers and urinals to reduce water usage.

ACTION: CLERK

7. FACILITY GAS CHARGES

A report was attached at Appendix 3.

The Clerk was asked to write to all hirers advising of high costs and to remind them to be mindful of heating usage during their sessions.

ACTION: CLERK

The Clerk was also asked to investigate possible grant funding options for heating improvements such as ground/air source heat pumps for installation when the floor is replaced.

ACTION: CLERK

It was **RESOLVED** to **RECOMMEND** that:

- 4 programmable thermostats be installed as soon as possible, funded from the Climate Change budget.
- A quote for additional roof insulation be obtained for fitting when the ceiling tiles are installed in 2024/25, funded from the Climate Change budget.

8. CAPITAL PROJECTS AND BUDGET REVIEW 23/24

i. An update on 2023/24 capital projects was attached at Appendix 4. **Noted.**

ii. R&A Operating Budget 2024-25

The draft R&A operating budget for 2024-25 was attached at Appendix 5. It was agreed that these figures be put forward to the F&GP Committee.

iii. R&A Capital Projects 2024-25

A list of proposed R&A capital projects for 2024-25 was attached at Appendix 6. It was agreed to increase the proposed budget for the trampoline/fitness trail project to £20,000. With this amendment, it was agreed that these projects be put forward to the F&GP Committee.

The Clerk was asked to investigate possible grant funding options for fitness equipment.

ACTION: CLERK

9. JUBILEE OAK

Nick Robins had ordered a replacement commemorative jubilee oak and would plant it on arrival. He had stated that the previous tree was planted in the driest area of the recreation ground and this may have had an impact on the tree dying. He suggested that the new tree be relocated closer to Mole Road or towards the top right-hand side of the grounds by New Road where the ground is always pretty soft.

It was **RESOLVED** that either location was suitable and therefore the final location decision should be guided by Nick Robins, in conjunction with the Clerk, taking note to avoid high traffic areas and proximity to existing trees, equipment and the road to give the tree the best chance of survival.

ACTION: CLERK

10. TREE SURVEY

Nick Robins had carried out a minor tree survey in December and the report was attached at Appendix 7.

Nick Robins had already carried out the priority 1 works (removal of limbs on T3 oak) as these were urgent and a potential H&S issue. There were a number of priority 2 remedial works required (within the next 6 months) and the Clerk had requested a quote for the works from Nick Robins. **Noted.**

11. CORRESPONDENCE

No correspondence had been received.

12. DATE AND TIME OF THE NEXT MEETING

The next meeting was **AGREED** as Tuesday 6th February 2024 at 7.30pm.

The meeting closed at 8.20pm.

R&A Clerk's Report - Jan 2024

| Meeting Action Point | Date Decision Ratified | Minute reference | Action by | Notes | Status |
|-------------------------------------|------------------------|------------------|------------|---|-----------------|
| Main Hall/Allnatt Pavilion curtains | 07.02.23 | 3 (8.1 vi) | Clerk/LD | Installation delayed until January 24 due to delay in material | In progress |
| Queen's Jubilee Oak | 05.09.23 | 10 | Clerk | Clerk has placed order for replacement oak to be installed by Nick Robins | In progress |
| Gorilla Bakes | 03.10.23 | 6 | Clerk | Agreement sent and return awaited | In progress |
| Land at Woodward Close | 07.11.23 | 6 | Clerk | Response awaited from WBC | In progress |
| Capital Projects | 07.11.23 | 10 (iii) | Clerk | Final list of potential projects on agenda for discussion | Complete |
| Berkshire Youth Funding | 05.12.23 | 4 | Clerk | Clerk has notified Berkshire Youth of funding extension to March 2024 | Complete |
| Hall Income | 05.12.23 | 6 (ii) | Clerk/CELO | Advert placed on social media channels | Complete |
| Main Hall toilet refurbishment | 05.12.23 | 6 (iii) | Clerk | Decision amended at Full Council (Dec 23). Order placed with contractor | In progress |
| SR/JGR Access | 05.12.23 | 6 (iv) | Clerk | Clerk sourcing quotes for lift supply & installation | In progress |
| Pavilion House | 05.12.23 | 10 | Clerk | Clerk to provide and agree Service Agreement with Caretaker | In progress |

Other items:

| | |
|-----------------------------------|--|
| External accessible toilet | Fuse box - unauthorised access - Clerk has asked Berkshire Construction to quote for metal cupboard around box |
| Kitchen roof dome | There is water ingress through either the roof dome light or the vent above the main hall kitchen. There is a small hole and crack in the roof dome and the Caretaker has taped this up. The Clerk has asked Berkshire Construction to measure the existing dome to enable a replacement to be purchased and is contacting a local roofer to inspect the rest of the roof to ensure there are no other issues. |

Rainbow Park: November – December Review

Total Number of YP: 17

Total Attendances: 69

Weeks Open: 6 (including one trip)

Programme Overview:

Over the course of November young people have continued with their cooking programme, having had the opportunity to make biscuits and cupcakes. Moving forward we are looking to include a cooking activity every other week as cooking is very popular amongst the young people that attend.

Furthermore, young people have had the opportunity to take part in their usual sports activities such as dodgeball, basketball and table tennis as well as challenges related to these sports including around the world and limo dodgeball. Moreover, young people also took part in an indoor bowling challenge and had the opportunity to challenge each other at laser quest within the sessions. Young people have also had the chance to take part in arts and crafts-based activities.

In December 10 people booked on to the Berkshire Youth Ice Skating Trip. On the evening seven attended the activity, all sharing great feedback. Young People really enjoy the trips and something they want to continue. This has been the incentive when challenging and supporting some of the behaviours in the session.

Young people have had the opportunity to suggest activities they would like to do for their programme in the forthcoming year, and a programme plan that will run until Easter is currently in the process of being created.

Facility Gas Charges

The most recent gas bills for the main hall and pavilion are:

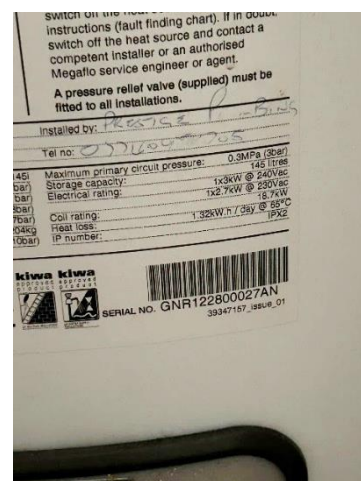
| | | | |
|-----------|---------------|------------------|-----------------|
| Apr – May | Winnersh Hall | £ 436.37 | £ 14.41 per day |
| May – Jun | Winnersh Hall | £ 97.22 | £ 2.74 per day |
| Jun – Jul | Winnersh Hall | £ 43.07 | £ 0.66 per day |
| Jul – Aug | Winnersh Hall | £ 42.01 | £ 0.89 per day |
| Aug – Sep | Winnersh Hall | £ 51.37 | £ 0.90 per day |
| Sep – Oct | Winnersh Hall | £ 180.72 | £ 5.62 per day |
| Oct - Nov | Winnersh Hall | £ 469.14 | £ 14.99 per day |
| Nov - Dec | Winnersh Hall | <u>£ 839.93</u> | £ 25.11 per day |
| | | <u>£1,309.07</u> | |

Apr – Dec Allnatt Pavilion £ 400.67 £ 1.67 per day

NB: current average daily rate for Nov-Dec is £5.10 per day

The Winnersh Hall, Sindlesham Room and Parish office are serviced by a gas boiler with a hot water tank attached, which provides heating to all areas and hot water to the main kitchen (there is a solar diverter installed to the electric immersion heater in the water tank which, when there is excess solar energy produced, heats the water for the sinks). The office kitchen has a Heatrae Sadia Streamline under sink water heater. There is no hot water in the office toilet.

The Allnatt Pavilion is serviced by a gas boiler which provides heating to the radiators and is attached to and heats a 145 litre Megaflow hot water tank to heat the water to the sinks and showers. However, the radiator in the external toilet will only be heated if the thermostat is turned up in the main pavilion room. The water then has to travel a significant distance, through the obsolete changing rooms (which do not have the radiators switched on) and therefore cools before it reaches the radiator. This means that the heating needs to be left on for a significant time to produce any heat in the external toilet.



The water in the immersion tank is kept hot at all times to provide instant hot water to the kitchen sink and showers. As water is drawn from the hot water tank, it is refilled from the mains supply and the boiler fires up to re-heat. However, there is very little water usage in the building.

The heating in all buildings is currently adjusted via individual non-programmable mechanical room thermostats in the four areas, all of which are accessible to anyone and similar to these ➔.

There is a programmable timer in the pavilion but this is also accessible to, and often adjusted by hirers.



When the buildings are vacant, the Caretaker advises that the thermostats are set to approximately 12-14 degrees. The Clerk has spoken with the caretaker to ensure that the heating is only turned up to around 18 degrees approximately 30 minutes prior to a booking and then turned back down at the end of the booking.

However, the caretaker reports that some groups are turning the thermostats up to around 30 degrees and then opening windows to get airflow. The thermostats are not always returned to a lower temperature by the hirer and the caretaker is not always on site until later.

The heating in the office is currently set at 18-20 throughout the day and the Clerk endeavours to turn it down at the end of each day. The installation of the new uPVC windows should have a positive impact on the room insulation and ambient temperature.

The external accessible toilet heating and hot water is supplied from the boiler and water tank in the pavilion kitchen. The Caretaker has to raise the thermostat temperature in the building during extreme cold weather to prevent the pipes freezing in the external toilet.

The Clerk has spoken with Greenpower Installations who advise that the current roof space in the main hall has very little insulation, the hall windows are older and not likely to be Argon filled, and that by heating the room with radiators, most of the warm air rises to the ceiling, heating the top of the room downwards. They suggest that the following future improvements should help to reduce the heating costs and make the buildings more efficient:

- Install another layer of insulation in the roof space of the main hall and possibly JGR.
- Replace the windows in the main hall, perhaps filling and insulating the top layer of windows to reduce the amount of glass;
- Install underfloor heating in the hall (as and when the hall floor is replaced – only suitable if LVT flooring is installed) with a thermostat set at 1.8m high. The thermostat could be programmed at a constant temperature and adjusted as necessary by the office staff. This would mean the room is heated from the bottom upwards, increasing the ambient temperature at floor level which would then cool as it rises towards the ceiling;
- Install ground or air source heat pumps in the hall to operate the underfloor heating (could be retrofitted);
- Disconnect the radiator and sink in the external toilet from the pavilion boiler and install a small electric water heater and oil-filled radiator.

In the interim, programmable thermostats could be installed at a cost of £500-£600. These could be retrofitted to the underfloor heating if installed in the future.

The remainder of the heating system in the pavilion could be reviewed as part of the upgrade project.

R&A Capital Projects Update 2023/24

Jan-24

| Item No | Project | Budget | Committed/ Actual Cost | Project detail | Action/Notes | Status |
|---------|---------------------------------|--------------|---------------------------|---|---|-------------|
| 1 | Floor Scrubber/dryer | | 1,449.99 | | Machine purchased | Complete |
| 2 | Toilet Refurbishment | 30,000.00 | 5,527.62 | Replace the toilets in the WCC and replace with male, female and unisex baby changing area. Upgrade and reconfiguration of accessible toilet | MH accessible toilet works completed | Complete |
| | | | 650.00 | | Agreement made at Full Council. Order placed | In progress |
| 3 | Community Hall Floor | 10,000.00 | 8,784.12 | Sand & re-seal | Sand and re-seal works carried out August 2023. | Complete |
| 4 | Path Renewals & Ramps | 15,000.00 | 3,650.00 | Replace the footpath with bitmac/resin or similar or replace/repair rocking and broken slabs between the car park and the community centre and around by the Sindlesham Room/Parish Office. | Works completed Sep 23 | Complete |
| 5 | Dimmable Lighting | 5,000.00 | 342.18 | Low level/dimmable lighting in the Winnersh Hall and Sindlesham Room | Mood lighting upgrade complete | Complete |
| 6 | Sindlesham Room/Parish Office | 25,000.00 | | Strip out bar area and install internal lift and staircase from bar area to John Grobler Room | Clerk sourcing additional quotes for lift | In progress |
| 7 | Car Park levelling | 10,000.00 | 5,900.00 | Disabled bay tarmac and gravel | Works completed Sep 23 | Complete |
| 8 | Play Area Equipment replacement | 20,000.00 | 16,857.40 | New toddler unit | Installation completed 18th May | Complete |
| 9 | Hall Curtains | 5,000.00 | 2,622.00 | Replace existing curtains | Curtains ordered and booked for installation in January 24. 50% deposit paid | In progress |
| 10 | Pavilion House - windows/ doors | 28,344.00 | 6,143.33 | New windows and doors | Windows/doors installed 22nd/23rd May | Complete |
| | Pavilion House - bathroom | | 6,809.49 | New bathroom | Completed August 2023 | Complete |
| | Pavilion House - kitchen | | 5,768.02 | New kitchen | Kitchen works completed | Complete |
| | Pavilion House - electrics | | 652.88 | Upgrade/check electrical works | Electrical works completed | Complete |
| | Pavilion House - plastering | | 315.02 | Plastering works to dining room | Plastering works completed | Complete |
| | Pavilion House - carpet | | 917.28 | New carpet to stairs and landing | Carpet works completed | Complete |
| | Pavilion House - decorating | | 3,600.00 | Redecoration throughout | Decorating works completed | Complete |
| | | | 24,206.02 | | | |
| 11 | Tables & trolley | 1,656.00 | 1,273.59 | Purchase 10 additional tables and trolley for storage | Tables ordered. Existing trolley capacity deemed sufficient therefore not ordered | Complete |
| | | £ 150,000.00 | £ 71,262.92 | | | |

Proposed R&A Budget 2024-25

| | | | Actual Year to date 2021- 22 | Actual Year to date 2022- 23 | Actual Year To date @ 18.12.23 | 2023-24 Annual Budget | Anticipated to 31.03.24 | Variance Annual Total | % Spent | Proposed Annual Bud |
|------------|---|--|------------------------------------|------------------------------------|--------------------------------------|-----------------------------|----------------------------|--------------------------|----------------|------------------------|
| 120 | Street Lights | | | | | | | | | |
| 4230 | Electricity | | 767 | 1330 | 1309 | 0 | 1500 | -1309 | 0.00% | 0 |
| | Street Lights :- Indirect Expenditure | | 767 | 1330 | 1309 | 0 | 1500 | -1309 | 175.2% | 0 |
| | Net Expenditure | | -767 | -1330 | -1309 | 0 | -1500 | 1309 | | 0 |
| 200 | Major/Special Projects | | | | | | | | | |
| 4300 | R&A | | 69844 | 0 | 69900 | 150000 | 125000 | 80100 | 46.60% | 53,138 |
| | Major/Special Projects :- Indirect Expenditure | | 69844 | 0 | 69900 | 150000 | 125000 | 80100 | 46.60% | 53138 |
| | Net Expenditure | | -69844 | 0 | -69900 | -150000 | -125000 | -80100 | | -53138 |
| 300 | Community Centre | | | | | | | | | |
| 1300 | Bookings-Winnersh Hall | | 37780 | 37653 | 25335 | 40000 | 40000 | 14665 | 63.34% | 48751 |
| 1310 | Bookings-Sindleshm Room | | 7767 | 7112 | 6923 | 6000 | 10100 | -923 | 115.38% | 7652 |
| | Community Centre :- Income | | 45547 | 44765 | 32258 | 46000 | 50100 | 13742 | 70.13% | 56403 |
| 4110 | Licence Fees | | 497 | 857 | 191 | 600 | 750 | 409 | 31.83% | 1000 |
| 4145 | Health & Safety | | 187 | 0 | 0 | 0 | 0 | 0 | 0.00% | 0 |
| 4195 | COVID & WFH Expenses | | 885 | 0 | 0 | 0 | 0 | 0 | 0.00% | 0 |
| 4200 | Scheduled Maintenance | | 1273 | 6910 | 5780 | 5000 | 5780 | -780 | 115.60% | 7500 |
| 4205 | Unscheduled Maintenance | | 1541 | 2405 | 3838 | 1200 | 3838 | -2638 | 319.83% | 2500 |
| 4215 | Waste Management | | 816 | 1187 | 821 | 1300 | 1300 | 479 | 63.15% | 1300 |
| 4230 | Electricity | | 1533 | 2245 | 704 | 2200 | 1500 | 1496 | 32.00% | 1500 |
| 4235 | Gas | | 4183 | 8190 | 1820 | 8500 | 4000 | 6680 | 21.41% | 4000 |
| 4240 | Water | | 354 | 987 | 322 | 500 | 500 | 178 | 64.40% | 500 |
| 4410 | Cleaning | | 2008 | 0 | 0 | 0 | 0 | 0 | 0.00% | 0 |
| | Community Centre :- Indirect Expenditure | | 13277 | 22781 | 13476 | 19300 | 17668 | 5824 | 69.82% | 18300 |
| | Net Income over Expenditure | | 32270 | 21984 | 18782 | 26700 | 32432 | 7918 | | 38103 |
| 320 | Allnatt Pavilion | | | | | | | | | |
| 1315 | Bookings-Allnatt Pavilion | | 3606 | 6998 | 6525 | 3800 | 9585 | -2725 | 171.71% | 9677 |
| | Allnatt Pavilion :- Income | | 3606 | 6998 | 6525 | 3800 | 9585 | -2725 | 171.71% | 9677 |
| 4200 | Scheduled Maintenance | | 0 | 325 | 75 | 240 | 240 | 165 | 31.25% | 240 |
| 4205 | Unscheduled Maintenance | | 247 | 0 | 100 | 240 | 240 | 140 | 41.67% | 240 |
| 4230 | Electricity | | 538 | 699 | 38 | 850 | 38 | 812 | 4.47% | 0 |
| 4235 | Gas | | 704 | 1501 | 794 | 1600 | 1600 | 806 | 49.63% | 1600 |
| 4240 | Water | | 470 | 346 | 1220 | 750 | 1300 | -470 | 162.67% | 750 |
| | Allnatt Pavilion :- Indirect Expenditure | | 1959 | 2871 | 2227 | 3680 | 3418 | 1453 | 60.52% | 2830 |
| | Net Income over Expenditure | | 1647 | 4127 | 4298 | 120 | 6167 | -4178 | | 6847 |

| | | | | | | | | | | |
|------------|---|------------------------|---------------|--------------|---------------|----------------|----------------|---------------|----------------|---------------|
| 340 | Allotments | | | | | | | | | |
| 1450 | Allotment Income | | 3005 | 2978 | 3094 | 2900 | 3094 | -194 | 106.69% | 3860 |
| | Allotments :- Income | | 3005 | 2978 | 3094 | 2900 | 3094 | -194 | 106.69% | 3860 |
| 4200 | Scheduled Maintenance | | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% | 0 |
| 4205 | Unscheduled Maintenance | | 286 | 237 | 1096 | 500 | 1096 | -596 | 219.20% | 500 |
| 4240 | Water | | 2000 | 801 | 1691 | 2000 | 1691 | 309 | 84.55% | 1800 |
| 4250 | Allotment Association | | 1241 | 532 | 770 | 1500 | 1500 | 730 | 51.33% | 1000 |
| 4400 | Sundries | | 0 | 999 | 0 | 0 | 0 | 0 | 0.00% | 0 |
| 4450 | Pest Control | | 1033 | 472 | 519 | 750 | 519 | 231 | 69.20% | 530 |
| 4455 | Rent to WBC | | 0 | 1000 | 1000 | 1000 | 1000 | 0 | 100.00% | 1000 |
| | Allotments :- Indirect Expenditure | | 4560 | 4041 | 5076 | 5750 | 5806 | 674 | 88.28% | 4830 |
| | Net Income over Expenditure | | -1555 | -1063 | -1982 | -2850 | -2712 | -868 | | -970 |
| 6000 | | plus Transfer from EMR | 0 | 0 | 255 | | 1255 | | | |
| | Movement to/(from) Gen Reserve | | -1555 | -1063 | -1727 | -2850 | -1457 | -868 | | |
| 360 | Bearwood Recreation Ground | | | | | | | | | |
| 1320 | Bookings-Bearwood Rec. Ground | | 7704 | 7208 | 5279 | 7600 | 7450 | 2321 | 69.46% | 8564 |
| | Bearwood Recreation Ground :- Income | | 7704 | 7208 | 5279 | 7600 | 7450 | 2321 | 69.46% | 8564 |
| 4200 | Scheduled Maintenance | | 8833 | 11036 | 7105 | 11000 | 11000 | 3895 | 64.59% | 11000 |
| 4205 | Unscheduled Maintenance | | 592 | 582 | 2263 | 1000 | 2263 | -1263 | 226.30% | 1000 |
| 4210 | Play Area Repairs & Maintenance | | 1436 | 4683 | 1927 | 3500 | 3500 | 1573 | 55.06% | 3500 |
| 4400 | Sundries | | 0 | 0 | 480 | 0 | 480 | -480 | 0.00% | 0 |
| 4500 | Tree Husbandry | | 55 | 857 | 0 | 2000 | 2000 | 2000 | 0.00% | 2000 |
| | Bearwood Recreation Ground :- Indirect Exp | | 10916 | 17158 | 11775 | 17500 | 19243 | 5725 | 67.29% | 17500 |
| | Net Income over Expenditure | | -3212 | -9950 | -6496 | -9900 | -11793 | -3404 | | -8936 |
| 6000 | | plus Transfer from EMR | 0 | 0 | 480 | | 480 | | | |
| | Movement to/(from) Gen Reserve | | -3212 | -9950 | -6016 | -9900 | -11313 | -3404 | | |
| 400 | Pavilion House | | | | | | | | | |
| 4200 | Scheduled Maintenance | | 225 | 0 | 75 | 250 | 250 | 175 | 30.00% | 250 |
| 4205 | Unscheduled Maintenance | | 0 | 0 | 0 | 1000 | 0 | 1000 | 0.00% | 500 |
| | Pavilion House :- Indirect Expenditure | | 225 | 0 | 75 | 1250 | 250 | 1175 | 6.00% | 750 |
| | Net Expenditure | | -225 | 0 | -75 | -1250 | -250 | -1175 | | -750 |
| | | | | | | | | | | |
| | Grand Totals:- Income | | 59862 | 61949 | 47156 | 60300 | 70229 | 13144 | 78.20% | 78503 |
| | Expenditure | | 101548 | 48181 | 103838 | 197480 | 172885 | 93642 | 52.58% | 97348 |
| | Net Income over Expenditure | | -41686 | 13768 | -56682 | -137180 | -102656 | -80498 | | -18845 |

Potential R&A Capital Projects 24/25

| | Ballpark |
|------------------------------|--------------|
| Wetpour Replacement | 16538 |
| Replacement MH ceiling tiles | 2000 |
| Replacement teenage shelter | 14000 |
| MH internal redecoration | 3000 |
| New fete gazebo and banner | 600 |
| Trampoline/Fitness Trail | 15000 |
| Miscellaneous (JS) | 2000 |
| | 53138 |

TREE SURVEYS AND REPORTS

**Winnersh Parish Council
The Pavillion
New Road
Sindlesham
Wokingham
Berks
RG41 5DU**

TREE SURVEYS

1) Introduction

Nick Robins of Nick Robins Limited was instructed by Mrs Marica Milsom Clerk to Winnersh Parish Council to carry out a survey trees at Bearwood Recreation Ground and I attach my findings

- **Limiting Conditions**

The survey of the trees was carried out at ground level.

Survey Methodology

- **Numbering**

Trees are shown on the attached scale drawing, each tree has been given its own 'T' number.

- **Species**

The species of each tree is given by its common name and scientific name.

- **Key to Age Class**

| | |
|-----------|---|
| Y | Young trees less than the 1/3 life expectancy. |
| SM | Semi Mature trees, between 1/3 and 2/3 life expectancy |
| M | Mature tree in their last 1/3 of life |
| OM | Over mature tree, annual growth is almost negligible, coming to end of life, usually applies to veteran trees |

- **Dimensions**

Tree Survey - Bearwood Recreation Ground, Sindlesham December 2023

All dimensions have been estimated unless otherwise indicated. Measurements taken with a tape or a clinometer are indicated with a *

- **Trunk Diameter**

Trunk diameter is taken approximately 1.3m from the ground, and is recorded in centimetres.

- **Vigor**

Vigor is an indication of the health of the tree in its location, and is assessed from shoot extension growth. This is indicated as N for Normal or L for Low.

- **Comments**

Observations made when assessing the tree.

- **Recommendations**

Recommendation of the work required to remove any potential hazard and to maintain a tree's health.

- **Priority**

The recommended time scale in which the recommended work should be carried out

1 = URGENT WORK

2 = Within the next 6 months

3 = Within the next 12 months

4 = Within 1-3 years

5 = Long term

Disclaimer. Whilst Nick Robins Ltd has assessed accurately from ground level the condition of the trees on this survey, on the listed date of this inspection it cannot accept responsibility for any failure of the listed trees due to adverse weather conditions or any failure of any of the trees which suffer any deterioration due to either changes in local ground conditions or any future diseases, defects or weaknesses which may affect any of the trees on this survey.

Nick Robins Ltd

Tree Survey - Bearwood Recreation Ground, Sindlesham December 2023

December 2023

| Tree no | Species | Age | Height | Crown Spread | Trunk Dia | Vigour | Comments | Recommendations | Priority |
|---------|-----------------------------|-----|--------|--------------|-----------|--------|---|----------------------|----------|
| T1 | Maple (Acer Platanoides) | SM | 3 | 2 | 17 | N | | NWR | |
| T2 | Oak (Quercus Robur) | M | 10 | 10 | 47 | N | Minor deadwood | Remove deadwood | 2 |
| T3 | Oak (Quercus Robur) | SM | 5 | 4 | 16 | N | 2 x damaged limbs need removing as above vehicles and pedestrians | Remove damaged limbs | 1 |
| T4 | Oak (Quercus Robur) | SM | 5 | 4 | 15 | N | Minor deadwood | Remove deadwood | 2 |
| T5 | | | | | | | | | |
| T6 | | | | | | | | | |

Tree Survey - Bearwood Recreation Ground, Sindlesham December 2023

| T7 | Turkey Oak (Quercus Cerris) | Y | 5 | 3 | 20 | N | | Remove deadwood | 2 |
|---------|---|-----|--------|--------------|-----------|--------|--|---|----------|
| Tree no | Species | Age | Height | Crown Spread | Trunk Dia | Vigour | Comments | Recommendations | Priority |
| T8 | Red Oak (Quercus Rubra) | SM | 10 | 8 | 31 | N | | NWR | |
| T9 | Crab Apple (Malus) | Y | 3 | 2 | 17 | N | | NWR | |
| | | | | | | | | | |
| T11 | Sweet Chestnut (Quercus Castaneifolia) | Y | 3 | 2 | | N | | NWR | |
| T12 | | | | | | | | | |
| T13 | Oak (Quercus Robur) | Y | 5 | 5 | 26 | N | | NWR | |
| T14 | Silver Birch (Betula Pendula) | Y | 8 | 1 | 18 | N | | NWR | |
| | | | | | | | | | |
| T15 | Mountain Ash (Sorbus Aucuparia) | Y | 5 | 2 | 15 | N | Good tree | NWR | |
| T16 | Sweet Chestnut (Quercus Castaneifolia) | M | 10 | 10 | - | N | Sucker which has developed from old fell approx. 10 years Minor deadwood | <u>NWR other than monitor easterly limbs close to play area</u> | |
| T17 | Oak (Quercus Robur) | M | 26 | 20 | 105 | N | Minor deadwood | Deadwood | 2 |

Tree Survey - Bearwood Recreation Ground, Sindlesham December 2023

| T18 | Oak (Quercus Robur) | SM | 5 | 4 | 21 | N | Deadwood | Remove deadwood | 2 |
|-------------|---------------------------------|-----|--------|--------------|-----------|--------|--|-----------------|----------|
| Tree no | Species | Age | Height | Crown Spread | Trunk Dia | Vigour | Comments | Recommendations | Priority |
| T19 | Silver Birch (Betula Pendula) | Y | 3 | 3 | 10 | L | Struggling due to T18 | NWR | |
| T20 | Norway Maple (Acer Platanoides) | SM | 8 | 5 | 36 | N | Work completed | | |
| T21 | Oak (Quercus Robur) | Y | 5 | 2 | 14 | N | Deadwood | Remove deadwood | 2 |
| T22 | Oak (Quercus Robur) | M | 22 | 9 | 51 | N | Large tree very close to main road; deadwood | Remove deadwood | 2 |
| T23 | Oak (Quercus Robur) | M | 21 | 15 | 57 | N | As above | As above | 2 |
| T24 | Oak (Quercus Robur) | M | 24 | 13 | 65 | N | | As above | 2 |
| T25 | Oak (Quercus Robur) | M | 16 | 12 | 66 | N | | As above | 2 |
| T26 T26A | Oak (Quercus Robur) | M | 17 | 12 | 72 | N | | NWR | 2 |
| | Oak (Quercus Robur) | M | 13 | 5 | 40 | N | Deadwood | Remove deadwood | 2 |
| T27 | Horse Chestnut | Y | 5 | 4 | 22 | | | NWR | |
| T28 | Oak (Quercus Robur) | Y | 6 | 4 | 17 | N | | NWR | |
| T29 | Oak (Quercus Robur) | M | 12 | 12 | 54 | N | Deadwood | Remove deadwood | 2 |
| | | | | | | | | | |

Tree Survey - Bearwood Recreation Ground, Sindlesham December 2023

| Tree No | Species | Age | Height | Crown Spread | Trunk Dia | Vigour | Comments | Recommendations | Priority |
|----------|--------------------------------|-----|--------|--------------|-----------|--------|---|---|----------|
| T31 | Hawthorn (Crataegus) | SM | 6 | 4 | 24 | | Good Tree But monitor for signs of ash dieback in spring | | |
| T31A | Ash (Fraxinus) | | | | | | | | |
| T32 | Lime Tilia | SM | 5 | 5 | 17 | N | | Crown raise over path and away from light | 2 |
| T33a | Lime Tilia | SM | 12 | 2 | D/S | | | Crown raise over path | 2 |
| T34 | Sycamore (Acer Pseudoplatanus) | Y | 7 | 4 | 26 | N | | NWR | |
| T35 | Acer | Y | 6 | 4 | 36 | N | Minor epic growth | Remove epic growth | 2 |
| T36 | Oak (Quercus Robur) | M | 15 | 15 | 71 | N | | Work completed | |
| T37-T72 | Copse of young trees | | | | | | | | |
| T73 | | | | | | | | | |
| T74-T110 | Copse of Young trees | | | | | | | NWR | |

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| T111 | Ash (Fraxinus) | Y | 10 | 5 | | | Twin stem Monitor for signs of ash dieback | | 2 |
|------------------|------------------------------------|-----|--------|--------------|-----------|--------|---|-----------------|----------|
| Tree No | Species | Age | Height | Crown Spread | Trunk Dia | Vigour | Comments | Recommendations | Priority |
| T112 | Willow (Salix) | Y | 5 | 5 | | N | Multi stemmed | NWR | |
| T113 | Oak (Quercus Robur) | Y | 5 | 5 | 15 | N | Deadwood | Remove deadwood | 2 |
| T114 | Oak (Quercus Robur) | Y | 4 | 3 | 13 | | | NWR | |
| T115 | Oak (Quercus Robur) | | 10 | 5 | 27 | | | NWR | |
| T116 | Oak (Quercus Robur) | | 5 | 3 | 33 | N | | NWR | |
| T117 | Mountain Ash (Sorbus Aucuparia) | Y | 5 | 3 | 19 | N | | NWR | |
| T120 - 155 | Copse of Young trees | | | | | | | NWR | |
| T161 | Silver Birch (Betula Pendula) | Y | 7 | 3 | 16 | | | Work completed | |
| T163 | Oak (Quercus Robur) | M | 5 | 5 | 16 | N | | NWR | |
| T164 | Oak (Quercus Robur) | M | 5 | 5 | 16 | N | | NWR | |
| T165 | Oak (Quercus Robur) | M | 20 | 10 | 106 | N | Deadwood | Remove deadwood | 2 |
| T166 | Oak (Quercus Robur) | M | 28 | 24 | 149 | N | Deadwood | Remove deadwood | 2 |
| T167 | Oak (Quercus Robur) | M | 10 | 5 | 43 | N | Deadwood | Remove deadwood | 2 |

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| | | | | | | | | | |
|----------------|-------------------------|------------|---------------|---------------------|------------------|---------------|---------------------------|------------------------|-----------------|
| T168 | Oak (Quercus Robur) | M | 12 | 4 | 16 | N | | NWR | |
| T169 | Oak (Quercus Robur) | M | 12 | 4 | 41 | N | Deadwood | Remove deadwood | 2 |
| Tree No | Species | Age | Height | Crown Spread | Trunk Dia | Vigour | Comments | Recommendations | Priority |
| T170 | Oak (Quercus Robur) | M | 28 | 16 | 185 | N | Statley tree | NWR | |
| T171 | Beech (Fagus Sylvatica) | M | | | | | | | |
| T172 | Oak (Quercus Robur) | Y | 10 | 5 | 48 | N | Small amounts of deadwood | Deadwood | 2 |
| T173 -174 | Oak (Quercus Robur) | | | | | | 2 small Oaks | NWR | |
| T175 | Yew (Taxus) | M | 15 | 10 | - | | Multi stemmed | Monitor | |
| T176 | Oak (Quercus Robur) | M | 20 | 10 | 26 | N | | Work done | |
| T177 | Beech (Fagus Sylvatica) | Y | 7 | 3 | 19 | | | NWR | |
| T178 | False Acacia (Robinia) | Y | 7 | 4 | | | | NWR | |
| T179 | Oak (Quercus Robur) | Y | 4 | 3 | 16 | | | NWR | |
| T180 | Willow (Salix) | Y | 7 | 2 | 9 | | | NWR | |
| T181 | Holly (Ilex) | | | | | | Bush variety | NWR | |
| T182 | Lime (Tilia) | Y | 5 | 2 | 14 | N | | NWR | |
| T183 | Oak (Quercus Robur) | M | 30 | 20 | 110 | N | Large tree with deadwood | Remove deadwood | 2 |

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| | | | | | | | | | |
|-------------------|--|------------|---------------|---------------------|------------------|---------------|-------------------------------|------------------------|-----------------|
| T184 | Cherry (Prunus Avium) | Y | 6 | 6 | 13 | N | | NWR | |
| T185 | Sycamore (Acer Plat) | SM | 6 | 1 | 16 | N | | NWR | |
| Tree No | Species | Age | Height | Crown Spread | Trunk Dia | Vigour | Comments | Recommendations | Priority |
| T186 T186 a | Oak (Quercus Robur) Oak Quercus Robur | SM M | 5 22 | 1 12 | 16 112 | N | Deadwood | Remove deadwood | 2 |
| T187 - 376 | Newly planted trees | | | | | | Alongside New Road | NWR | |
| | | | | | | | | | |
| T378 | Elder | | | | | | | Work completed | |
| T379 | Willow (Salix) | M | 15 | 10 | 29 | N | | NWR | |
| T380 | | | 10 | 5 | 24 | N | | NWR | |
| | | | | | | | | | |
| T382 | Cherry (Prunus Avium) | | 5 | 4 | 8 | | | | |
| T383 | Cherry (Prunus Avium) | | 3 | 2 | 4 | | | NWR | |
| T384 | Lime (Tilia) | | 4 | 5 | 19 | | | NWR | |
| T385 | Cherry (Prunus Avium) | | 3 | 4 | 16 | | Evidence of decay- Root heave | Monitor | 2 |
| T386 | Ash (Fraxinus) | | 5 | 13 | 16 | | Monitor for ash die | | |

Tree Survey - Bearwood Recreation Ground, Sindlesham December 2023

| | | | | | | | back when in full leaf | | |
|---------|-------------------------------|-----|--------|--------------|-----------|--------|----------------------------------|---|----------|
| Tree No | Species | Age | Height | Crown Spread | Trunk Dia | Vigour | Comments | Recommendations | Priority |
| T387 | Cherry (Prunus Avium) | N | 5 | 2 | 14 | | | NWR | |
| | | | | | | | | | |
| T389 | Sycamore (Acer Plat) | Y | 4 | 1.5 | 8 | N | Newly planted | NWR | |
| T390 | Oak (Quercus Robur) | M | 15 | 5 | 71 | N | | Work Completed | |
| Tree No | Species | Age | Height | Crown Spread | Trunk Dia | Vigour | Comments | Recommendations | Priority |
| | | | | | | - | | | |
| T392 | Ash (Fraxinus Excelsior) | SM | 10 | 5 | 39 | | | Work completed Tree has been removed | 2 |
| G1-7 | Oak (Quercus Robur) | M | 16 | | 79 | | Semi mature Oaks, good condition | NWR | |
| T391 | Silver Birch (Betula Pendula) | M | 16 | 7 | 79 | | Mature Silver Birch | NWR | |

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